




MEMORANDUM

To: Julio Frenk
University President

From: Linda L. Neider 
Chair, Faculty Senate

Date: February 21, 2020

Subject: Faculty Senate Legislation #2019-61(D) –Amend the *Faculty Manual* Section, C.19, Awardee Selection Committees for the Distinguished Faculty Scholar Award (C19.2) and the Outstanding Teaching Award (C19.3)

The Faculty Senate, at its February 19, 2020 meeting, unanimously approved the amending of *Faculty Manual* Section C.19, to the awardee selection committees for the Distinguished Faculty Scholar Award and the Outstanding Teaching Award to ensure diversity for these committees.

Proposed Changes in ~~Strikeout~~/Underline format:

BEGIN TEXT

C19 Faculty Senate Awards¹

²Exceptional teaching, scholarship and service have long been recognized as the three primary foundations of an outstanding university. The Senate has established three special annual awards explained in greater detail below, to recognize and foster excellence. Each of the awards has its own criteria, but a common requirement is good character. The awards are presented at a ceremony in the spring semester, followed by a reception.³

C19.2 Distinguished Faculty Scholar Award

On the occasion of the twenty-fifth anniversary of the Faculty Charter, the Faculty Senate established an annual award to recognize outstanding contributions to scholarship by individual faculty members at the University of Miami. The award is given to acknowledge either a single outstanding scholarly achievement or a lifetime of distinguished accomplishment in any area of research or creative activity.

¹ [#2003-08\(B\)](#)

² [#2018-01\(D\)](#)

³ [#2006-14\(D\)](#)

Members of the faculty will be invited annually to nominate colleagues for the award. The nominations will be reviewed by a special Nominating Committee consisting of the last ~~five~~ three awardees together with four Senate members nominated and elected at the first Senate meeting held in August each year, from schools not represented by the last four award winners. No Senate member can serve on more than one award Nominating Committee at a time. The ~~the~~ Provost and Faculty Senate Chair shall serve as *ex-officio* non-voting members of the committee will review the nominations. If for any reason, a previous awardee cannot complete his or her term as a member of the special Nominating Committee, the Senate Chair may appoint a previous awardee as a replacement. The Committee will report and make a recommendation* to the Senate for selection.

For each nomination received the Committee will require a) the curriculum vitae of the faculty member; b) a short statement describing the contribution that occasions the nomination; and c) the names and addresses of four persons of eminence in the field who can comment on the achievements of the nominee.

At the awards ceremony, the awardee will present a report on his or her research.

Visit <https://fs.miami.edu/assets/pdf/facultysenate/Documents/Awards/DFSAlist-web.pdf> to view a list of the past awardees.

C19.3 Outstanding Teaching Award⁴

The Faculty Senate established this annual award to recognize a distinguished record of teaching by individual faculty members at the University of Miami. The award is given to acknowledge either small setting teaching (e.g., clinical, field classes, or workshops) or large setting teaching (e.g., regular lectures).

Members of the full-time faculty will be invited each fall to nominate any member of the full-time faculty for this award. Other members of the University Community may recommend a candidate for this award through a member of the full-time faculty. A committee consisting of the last ~~three~~ five awardees, together with four Senate members nominated and elected at the first Senate meeting held in August each year, from schools not represented by the last four award winners, shall review the nominations. No Senate member can serve on more than one award Nominating Committee at a time. The Provost and the Provost and Faculty Senate Chair shall serve ~~servin~~g as *ex-officio* non-voting members of the committee will review the nominations. If for any reason, a previous awardee cannot complete his or her term as a member of the Nominating Committee, the Senate Chair may appoint a previous awardee as a replacement. The Committee will report and make a recommendation* to the Senate for selection.

For each nomination received, the Committee will require a) a brief letter of nomination from the nominator regarding the candidate's qualifications for the award; b) a current academic curriculum vitae in standard professional format; c) a completed "Faculty Senate Outstanding Teaching Award Nomination Form."

⁴ [#2005-07\(D\)](#)

The Committee will review the nominations and select a set of finalists. Each finalist's nominator will be asked to submit student evaluations of courses taught within the past five years and four letters from colleagues or alumni describing the contributions that make the nominee worthy of this teaching award. The Committee may ask the nominators for additional information, including examples of the nominee's teaching materials, if necessary. Nominators may work with members of the University Community to assemble materials such as student evaluations and letters from other members of the University Community including alumni. If possible, nominees should not be told they are finalists. The awardee should have a substantial record of teaching students of the University of Miami and will ordinarily be a member of the Regular Faculty.⁵

At the awards ceremony, the recipient will be invited to make brief remarks.

Visit <https://fs.miami.edu/assets/pdf/facultysenate/Documents/Awards/chargeOTA.pdf> to view a list of the past awardees.

*The names of the nominees should not be revealed, but the following information should be included in the report to the General Welfare Committee and the Senate: the number of new nominations received; the number of nominations from previous years that were reconsidered; the affiliation (Department, School, or discipline, as appropriate) of the nominees to whom serious consideration was given; the name of the recommended recipient; and a short summary of the individual's credentials.

END TEXT

This legislation is now forwarded to you for your information.

LLN/ss/rh

cc: Jeffrey Duerk, Executive Vice President and Provost

⁵ [#2008-26\(D\)](#)