

Faculty Manual Section C19:

C19 Faculty Senate Awards

Exceptional teaching, scholarship and service have long been recognized as the three primary foundations of an outstanding university. The Senate has established three special annual awards explained in greater detail below, to recognize and foster excellence. Each of the awards has its own criteria, but a common requirement is good character. The awards are presented at a ceremony in the spring semester, followed by a reception.

Faculty Manual Section C19.3:

C19.3 Outstanding Teaching Award

The Faculty Senate established this annual award to recognize a distinguished record of teaching by individual faculty members at the University of Miami. The award is given to acknowledge either small setting teaching (e.g., clinical, field classes, or workshops) or large setting teaching (e.g., regular lectures).

Members of the full-time faculty will be invited each fall to nominate any member of the full-time faculty for this award. Other members of the University Community may recommend a candidate for this award through a member of the full-time faculty. A committee consisting of the last three awardees, together with four Senate members nominated and elected at the first Senate meeting held in August each year, from schools not represented by the last four award winners, shall review the nominations. No Senate member can serve on more than one award Nominating Committee at a time.¹ The Provost and Faculty Senate Chair shall serve as *ex-officio* non-voting members, of the committee. If for any reason, a previous awardee cannot complete his or her term as a member of the Nominating Committee, the Senate Chair may appoint a previous awardee as a replacement. The Committee will report and make a recommendation* to the Senate for selection.

For each nomination received, the Committee will require a) a brief letter of nomination from the nominator regarding the candidate's qualifications for the award; b) a current academic curriculum vitae in standard professional format; c) a completed [Faculty Senate Outstanding Teaching Award Nomination Form](#).

The Committee will review the nominations and select a set of finalists. Each finalist's nominator will be asked to submit student evaluations of courses taught within the past five years and four letters from colleagues or alumni describing the contributions that make the nominee worthy of this teaching award. The Committee may ask the nominators for additional information, including examples of the nominee's teaching materials, if necessary. Nominators may work with members of the University Community to assemble materials such as student evaluations and letters from other members of the University Community including alumni. If possible, nominees should not be told they are finalists. The awardee should have a substantial

¹ [#2019-61\(D\)](#)

record of teaching students of the University of Miami and will ordinarily be a member of the Regular Faculty.²

At the awards ceremony, the recipient will be invited to make brief remarks.

Visit <https://fs.miami.edu/assets/pdf/facultysenate/Documents/Awards/OTAlist-web.pdf> view a list of the past awardees.

*The names of the nominees should not be revealed, but the following information should be included in the report to the General Welfare Committee and the Senate: the number of new nominations received; the number of nominations from previous years that were reconsidered; the affiliation (Department, School, or discipline, as appropriate) of the nominees to whom serious consideration was given; the name of the recommended recipient; and a short summary of the individual's credentials.

NOTE: For more information regarding nomination due date and the award ceremony, please visit <https://fs.miami.edu/about-us/faculty-senate-awards/index.html>.

² [#2008-26\(D\)](#)