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## MEMORANDUM

**To:** Julio Frenk  
University President

**From:** Tomás A. Salerno  
Chair, Faculty Senate

**Date:** May 5, 2017

**Subject:** Faculty Senate Legislation #2016-70(B) – Approval for Continuation of the  
Comprehensive Epilepsy Center, Miller School of Medicine

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The Comprehensive Epilepsy Center at the Miller School of Medicine was established prior to the official record-keeping for Centers and Institutes in 1999. In an effort to maintain an accurate list of active Centers and Institutes (C/I), it was determined through discussion with the Provost and the then-Senate Chair, that C/I established prior to 1999 would be considered grand-parented into the records as approved, although lacking documentation of formal Faculty Senate approval of establishment. These pre-existing C/I were added to the official list and scheduled to be reviewed every 5-years. This Center falls under this agreement.

Although the review period can be any time up through ten years, it has been the policy of both the Faculty Senate and the Provost, absent a strong reason to the contrary, for such reviews to take place after five years.

At the Faculty Senate's March 22, 2017 meeting, the Provost reported that the Center was active, and the Faculty Senate unanimously approved the Provost's proposal with the understanding that the next review of the Center will take place in five years.

This legislation is now forwarded to you for your action.

TAS/rh

cc: Thomas LeBlanc, Executive Vice President and Provost  
Laurence Gardner, Interim Dean, Miller School of Medicine

**CAPSULE:** Faculty Senate Legislation#2016-70(B) – Approval for Continuation of the  
Comprehensive Epilepsy Center, Miller School of Medicine

APPROVED:  DATE: 5/16/17  
(President's Signature)

OFFICE OR INDIVIDUAL TO IMPLEMENT: Dean MSOM

EFFECTIVE DATE OF LEGISLATION: IMMEDIATELY  
(if other than June 1 next following)

NOT APPROVED AND REFERRED TO: \_\_\_\_\_

REMARKS (IF NOT APPROVED): \_\_\_\_\_