



MEMORANDUM

To: Julio Frenk
University President

From: Linda L. Neider
Chair, Faculty Senate

Date: October 28, 2021

Subject: Faculty Senate Legislation #2021-16(D) – Amend the Committee Charge in the *Faculty Manual* Section B4.15 for the University Curriculum Committee, a Standing Committee of the Faculty Senate

The Faculty Senate, at its October 27, 2021, meeting, had no objections to amending the Committee Charge in *Faculty Manual* Section B4.15 for the Faculty Senate University Curriculum Committee.

The purpose of this amendment is to bring the committee charge in-line with current practice. Recent legislation amended other standing committee memberships from staggered two, to staggered three-year terms, therefore a special clause about three-year membership is not needed in this charge.

The proposed change also amends and updates the title of the Senior Vice Provost and Dean of Undergraduate Education. The addition of both the Registrar and the Associate Provost for University Accreditation are important to ensure compliance, as well as their serving as sources for institutional knowledge for the workings of this committee.

Changes shown in underline/~~strikeout~~ format.

[BEGIN TEXT]

B4.15 The University Curriculum Committee

The University Curriculum Committee evaluates all substantive changes in the undergraduate curriculum. Proposals for new undergraduate degrees, majors, minors, and certificates must be reviewed by the Committee prior to their referral to the Faculty Senate. New cognates and cognate designations, any modifications to a cognate, and any changes to the cognate designation of a major or minor must be approved by the Committee before implementation. The Committee is also responsible for recommending university-wide policies relating to undergraduate programs. The Committee will meet at least three times during each fall and spring semester. When the Committee determines that a curricular change appears either to conflict with an

established program¹ elsewhere in the University or to raise some other serious academic concern, the Committee shall notify and consult with interested schools and departments. Unresolved conflicts shall be referred to the Faculty Senate. The Committee also sets standards for the exemption of required courses and for the certification of courses and course sections that will satisfy the various General Education Requirements. It also reviews and certifies the specific courses and course sections that will satisfy the various requirements. The Committee shall include at least one representative from each undergraduate school. ~~Members of the Committee shall serve staggered three-year terms.~~ A representative from the Richter Library, ~~the Senior Vice Provost and~~ Dean of Undergraduate Education, the University Registrar, the Associate Provost for University Accreditation, and a member of the General Welfare Committee shall be *ex officio* non-voting members. The Committee shall make an annual report to the Faculty Senate on its activities as well as on curricular developments within the University. At least every five years the Committee shall conduct a review of the General Education Requirements and recommend to the Senate whatever changes may be appropriate.

[END TEXT]

This legislation is now forwarded to you for your information.

LLN/rh/lj

cc: Jeffrey Duerk, Executive Vice President and Provost
David Chin, Professor, Chair, University Curriculum Committee

¹ [#2018-38\(C\)](#)