



MEMORANDUM

To: Julio Frenk, President

From: Linda L. Neider
Chair, Faculty Senate

Date: January 29, 2021

Subject: Faculty Senate Legislation #2020-52(B) – University-wide, University of Miami Center for HIV and Research in Mental Health (CHARM)

The Faculty Senate, at its January 27, 2021 meeting, had no objections to approve the establishment of the University-wide, University of Miami Center for HIV Research in Mental Health (CHARM) for five years and any extensions thereafter.¹ The overarching goal of CHARM is to increase local mental health HIV/AIDS research consistent with the Center’s theme. CHARM will promote research that mitigates the impact of mental health and minority health disparities across the HIV prevention and treatment continuum. The Faculty Senate reviews but does not approve budget proposals. Budget proposals must be approved by the administration.

This legislation is now forwarded to you for your action.

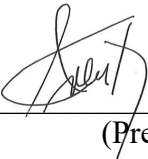
LLN/va/rh

cc: Jeffrey Duerk, Executive Vice President and Provost
Steven Safren, Professor and Director, Arts and Sciences, Psychology, CHARM

¹ C18.2.1 If the Faculty Senate approves a UNIVERSITY CENTER OR INSTITUTE established under Bylaw 6.5, it may do so for an initial term of up to five years. Continued approval by the Faculty Senate for a defined term of up to ten years requires a review of the unit upon receiving such a recommendation, forwarded by the Executive Vice-President and Provost after consultation with the cooperating departments and schools.

C18.2.3 Periodic five year reviews may be conducted on all programs, centers, institutes and similar academic units as deemed appropriate by the Faculty Senate or the Executive Vice-President and Provost.

CAPSULE: Faculty Senate Legislation #2020-52(B) – University-wide, University of Miami
Center for HIV and Research in Mental Health (CHARM)

APPROVED:  DATE: 2/17/21
(President's Signature)

OFFICE OR INDIVIDUAL TO IMPLEMENT: Center for HIV and Research in
Mental Health (CHARM), Director Steven Safren

EFFECTIVE DATE OF LEGISLATION: IMMEDIATELY
(Pending any further Board of Trustees approval)

NOT APPROVED AND REFERRED TO: _____

REMARKS (IF NOT APPROVED): _____



Non-Curricular Proposal Submission Form

Please refer to the [Procedures for Program Changes](#) document for information on the approvals and notifications needed for program changes and the [Proposal Submissions Specifications](#) document for an explanation of the process and a list of the materials required.

(Please note that change approvals can take 2 semesters to complete.)

FORM INSTRUCTIONS:

1. Save/download the form as a pdf.
2. After completing the information below, print and scan the form.
3. Insert it with the background materials that are specified, in the order listed, and submit to facsen@miami.edu.

Please note: only scanned versions can be accepted.

Include this checklist at the beginning of each proposal.

KEY CONTACT PERSONNEL INFORMATION

First Name

Steven

Last Name

Safren, PhD

Proponent's Title

Professor of Psychology
Director, Center for HIV and Research in
Mental Health (CHARM)

Department, if applicable

Psychology

School/College

College of Arts and Sciences

E-mail

ssafren@miami.edu

Phone

305-243-3471

Title of Proposal

Proposal for the Establishment of the University-Wide Center for HIV and Research in Mental Health (CHARM) at the University of Miami

MANDATORY MEMORANDA AND FORMAT

Please check that each item listed below is included in the proposal package of materials, in the ORDER as listed. The applicable title (i.e. Letter of Explanation, Memo from the Dean, etc.) is to precede each section in the materials.

Only proposals conforming to this format will be accepted.

1. This completed checklist.

2. Letter of explanation. (2-3 pages only, double spaced, 12 pt font)

Yes No

If no, explain why:

Note: This is included in the Proposal and is titled, Executive Summary. The Proposal also includes the Introduction, Charter, and Organizational Chart.

3. A memo from the dean(s) signifying approval of the faculty of the relevant School(s) / Colleges(s).

Yes No

If no, explain why:

4. A memo that all affected or relevant School / College Council(s) have approved.

Yes No

If no, explain why:

5. A memo from the department chair(s) signifying approval of the faculty of the relevant department(s).

Yes No

If no, explain why:

6. A memo from the Office of Accreditation and Assessment (OAA) if the proposal involves academic programs (degrees, certificates, majors, minors, concentrations, specializations, tracks, etc.) such as new programs, closing programs, or program changes (such as changes in requirements, program length, modality, name, location).

Applicable Not applicable.

If not, explain why:

7. A memo from the Graduate School Dean signifying approval of the Graduate Council (for graduate programs only) OR the University Curriculum Committee (for undergraduate programs only) recommendation form.

Applicable Not applicable.

If not, explain why:

8. Academic Deans Policy Council (ADPC) approval, for interdisciplinary issues and as appropriate. Please consult with the Dean of the Graduate School or the Secretary of the Faculty Senate to check if this is needed.

Yes No

If no, explain why:

9. Additional required documents as listed on the "Proposal Submissions Specifications," i.e. market analysis, budget information, assessment of library collections, etc. as specified.

List additional documents included:

1. Letter to the Chair of the Faculty Senate (precedes the proposal, which includes the Executive Summary/Letter of Explanation)
 2. Proposal (which includes the Executive Summary/Letter of Explanation, Introduction, Charter, and Organizational Chart)
 3. Approval of the budget by the Provost
-

End form.



January 11, 2021

Linda Neider, Ph.D.
Chair, Faculty Senate
University of Miami
1252 Memorial Drive
325 Ashe Administration Building
Coral Gables, FL 33146

Dear Dr. Neider,

I am writing on behalf of the researchers in the Center for HIV and Research in Mental Health (CHARM) to request the support of the Faculty Senate for the establishment of CHARM as a university-wide University of Miami (UM) Center.

CHARM is a National Institute of Mental Health (NIMH) Developmental AIDS Research Center, funded by a competitive NIH P30 grant mechanism. I am the Center Director and PI of the grant. Deborah Jones Weiss, Ph.D. (Psychiatry and Behavioral Sciences) and Daniel Feaster, Ph.D. (Public Health Sciences) are Center Co-Directors. CHARM encompasses faculty and cores from the College of Arts and Sciences, the School of Nursing and Health Studies, and the Miller School of Medicine (MSOM). CHARM services are available to anyone at UM, and in some cases, investigators outside of UM, as eventually we seek to become a regional and national resource.

CHARM is a research-infrastructure center. This Center aims to address and strengthen mental health-related HIV prevention and care research at the University of Miami. Accordingly, we provide services that support investigators in research that reduces the impact of mental health disparities as barriers to behavioral and bio-behavioral approaches in HIV prevention and care. Additionally, although funded by an NIH P30 grant mechanism, the grant itself is not to conduct a specific research study or set of studies, but instead is to make research services available to the UM research community in order to foster independent research.

CHARM consists of four Cores that work collaboratively to provide services to UM investigators in research consistent with the center's mission and spread out across the University: 1) Administrative, 2) Developmental, 3) Mental Health Disparities and 4) Methods. The Center supports and mentors new and established investigators (including postdoctoral fellows and doctoral students) and supports pilot projects (Developmental Core), provides research methods assistance (Methods Core), supports culturally competent research addressing HIV/AIDS-related mental health factors (Mental Health Disparities Core), and collaborates with local communities and local health agencies to support mental health HIV/AIDS research (Administrative Core).

In this request we include the application, supporting letters or memos, summary budgets, and an organizational chart. Please do not hesitate to contact me (ssafren@miami.edu, 305-243-3471 (MSOM), 305-284-2818 (Coral Gables)) if you have questions or require additional information. Thank you, in advance, for considering this request and your support.

Sincerely,

A handwritten signature in black ink that reads "Steven Safren".

Steven A. Safren, Ph.D., ABPP
Professor of Psychology and Cooper Fellow
Director, Center for HIV and Research in Mental Health (CHARM)
Director, Health Promotion and Care (HPAC) Lab
University of Miami

Proposal for the Establishment of the University-Wide Center for HIV and Research in Mental Health at the University of Miami

- Executive Summary/Letter of Explanation
- Introduction
- Charter
- Organizational Chart

Proposal for the Establishment of the University-Wide Center for HIV and Research in Mental Health at the University of Miami

Executive Summary

The proposed Center for HIV and Research in Mental Health (CHARM) at the University of Miami is one of several mental health AIDS Research Centers (ARCs) funded by the National Institute of Mental Health (NIMH), and it is located in one of the regions of the United States (U.S.) hardest hit by HIV/AIDS. CHARM encompasses core faculty from across the University, and our faculty and cores come currently and generally from the College of Arts and Sciences, School of Nursing and Health Studies and various departments at the Miller School of Medicine. CHARM aims to address and strengthen mental health-related HIV prevention and care research at the University of Miami and reduce the impact of mental health disparities as barriers to behavioral and bio-behavioral approaches in HIV prevention and care. CHARM supports and mentors new and established investigators, provides research methods assistance, supports culturally-competent research addressing HIV/AIDS-related mental health factors, and collaborates with local communities and local health agencies to support mental health HIV/AIDS research.

The Center currently consists of four Cores which provide research-related services to faculty at UM: Administrative, Developmental, Mental Health Disparities and Methods.

Administrative Core: The Administrative Core provides scientific and programmatic leadership, overall management, strategic planning, and support for the Center. It also manages coordination of the Executive Committee, Internal Advisory Board and External Scientific Advisory Board.

Developmental Core: The Developmental Core provides the mechanism for funding for pilot projects consistent with the center aims that maximize the chances for later NIH-supported high-impact HIV/AIDS mental health science.

Mental Health Disparities Core: The Mental Health Disparities Core promotes research on HIV-related mental health disparities by providing expert consultation on intervention development with diverse populations, qualitative and mixed-methods research, use of culturally competent assessment measures (including translation of behavioral measures and use of existing translated measures), and equitable human participants research with disenfranchised populations. It also recruits and follows people at risk for or living with HIV to maintain a consent-to-contact patient database. It also coordinates community engagement activities and the Community Advisory Board.

Methods Core: The Methods Core provides expertise in research design, statistical analysis (quantitative, including multi-level models, implementation science, cost-effectiveness), and data management.

The Center leadership is embodied in the *Executive Committee (EC)*, comprising of the Center Director and Co-Directors, and the Core Directors and Co-Directors. An *External Scientific Advisory Board (ESAB)*, which is comprised of external experts and two University of Miami-affiliated Center users, assists the Director and the Executive Committee in guiding the direction of the Center, evaluating progress toward the Center and Core aims, and identifying and addressing emerging scientific priority areas. An *Internal Advisory Board (IAB)*, which is comprised of University of Miami stakeholders and research leaders with expertise in leading multi-component centers and program project grants, works with the Director and the Executive Committee to synergize the Center's efforts with existing biomedical HIV/AIDS research at the University of Miami. A *Community Advisory Board (CAB)*, which is comprised of people living with HIV, people at risk for HIV, and people with past or current mental health concerns, helps the Director and the Executive Committee define community priorities and plays a key role in research implementation and dissemination activities. Within UM, as a University-wide research center, it would be guided by the Office of the Provost/Vice-Provost for Research.

Introduction

The AIDS Research Centers (ARCs) Program at the National Institute of Mental Health (NIMH) seeks to foster a synergistic approach to research on mental health issues of HIV infection. Its goal is to encourage the application of multiple scientific perspectives and approaches to stimulate inter- and multidisciplinary collaboration and coordination. NIMH ARCs are broadly based investigative endeavors, encompassing or supporting research in a variety of areas, including biological, biomedical, behavioral, neuroscience, prevention, clinical sciences, and services research. Below is a list of the other funded NIMH ARCs:

- [Center for AIDS Prevention Studies \(CAPS\)](#) based at the University of California, San Francisco
- [Center for HIV Identification, Prevention, and Treatment Services \(CHIPTS\)](#) based at the University of California, Los Angeles
- [Center for Interdisciplinary Research on AIDS \(CIRA\)](#) based at Yale University
- [HIV Center for Clinical and Behavioral Studies](#) based at the New York State Psychiatric Institute and Columbia University
- [Penn Mental Health AIDS Research Center \(PMHARC\)](#) based at the University of Pennsylvania

The [Center for HIV Research and Mental Health \(CHARM\) at the University of Miami](#) is a behavioral science hub advancing mental health HIV research in a U.S. region hardest hit by HIV/AIDS. The over-arching Center theme, **“Reducing the Impact of Mental Health and Minority Health Disparities across the HIV Prevention and Care Continua,”** is directly relevant to the uncontrolled HIV/AIDS epidemic in the Greater Miami area. CHARM will consolidate, coordinate, and augment University of Miami institutional resources as well as develop and expand regional and national collaborations. Miami has the highest HIV incidence and prevalence of any US city and fares worst, geographically, on every Centers for Disease Control and Prevention CDC indicator of HIV impact. This Center is of high public health significance, as Miami’s diverse populations face significant mental health disparities, making the area an ideal setting for mental health research across diverse populations disproportionately affected by the epidemic.

The overarching goal of CHARM is to increase local mental health HIV/AIDS research consistent with the Center’s theme. CHARM will promote research that mitigates the impact of mental health and minority health disparities across the HIV prevention and treatment continuum. CHARM has the unique potential for high-impact research addressing HIV among hardest-hit populations in greatest need and at greatest risk for falling off the HIV prevention and treatment continua.

Charter for the Proposed Center for HIV and Research in Mental Health at the University of Miami

The following paragraphs describe the proposed Center for HIV and Research in Mental Health (CHARM) at the University of Miami. This Center will catalyze high-impact research efforts addressing mental health disparities, answering key questions related to HIV prevention and care.

Mission and Theme

The Center for HIV and Research in Mental Health (CHARM) at the University of Miami aims to bridge the boundaries that have traditionally divided behavioral and biomedical research to catalyze mental health HIV science in one of the regions of the United States hardest hit by HIV/AIDS, with the over-arching theme of **“Reducing the Impact of Mental Health and Minority Health Disparities across the HIV Prevention and Care Continua.”** CHARM offers the expertise, infrastructure, community partnerships, and resources necessary to build the momentum of mental health HIV science at the University of Miami to reduce HIV-related health disparities by optimizing bio-behavioral approaches for HIV prevention and care.

Organizational Overview:

Executive Committee (EC)

Membership:

The Executive Committee (EC) consists of faculty members from departments represented in the Center and those who contributed to the Center grant application, including the Center Director, Center Co-Directors, Core Directors and Co-Directors, and the Scientific Director for Community Engagement. EC members are selected by the current Director and Co-Director(s) of the Center. At the discretion of the EC, other University of Miami faculty members may be invited to join the EC either during the current grant period (4 years) or in the next grant cycle (i.e., in grant reapplication). EC members will serve a period of at least 4-5 years (renewable), depending on the length of the current grant period.

Charge:

The EC reviews and monitors individual Core activities, ensuring that all proposed activities are conducted in a timely manner and as outlined in the grant application. The EC also works with the Developmental Core to set priorities for Pilot Awards Program solicitations and to make final award decisions. In addition, the EC monitors and shapes the evolving roles of Center personnel.

Meetings:

The EC will have onsite meetings or video conference calls on a monthly basis and additionally as needed.

External Scientific Advisory Board (ESAB)

Membership:

The External Scientific Advisory Board (ESAB) is comprised of external experts and two University of Miami-affiliated Center users. ESAB members are selected by the EC at the beginning of each grant period (4-5 years) and is comprised of investigators who are leaders in the field, directors or leaders of existing NIMH AIDS Research Centers, behavioral scientists in regional Centers for AIDS Research, and leaders in HIV prevention and treatment. The ESAB members will serve a period of at least 1 year; ideally, the ESAB members will serve a period of at least 4-5 years (renewable).

Charge:

The ESAB assists the Director and the Executive Committee in guiding the direction of the Center, evaluating progress toward the Center and Core aims, and identifying and addressing emerging scientific priority areas. Additionally, the ESAB will make recommendations to the EC on how to improve the Center so that it can become a national and local resource for HIV, mental health and health disparities research.

Meetings:

The ESAB has onsite meetings or video conference (particularly during COVID distancing) calls with the EC on a biannual basis.

Internal Advisory Board (IAB)

Membership:

The Internal Advisory Board (IAB) is comprised of University of Miami researchers with expertise in leading multi-component centers and program project grants. At the time of writing this application and at the initiation of the Center, the IAB consists of the Director and Co-Director of the Miami Center for AIDS Research (CFAR), the Director of the HIV/AIDS and Emerging Infectious Diseases Institute (HEIDI), and the Director of the Miami Clinical and Translational Science Institute (CTSI). IAB members are selected by the EC. The IAB members will serve a period of at least 1 year; ideally, the IAB members will serve a period of at least 4-5 years.

Charge:

The IAB works with the Director and the EC to will focus on review of Center and Core aims, particularly for optimizing collaborations within UM, maximizing the diversity of our investigators, and strategic planning that is responsive to the evolving epidemic in South Florida.

Meetings:

The IAB has onsite meetings with the EC on a biannual basis.

Community Advisory Board (CAB)

Membership:

The Community Advisory Board (CAB) is comprised of people living with HIV, people at risk for HIV, people with past or current mental health concerns and/or people affiliated with a community-based organization. The CAB members are selected by the Center's Scientific Director of Community Engagement or Director of the Mental Health Disparities Core after receiving recommendations from UM faculty and community-based organizations. CAB members will serve for a period of at least 1 year; some CAB members will serve for up to 4-5 years, depending on the length of the current grant period.

Charge:

The CAB helps the Director and the Executive Committee define community priorities and plays a key role in research implementation and dissemination activities. The CAB assists the Center's Developmental Core by reviewing pilot award applications and other applications for external funding.

Meetings:

The CAB has onsite meetings or video conference calls with the Scientific Director for Community Engagement, Director of the Mental Health Disparities Core or another member of the EC on a monthly basis.

Faculty Membership

The initial membership of the Center was determined by the Center Director and Co-Directors. For the initial core faculty members, the Center Director and Co-Directors invited individuals who were conducting research consistent with the aims and scope of the Center. The faculty affiliated with the Center are those who are a Core Director or Co-Director, a Center or Core Co-Investigator or Significant Contributor (as outlined in the current grant). The length of membership will be dictated by the length of the current grant, typically 4-5 years. Membership is open to any University of Miami investigator interested in or conducting research related to the aims and scope of the center, and broadly related to mental health or behavioral aspects of HIV/AIDS.

Faculty affiliations and positions/titles (e.g., Center Director and Co-Director, Core Director and Co-Director, Center or Core Co-Investigator, and Center or Core Significant Contributor) will be reviewed and discussed by the current Center Director and Co-Director(s) approximately 1-2 years before the end of the current grant period in preparation for the grant reapplication process. In advance of the grant reapplication, the current Center Director and Co-Director(s) will invite current or new faculty to affiliate with the Center for the grant reapplication. Faculty members will be invited based on: a) their research and mentoring experience, b) their area(s) of expertise, c) their history of receiving research funding from NIH or CDC, and d) recommendations by the IAB. Additionally, faculty members can join on a rolling basis.

Evaluation

The Center Director and Co-Director(s) will evaluate the progress on the Center objectives/aims on a yearly basis at the time when the annual progress report is due to the sponsor (NIMH). This process will involve reviewing the objectives/aims and timeline outlined in the current grant and developing a written report outlining the progress on each objective/aim and activities. Additionally, the Center EC will meet with the IAB on a biannual basis to review progress on all activities. During and after the conclusion of the IAB meetings, the IAB members provide feedback and suggestions for future growth and improvement.

Evaluation of the Center Director will be done on a biannual basis during the IAB meetings, where both EC and IAB members will provide feedback on the direction of the Center, Center leadership and progress on the

Center objectives/aims. Additionally, the Center Co-Director(s) will meet with the Center Director approximately 3-4 times per year to discuss administrative and scientific issues and overall Center progress – during these meetings the Center Co-Director(s) will provide feedback to the Center Director.

Amendments to the Charter

The Charter described in this application will be reviewed by the Center Director and Administrative Director on a yearly basis to determine if significant changes need to be proposed to the CHARM EC. In the event that changes are needed, the proposals will be reviewed and approved by the Center Director, Center Co-Director(s), Center EC and IAB before submitting the amendment(s) to the appropriate party(ies) for approval.

Center Cores

The Center currently consists of four Cores, each of which provides services to investigators at the University: Administrative, Developmental, Mental Health Disparities and Methods. As a *Developmental* Center,

Administrative Core:

The Administrative Core provides scientific and programmatic leadership, overall management, strategic planning, and support for the Center. It works with the Core Directors to ensure fiscal management and fulfillment of reporting requirements. This Core plays a major role in facilitating cross-core activities, ensuring synergy across the Cores, and liaising with the other resources at the University of Miami.

Developmental Core:

The Developmental Core provides the mechanism for funding for pilot projects consistent with the center aims that maximize the chances for later NIH-supported high-impact HIV/AIDS mental health science. This Core takes the lead in ensuring dynamic and supportive mentorship and capacity-building for early-stage investigators, working also with the University of Miami Center for AIDS Research (CFAR) to include perspectives at the interface of behavioral and biomedical sciences. The Core also offers pre-submission peer-review for both external (NIH) and internal (Developmental Core) grant proposals and for scientific publications.

Mental Health Disparities Core:

The Mental Health Disparities Core promotes research on HIV-related mental health disparities by providing expert consultation on intervention development with diverse populations, qualitative and mixed-methods research, use of culturally competent assessment measures (including translation of behavioral measures and use of existing translated measures), and equitable human participants research with disenfranchised populations. This Core maintains two “consent-to-contact” databases for participant recruitment: one for community members at risk for HIV/AIDS and the other for people living with HIV in care at the University of Miami/Jackson Health System HIV clinic. This Core also leads the CHARM Community Advisory Board and all community engagement activities, which are central to the Center’s work.

Methods Core:

The Methods Core provides expertise in research design, statistical analysis (quantitative, including multi-level models, implementation science, cost-effectiveness), and data management. This Core manages a (voluntary) data repository and unified data architecture to optimize users’ ability to access formative data as well as engage in resource sharing. The Methods Core supports the Mental Health Disparities Core by managing the technical aspects of and access to the two consent-to-contact databases as well as the Shared Instrument Library.

Location

The Center for HIV and Research in Mental Health (CHARM) at the University of Miami has locations throughout the University. The Administrative Core, led by Psychology, is located on the University of Miami Miller School of Medicine campus in the Soffer Clinical Research Center (CRC). Having the Center located on the Medical Campus and in the Soffer CRC is vital to maintain ongoing collaborations with the Center’s

affiliated departments (Public Health Sciences (Soffer CRC), Psychiatry & Behavioral Sciences (Soffer CRC and Dominion Tower), Psychology (Soffer CRC) and Medicine/Infectious Diseases (Soffer CRC)).

Budget

The direct costs for the Center for HIV and Research in Mental Health at the University of Miami is funded by the National Institute of Mental Health (P30MH11687) and from the University of Miami in the form of an approximation of a portion of the F&A costs returned. This funding provides salary support for CHARM key personnel, supports pilot award applications, the Community Advisory Board, Center-specific research initiatives (e.g., expansion of HIV-specific consent-to-contact databases), research seminars and community events, scientific infrastructure, and other operational expenses of the Center. As a member of the NIMH ARCs program, UM is eligible to apply to future grant opportunities offered only to NIMH ARCs.

Note in year 1, we successfully competed for three supplemental awards which brought in an additional \$451,500 in total costs (\$300,000 direct, \$151,500 IDC), and in Year 2 we successfully competed for three supplemental awards which brought in an additional \$1,247,397 in total costs (\$865,547 direct, \$381,850 IDC) without these IDC being subject to return to us.



Administrative Core

Steven Safren, PhD, Center Director

Professor, Department of Psychology

Daniel Feaster, PhD, Center Co-Director

Professor, Department of Public Health Sciences

Deborah Jones Weiss, PhD, Center Co-Director

Professor, Department of Psychiatry and Behavioral Sciences

Developmental Core

Victoria Behar-Zusman, PhD, Core Director

Professor, School of Nursing and Health Studies

Adam Carrico, PhD, Core Co-Director

Professor, Department of Public Health Sciences

Allan Rodriguez, MD, Core Co-Director

Professor of Clinical Medicine,
Department of Medicine

Methods Core

Daniel Feaster, PhD, Core Director

Professor, Department of
Public Health Sciences

Raymond Balise, PhD, Core Co-Director

Research Assistant
Professor, Department of
Public Health Sciences

Mental Health Disparities Core

Sannisha Dale, PhD, Core Director

Assistant Professor, Department of
Psychology

Joseph De Santis, PhD, Core Co-Director

Associate Professor, School of Nursing
and Health Studies

Memo from the deans signifying approval of the faculty of the relevant schools/colleges

- Dean Leonidas Bachas, College of Arts and Sciences,
- Dean Cindy Munro, School of Nursing and Health Studies
- Dean Henri Ford, Miller School of Medicine

UNIVERSITY OF MIAMI
COLLEGE of
ARTS & SCIENCES



Office of the Dean

1252 Memorial Drive
Ashe Building, Suite 227
Coral Gables, Florida 33146

Phone: 305-284-4117
Fax: 305-284-5637
as.miami.edu

DATE: March 18, 2020

TO: Linda Neider
Chair, Faculty Senate

FROM: Leonidas Bachas
Dean, College of Arts and Sciences

SUBJECT: Support for Establishment of the Center for HIV and Research in Mental Health (CHARM) as a University of Miami Center

At the meeting of the College faculty of February 18, 2020, the faculty unanimously voted in favor of the proposal for the establishment of the Center for HIV and Research in Mental Health (CHARM) as a University of Miami Center.

I trust that the Faculty Senate will add its support and approve this proposal. I am available should you have any questions or require additional information.

Best regards.

A handwritten signature in blue ink, appearing to read 'L. Bachas'.

UNIVERSITY OF MIAMI
**SCHOOL of NURSING
& HEALTH STUDIES**



Cindy L. Munro
PhD, RN, ANP-BC, FAAN, FAANP, FAAAS
Dean and Professor

MEMORANDUM

DATE: October 31, 2019

TO: Linda Neider, Ph.D., M.B.A.
Chair, Faculty Senate, University of Miami

FROM: Cindy L. Munro, PhD, RN, ANP-BC, FAAN, FAANP, FAAAS
Dean and Professor, School of Nursing and Health Studies *Cm*

SUBJECT: Support for Establishment of the Center for HIV and Research in Mental Health
(CHARM) as a University of Miami Center

The faculty of the School of Nursing and Health Studies and I approve and endorse the establishment of the Center for HIV and Research in Mental Health (CHARM) as a University of Miami Center. The School of Nursing and Health Studies faculty approved this proposal during the School Council Meeting held on October 2, 2019.

Thank you.



UNIVERSITY OF MIAMI
MILLER SCHOOL
of MEDICINE

February 4, 2020

Linda Neider, Ph.D., M.B.A.
Chair, Faculty Senate, University of Miami

Dear Dr. Linda Neider,

I would like to express my strong support for the establishment of the Center for HIV and Research in Mental Health (CHARM) as a University of Miami Center. This Center aims to address and strengthen mental health-related HIV prevention and care research across the University of Miami, including the Miller School, and reduce the impact of mental health disparities as barriers to behavioral and bio-behavioral approaches in HIV prevention and care.

I trust that the Faculty Senate will add its support and approve this proposal. I am available should you have any questions or require additional information. Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Henri R. Ford'.

Henri R. Ford, M.D., M.H.A.

Memo that all affected or relevant school/college councils have approved

- College of Arts and Sciences
- School of Nursing and Health Studies
- Miller School of Medicine

UNIVERSITY OF MIAMI
COLLEGE of
ARTS & SCIENCES



Office of the Dean

1252 Memorial Drive
Ashe Building, Suite 227
Coral Gables, Florida 33146

Phone: 305-284-4117
Fax: 305-284-5637
as.miami.edu

DATE: March 18, 2020

TO: Linda Neider
Chair, Faculty Senate

FROM: Leonidas Bachas
Dean, College of Arts and Sciences

SUBJECT: Support for Establishment of the Center for HIV and Research in Mental Health (CHARM) as a University of Miami Center

At the meeting of the College faculty of February 18, 2020, the faculty unanimously voted in favor of the proposal for the establishment of the Center for HIV and Research in Mental Health (CHARM) as a University of Miami Center.

I trust that the Faculty Senate will add its support and approve this proposal. I am available should you have any questions or require additional information.

Best regards.

A handwritten signature in blue ink, appearing to be 'L. Bachas', with a long horizontal flourish extending to the right.

UNIVERSITY OF MIAMI
**SCHOOL of NURSING
& HEALTH STUDIES**



Cindy L. Munro
PhD, RN, ANP-BC, FAAN, FAANP, FAAAS
Dean and Professor

MEMORANDUM

DATE: October 31, 2019

TO: Linda Neider, Ph.D., M.B.A.
Chair, Faculty Senate, University of Miami

FROM: Cindy L. Munro, PhD, RN, ANP-BC, FAAN, FAANP, FAAAS
Dean and Professor, School of Nursing and Health Studies *Cm*

SUBJECT: Support for Establishment of the Center for HIV and Research in Mental Health
(CHARM) as a University of Miami Center

The faculty of the School of Nursing and Health Studies and I approve and endorse the establishment of the Center for HIV and Research in Mental Health (CHARM) as a University of Miami Center. The School of Nursing and Health Studies faculty approved this proposal during the School Council Meeting held on October 2, 2019.

Thank you.



UNIVERSITY OF MIAMI
MILLER SCHOOL
of MEDICINE

July 15, 2020

Linda Neider, Ph.D., M.A., M.B.A.
Chair, Faculty Senate
University of Miami
Ashe Building, Suite 325
252 Memorial Drive
Coral Gables, FL 33146

Re: Council Approved a Proposal for The University of Miami Mental Health HIV/AIDS
Research Center

Dear Dr. Neider,

This is to inform the Faculty Senate that the Medical School Faculty Council met on July 14, 2020, to review the Proposal for the Creation of "The University of Miami Mental Health HIV/AIDS Research Center". The proposal brought forth to council members were subjected to a prior review by legislative oversight committee (LOC), a standing committee of the medical school faculty council. The proposal was favorably voted by 16 attending council members with no abstention and no negative voting. Based on the LOC approval, and their secondary reviews, the new center proposal was unanimously approved by the Faculty Council membership with the stipulation that the Director/Executive director of the center will update council every three years about the status of the center.

Respectfully submitted,

Sanjoy K. Bhattacharya, M. Tech, Ph.D.
Speaker, Medical Faculty Council

Memo from the department chairs signifying approval of the faculty of the relevant departments

- Psychology
- School of Nursing and Health Studies
- Public Health Sciences
- Psychiatry and Behavioral Sciences
- Medicine




Psychology
5665 Ponce de Leon Boulevard
Coral Gables,, FL 33146

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MEMORANDUM

DATE: October 30, 2019

TO: Linda Neider, Ph.D., M.B.A.
Chair, Faculty Senate, University of Miami

FROM: Philip McCabe, Ph.D. 
Chair, Department of Psychology

SUBJECT: Support for Establishment of the Center for HIV and Research in Mental Health
(CHARM) as a University of Miami Center

The faculty of the Department of Psychology and I approve and endorse the establishment of the Center for HIV and Research in Mental Health (CHARM) as a University of Miami Center. On September 12, 2019, the department's faculty unanimously voted in favor of this proposal.

Thank you.

UNIVERSITY OF MIAMI
**SCHOOL of NURSING
& HEALTH STUDIES**



Cindy L. Munro
PhD, RN, ANP-BC, FAAN, FAANP, FAAAS
Dean and Professor

MEMORANDUM

DATE: October 31, 2019

TO: Linda Neider, Ph.D., M.B.A.
Chair, Faculty Senate, University of Miami

FROM: Cindy L. Munro, PhD, RN, ANP-BC, FAAN, FAANP, FAAAS
Dean and Professor, School of Nursing and Health Studies *Cm*

SUBJECT: Support for Establishment of the Center for HIV and Research in Mental Health
(CHARM) as a University of Miami Center

The faculty of the School of Nursing and Health Studies and I approve and endorse the establishment of the Center for HIV and Research in Mental Health (CHARM) as a University of Miami Center. The School of Nursing and Health Studies faculty approved this proposal during the School Council Meeting held on October 2, 2019.

Thank you.


UNIVERSITY OF MIAMI
MILLER SCHOOL OF MEDICINE
DEPARTMENT of
PUBLIC HEALTH SCIENCES



MEMORANDUM

DATE: January 6, 2020

TO: Linda Neider, Ph.D., M.B.A.
Chair, Faculty Senate, University of Miami

FROM: J. Sunil Rao, PhD 
Professor and Interim Chair, Department of Public Health Sciences,
Miller School of Medicine, University of Miami

SUBJECT: Support for Establishment of the Center for HIV and Research in Mental Health
(CHARM) as a University of Miami Center

The faculty of the Department of Public Health Sciences at the Miller School of Medicine and I approve and endorse the establishment of the Center for HIV and Research in Mental Health (CHARM) as a University of Miami Center. The voting faculty of the Department of Public Health Sciences voted favorably for this proposal.

Thank you.



UNIVERSITY OF MIAMI
MILLER SCHOOL
of MEDICINE

Radu Saveanu, M.D.
Professor and Chair (Interim)

MEMORANDUM

DATE: November 1, 2019

TO: Linda Neider, Ph.D., M.B.A.
Chair, Faculty Senate, University of Miami

FROM: Radu Saveanu, M.D.
Professor and Chairman (Interim)
Department of Psychiatry and Behavioral Sciences

SUBJECT: Support for Establishment of the Center for HIV and Research in Mental Health (CHARM) as a University of Miami Center



On October 9, 2019, the voting faculty of the Department of Psychiatry and Behavioral Sciences at the University of Miami Miller School of Medicine voted favorably for the creation of CHARM. The voting faculty join me in expressing support of the establishment of CHARM as a University of Miami Center.



UNIVERSITY OF MIAMI
MILLER SCHOOL
of MEDICINE

DEPARTMENT OF MEDICINE
OFFICE OF THE CHAIRMAN

Roy E. Weiss, M.D., Ph.D., FACP, FACE

*Rabbi Morris I. Esformes Endowed Chair in Medicine and Endocrinology
Kathleen & Stanley Glaser Distinguished Chair—Professor
Chairman, Department of Medicine*

Date: January 30, 2020

To: Linda Neider, Ph.D., M.B.A.
Chair, Faculty Senate, University of Miami

From: Roy Weiss, M.D.

Re: Support for Establishment of the Center for HIV and Research in Mental Health (CHARM) as a
University of Miami Center

By a vote of 69 in favor, 4 opposed, and 1 abstaining, the faculty of the Department of Medicine at the Miller School of Medicine and I approve and endorse the establishment of the Center for HIV and Research in Mental Health (CHARM) as a University of Miami Center.

Sincerely,

A handwritten signature in blue ink that reads 'Roy E. Weiss MD'.

Roy E. Weiss, MD, PhD
Professor of Medicine
Chair, Department of Medicine
Kathleen & Stanley Glaser Distinguished Chair in Medicine
Rabbi Morris I. Esformes Endowed Chair in Medicine and Endocrinology
University of Miami Miller School of Medicine

Academic Deans Policy Council (ADPC) approval

UNIVERSITY
OF MIAMI



Jeffrey L. Duerk, Ph.D.
Executive Vice President & Provost

P.O. Box 248033
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MEMORANDUM

December 7, 2020

TO: Linda Neider, PhD, MBA
Chair, Faculty Senate
University of Miami

FROM: Jeffrey L. Duerk, PhD 
Executive Vice President for Academic Affairs and Provost
University of Miami

SUBJECT: ADPC Approval for the establishment of the university-wide Center for HIV and Research in Mental Health (CHARM) at the University of Miami

The proposal for the establishment of the university-wide Center for HIV Research in Mental Health (CHARM) at the University of Miami was presented by Steven A. Safren, Ph.D., Director of CHARM to the members of the Academic Dean's Policy Council (ADPC) at their meeting on Dec 2, 2020. At that time, the proposal was voted on through a confidential electronic vote to the Provost and was unanimously approved by the ADPC; therefore, it is being forwarded to the Faculty Senate for consideration.

cc: Steven A. Safren, Professor of Psychology and Cooper Fellow
Director, CHARM – Center for HIV and Research on Mental Health, UM
Director, HPAC – Health Promotion and Care Lab, UM
Leonidas Bachas, Dean, College of Arts and Sciences
Henri Ford, Dean, Miller School of Medicine
Cindy Munro, Dean, School of Nursing and Health Studies

Approval of the budget by the Provost

UNIVERSITY
OF MIAMI



Jeffrey L. Duerk, Ph.D.
Executive Vice President & Provost


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MEMORANDUM

DATE: December 7, 2020

TO: Linda Neider, PhD, MBA
Chair, Faculty Senate
University of Miami

FROM: Jeffrey L. Duerk, PhD 
Executive Vice President for Academic Affairs and Provost
University of Miami

SUBJECT: Approval of the budget for the Center for HIV and Research in Mental Health
(CHARM) at the University of Miami

May this MEMO serve as the Provost's approval of the budget for the university-wide Center for HIV and Research in Mental Health (CHARM) at the University of Miami.

cc: Steven A. Safren, Professor of Psychology and Cooper Fellow
Director, CHARM – Center for HIV and Research on Mental Health, UM
Director, HPAC – Health Promotion and Care Lab, UM
Leonidas Bachas, Dean, College of Arts and Sciences
Henri Ford, Dean, Miller School of Medicine
Cindy Munro, Dean, School of Nursing and Health Studies