



The John Knoblock
Faculty Senate Office
Ashe Administration Building, #325
1252 Memorial Drive
Coral Gables, FL 33146

facsen@miami.edu
web site: www.miami.edu/fs
P: 305-284-3721
F: 305-284-5515

MEMORANDUM

To: Julio Frenk
University President

From: Tomás A. Salerno
Chair, Faculty Senate

Date: January 27, 2017

Subject: Faculty Senate Legislation #2016-24(B) – Curriculum Change to the *Master of Music (MM) Degree in Keyboard Performance (MKP)*, Frost School of Music

The Faculty Senate, at its January 25, 2017 meeting, had no objections to the proposal to change the curriculum of the Master of Music (MM) Degree in Keyboard Performance (MKP). This change in curriculum will allow for flexibility to pursue course work in preparation for the DMA work by placing greater emphasis on performance and career preparation. The 30-credit requirement remains the same.

This legislation is now forwarded to you for your action.


TAS/rh

Enclosure

cc: Thomas LeBlanc, Executive Vice President and Provost
Shelton Berg, Dean, Frost School of Music
Guillermo Prado, Dean, Graduate School
Shannon de l'Etoile, Associate Dean, Frost School of Music
Santiago Rodriguez, Chair, Department of Keyboard Performance

CAPSULE: Faculty Senate Legislation #2016-24(B) – Curriculum Change to the *Master of Music (MM) Degree in Keyboard Performance (MKP)*, Frost School of Music

PRESIDENT'S RESPONSE

APPROVED:  DATE: 13. Feb 2017
(President's Signature)

OFFICE OR INDIVIDUAL TO IMPLEMENT: Dean Shelton Berg

EFFECTIVE DATE OF LEGISLATION: IMMEDIATELY
(if other than June 1 next following)


NOT APPROVED AND REFERRED TO: _____

REMARKS (IF NOT APPROVED): _____



ADDENDUM MEMO

TO: University of Miami Faculty Senate

FROM: Shannon K. de l'Etoile, Associate Dean of Graduate Studies
Frost School of Music 

RE: Clarification of discrepancies in the Proposal to Revise the Master of Music Degree in Keyboard Performance

DATE: February 20, 2017

Please note that the original proposal to revise the Master of Music degree in keyboard performance contained two errors:

1. Two of the courses listed in the proposal, MCY 726 Keyboard Literature I and MCY 727 Keyboard Literature II, were incorrectly numbered. The correct numbers for these courses are as follows:

MCY 626 Keyboard Literature I
MCY 627 Keyboard Literature II

The proposal has been revised to reflect the correct course numbers (dated 02/16/17).

2. Two other courses listed in the proposal did not include adequate information:

MXX XXX Communication
MXX XXX Creativity

These courses have not yet been approved and therefore do not exist in the Academic Bulletin. The proposal has been revised and now shows that the courses have been deleted (dated 02/16/17).





Proposal to Revise the Master of Music (MM) Degree in Keyboard Performance (MKP)

Contact Personnel:

Shannon de l'Etoile, Associate Dean of Graduate Studies
Frost School of Music
305.284.6913
sdel@miami.edu

Santiago Rodriguez, Chair
Department of Keyboard Performance
305.284.2241
s.rodriguez13@miami.edu


MEMO: LETTER OF EXPLANATION

TO: University of Miami, Faculty Senate

FROM: Shannon K. de l'Etoile, Ph.D.
Associate Dean of Graduate Studies, Frost School of Music

DATE: December 13, 2016

RE: Proposal to Revise the Master of Music Degree in Keyboard Performance



The Frost School of Music wishes to revise the requirements for the Master of Music Degree in Musicology.

Attached please find the following documents:

- Memo from the Associate Dean of Graduate Studies in the Frost School indicating approval of this proposal by the faculty, including approval of the Graduate Committee and Department Chairs of the Frost School.
- Email memo from the Speaker of the Frost School Council indicating approval of this proposal by the Frost faculty.
- Memo from Santiago Rodriguez, Chair of the Department of Keyboard Performance signifying approval of the faculty.
- Email memo from the Office of Planning, Institutional Research, and Assessment indicating receipt of the proposal, and further clarifying that SACSCOC notification is not required.
- Memo from the Graduate School Dean signifying approval of the Graduate Council.
- Detailed proposal from the Department of Keyboard Performance regarding the proposed revisions.


MEMO FROM ASSOCIATE DEAN OF GRADUATE EDUCATION

TO: University of Miami, Faculty Senate

FROM: Shannon K. de l'Etoile, Ph.D.
Associate Dean of Graduate Studies, Frost School of Music

DATE: December 13, 2106

RE: Proposal to Revise the Master of Music Degree in Keyboard Performance



This memo serves as a request for the Faculty Senate to consider the attached proposed revisions to the Master of Music Degree in Keyboard Performance.

The proposal has been approved by the Frost School Graduate Committee, Department Chairs, and School Council.

de l'Etoile, Shannon Kay, Ph.D.

From: Kennedy, Karen
Sent: Friday, October 28, 2016 8:07 AM
To: de l'Etoile, Shannon Kay, Ph.D.
Subject: Re: School Council: Review MM in MKP
Attachments: image001.png

Shannon,

The School Council Has approved this change.

K²

Dr. Karen Kennedy
Director of Choral Studies
Frost School of Music
University of Miami



From: Karen Kennedy <k.kennedy1@miami.edu>
Date: Wednesday, October 19, 2016 at 9:54 AM
To: "de l'Etoile, Shannon Kay, Ph.D." <sdel@miami.edu>
Subject: Re: School Council: Review MM in MKP

You did it!!!! Brava--sending out to the contingency, we will have voted for you next Friday!

K²

Dr. Karen Kennedy
Director of Choral Studies

P.O. Box 248165
Coral Gables, FL. 33134
305.284.4162
www.music.miami.edu



On Oct 19, 2016, at 9:35 AM, de l'Etoile, Shannon Kay, Ph.D. <sdel@miami.edu> wrote:

Dear Karen,

Attached please find a proposal to revise the Master of Music degree in Keyboard Performance. The proposal has been approved by the Frost School Graduate Committee and Department Chairs. I look forward to receiving School Council's input on this proposal.

Many thanks,

Shannon K. de l'Etoile, Ph.D., MT-BC
Associate Dean of Graduate Studies
Professor, Music Therapy
University of Miami
Phillip and Patricia Frost School of Music
P.O. Box 248165
Coral Gables, FL 33124-3410
Office: 305.284.2241
Fax: 305.284.6475

FROST
SCHOOL OF MUSIC
UNIVERSITY OF MIAMI

<Revised MM in MKP F 16.pdf>

FROST
SCHOOL OF MUSIC

Department of Keyboard Performance

MEMORANDUM

To: Shannon de l'Etoile, Associate Dean, Graduate Studies

From: Santiago Rodriguez, Chair, Department of Keyboard Performance



Date: September 20, 2016

Re: Proposed curricular revision for MM MKP degree

The faculty of the Department of Keyboard Performance met on September 19, 2016 to finalize the revision proposal for the MM in MKP (Keyboard Performance) degree.

The faculty discussed each proposed changes carefully, voting unanimously in favor of all items as proposed. Please see enclosed materials for details of the proposal.

**UNIVERSITY
OF MIAMI**



MEMORANDUM

DATE: November 7, 2016

TO: Dr. Shannon de l'Etoile, Associate Dean
Graduate Studies, Frost School of Music

FROM: Dr. Patty Murphy, Executive Director
Office of Assessment and Accreditation *PBM*

SUBJECT: Curriculum Change to Master of Music in Keyboard Performance

On November 1, 2016, the Frost School of Music notified our office of its intent to change the existing curriculum of the Master of Music in Keyboard Performance (MM MKPF) program, effective fall 2017. The proposed curriculum will place greater emphasis on performance and career preparation, while allowing for flexibility to pursue course work in preparation for DMA work. The proposed curriculum will not alter the current 30-credit requirement.

The itemization of the proposed changes is as follows:

- Remove MED 701 Recital Paper Preparation and MKP 811 Master's Recital Paper
- Replace MTC 717 Analytical Techniques with the wording "MTC elective(s)" and add in pool of music electives.
- Replace MCY 726-727 Keyboard Literature I-II with wording "MCY 726-727 Keyboard Literature I-II or MCY elective" and add in a pool of music electives.
- Decrease 4 credits of approved music electives to 3-credits using listing of suggested courses.
- Add zero-credit Oral Comprehensive Exam to requirements in order to meet NASM and SACSCOC requirements for comprehensive review (exam to be scheduled for date after the recital).

The proposed changes will not require the hiring of additional faculty or infrastructure resources and would make the MM MKPF program requirements fall closer in line with NASM guidelines.

Based on the details of the proposal, the curriculum change is not considered substantive and will not require notification or approval by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) in order to proceed with its implementation.

Please feel free to contact our office should you have any further questions (305) 284-9431.

cc: Faculty Senate
Dean Guillermo Prado, Graduate School
Dean Shelton Berg, Frost School of Music
Professor Santiago Rodriguez, Chair, Department of Keyboard Performance, Frost School of Music

UNIVERSITY OF MIAMI
GRADUATE SCHOOL




Graduate School
P.O. Box 248125
Coral Gables, FL 33124-3220
Phone: 305-284-4154
Fax: 305-284-5441
graduateschool@miami.edu

MEMORANDUM

DATE: November 29, 2016

TO: Tomas Salerno
Chair, Faculty Senate

FROM: Guillermo ("Willy") Prado
Dean, The Graduate School 

SUBJECT: Frost School of Music Curriculum Changes

The Frost School of Music submitted a proposal with intent to change the existing curriculum of the Master of Music in Keyboard Performance program, effective fall 2017. The proposal was discussed at the meeting of the Graduate Council on Tuesday, November 15, 2016, and no concerns were expressed by the Council members.

cc: Shelton Berg, Dean, Frost School of Music
Shannon de l'Etoile, Associate Dean, Frost School of Music
Office of Planning, Institutional Research and Assessment

Department of Keyboard Performance (MKP) Master of Music Degree in Keyboard Performance Proposal to Change Curriculum

1. Description of the Proposed Curriculum Change

- Degree Program:** The Master of Music in Keyboard Performance
- Effective Date:** Fall of 2017
- Benefit:** The proposed MM in MKP curriculum will place a greater emphasis on performance and career preparation, while allowing for flexibility to pursue course work in preparation for a DMA work.
- Effects on Credits:** The proposed curriculum will not alter the required credits of 30. Not increasing the credits required will aid enrollment for self-pay or partial-pay students. Also, with the combined 5-year BM-MM curriculum under consideration, decrease in credits is helpful.
- Effect on Electives:** The proposed curriculum will decrease music electives from 4 credits to 3 credits.
- Non-Music Electives:** The proposed curriculum will not increase non-music electives.
- Other Degrees:** The proposed revision is not expected to have any impact on other degree programs in the Frost School of Music.

2. Existing Academic Bulletin Wording

Attached (please see page 5).

3. Proposed Bulletin Copy for Master of Music Degree in Keyboard Performance

Major Area: 12 credits required

Applied lessons	8 credits (2 cr./semester x 4)
Accompanying/String-Keyboard Chamber Music*	
	3 credits (1 cr./semester x 3)
MKP 812 Master's Recital	1 credit
Oral comprehensive exam	0 credit

Supportive Studies: 15 credits required

Five courses from the following menu in consultation with the advisor: 15 credits total
Students are strongly encouraged to choose at least one course from each of the four bulleted categories below. Exceptions may be made only with Advisor approval.

- MTC elective(s) 3 credits
- MCY 626-7 Keyboard Literature I-II/MCY elective(s) 3 credits
- MKP Keyboard Pedagogy elective(s) 3 credits
 - MKP 647 Keyboard Pedagogy
 - MKP 648 Intermediate to Advanced Repertoire
 - MKP 649 Keyboard Pedagogy II: Keyboard Pedagogy Diagnostics
 - MKP 650 Keyboard Pedagogy III: Practice Strategies

- Artist Development course(s) chosen from the following menu: 3 credits
 - MMI 735 World of the Working Musician
 - MUS 735 Media Creation
 - MUS 745 Peak Performance Strategies for Musicians
 - MED 755 The Teaching Artist

Approved music electives to total 3 credits. Suggested courses include:

- MKP 710-713 Performance Seminars 1 credit
(Baroque, Classical, Romantic, Contemporary)
- MKP 791 Accompanying 1 credit
- MIP 745 String-Keyboard Chamber Music 1 credit
- MKP 750 Keyboard Pedagogy Research Seminar 1 credit
- MKP 780 Keyboard Pedagogy Internship 1 credit
- MKP 815 Master's Second Recital 1 credit

Above meets the NASM requirement: Major area is at least 1/3 of the total credits for the degree, and Supportive Studies are up to 1/2 of the degree.

Revisions to the MM in MKP

1. Remove MED 701 Recital Paper Preparation
2. Remove MKP 811 Master's Recital Paper
3. Previous courses under "other studies in music" (MTC, MCY, Pedagogy elective) were consolidated into a larger pool of advisor-approved and Artist Development courses. Five, 3-credit courses are required. Students would be strongly advised to take at least one 3-credit course from each of the four categories, leaving the flexibility open to take two courses from the same category.
 - a. Replace MTC 717 Analytical Techniques with the wording, "MTC elective(s)" and put in a pool of music electives.
 - b. Replace MCY 626-627 Keyboard Literature I-II with the wording, "MCY 626-627 Keyboard Literature I-II or MCY elective" and put in a pool of music electives.
4. 4 credits of approved music electives is decreased, at least on paper,* to 3 credits, with suggested courses listed. (* "4 credits" is what is listed currently, but it has been 3 credits in practice since Keyboard Pedagogy course change entailed a credit change from 2 to 3, making the elective credits to be 3 in practice.)
5. To meet NASM and SACS requirement for a comprehensive review, added a zero-credit Oral Comprehensive Exam to the requirements. The exam is to be scheduled for a date after the recital.

Oral Comprehensive Exam

Oral Comprehensive Exam is to be scheduled after the Master's Recital. The exam shall be approximately 20 minutes in length before a committee consisting of 3 members of the full-time, regular MKP department faculty including the principal teacher/advisor. During the exam, the committee will ask questions to test the depth and breadth of student's knowledge and understanding relevant to professional-level preparation and performance of works presented in the Master's Recital. This may include questions NOT directly related to the program of the Master's Recital, thus encompassing relevant aspects from the historical, stylistic, pedagogical, and performance points of view.

Estimated Impact on Faculty Load:

We do not anticipate any increase in faculty load.

Impact on Room Schedule and Lab/Classroom Needs:

There will be no impact on room schedule.

Impact on NASM and SACS Requirements:

The proposed curriculum meets and exceeds NASM requirements. The requirement of comprehensive review is satisfied by an oral defense subsequent to a recital.

Impact on NASM and SACS Requirements:

The proposed curriculum meets and exceeds NASM requirements. The requirement of comprehensive review is satisfied by an oral defense subsequent to a recital.

The New Curriculum:

Will be offered to current students with the supervision of the advisor and the graduate dean. Until the fall of 2017, MKP faculty will continue advising and grading students who are working on the MM Recital Paper included in the current curriculum.

Suggested Four-Semester Sequence of Study

Total credits: 30 credits

Final semester: MKP 812 will satisfy the full-time status. Tuition waiver will cover only credits required for the degree.

Year One:

Fall		Spring	
Applied Lessons	2	Applied Lessons	2
Ensemble: Accompanying*	1	Ensemble: Accompanying*	1
Supportive Studies 1	3	Supportive Studies 3	3
Supportive Studies 2	3	Supportive Studies 4	3
	9		9

Year Two:

Fall		Spring	
Applied Lessons	2	Applied Lessons	2
Ensemble: Accompanying*	1	Recital MKP 812	1
Supportive Studies 5	3	(Oral Comprehensive Exam after recital)	0
Approved 1-credit music electives (x 3)	3		
	9		3

* One of the required 3 credits of Accompanying may be MIP 645 String-Keyboard Chamber Music with approval of the Advisor.

M.M. IN PIANO PERFORMANCE

The candidate must have acquired the principles of tone production and velocity and their application to scales, arpeggios, chords, octaves, and double notes, and must have a balanced repertoire comprising the principal baroque, classic, romantic, and modern compositions which should include compositions by representative American and foreign composers. Candidates must have had experience in ensemble playing and should be capable sight-readers.

Curriculum Requirements

Major Area		
Applied Lessons		8
Accompanying		3
Final Project		
MED 701	Recital Paper Preparation	1
MKP 811	Master's Recital Paper	2
MKP 812	Master's Recital	1
Other Studies in Music		
MTC 717	Analytical Techniques	3
MCY 626	Keyboard Literature I	3
MCY 627	Keyboard Literature II	3
Music Education/Pedagogy Elective		2
Electives		
Approved Music Electives		4
Total Credit Hours		30

MKP 815 Masters Second Recital
Frost School of Music
Department of Keyboard Performance;
Master of Music Degree in
Keyboard Performance
Instructor: TBD
Day/Time/Location: TBA
Fall or Spring Semester
1 credit

Course Description: The second recital in the masters degree as an elective option as approved by an advisor. The program should consist of memorized solo piano repertoire, with an optional inclusion of representative chamber or concerto repertoire instead of, or in combination with, the solo repertoire.

Course Objectives:

- Students will demonstrate in-depth knowledge and understanding of repertoire by performing a 60-minute recital.
- Students will demonstrate advanced performance skills supported by technique and musicianship that communicate musical intent and aesthetic quality.
- Students will demonstrate professional preparation of repertoire, including memorization of standard solo repertoire and effective collaboration with peer musicians (if chamber or concerto repertoire is included).

Assignments:

The following assignments are mandatory, and additional requirements may be added depending on students' needs:

- Regular attendance at weekly meetings with faculty advisor
- Selection of appropriate repertoire from various time periods or under a meaningful, overarching theme
- Selection of appropriate recital committee members
- Request for Recital Date through Concert Hall office
- Successful completion of dress rehearsal
- Successful completion and recording of full-length recital

Grading:

This course is graded on an S/U Basis, as follows:

- Grade of "S" reflects satisfactory work. The grade does not impact the student's GPA, but indicates that the course credit may count toward degree requirements.
- Grade of "U" reflects unsatisfactory work. The grade does not impact the student's GPA, but indicates that the course credit may not count toward degree requirements.



New Course Request Form

Date of Request: 12.13.16 Effective Term: 2178 School/College: Frost

New Course **New Experimental Course** **Reactivate Course** (Syllabus must be attached)

Subject Area: (ex: ENG) MKP **Catalog Number:** (ex: 105) 815 **Units Min:** 1 **Max:** 1

Short Course Title: (30 characters maximum) Masters Second Recital **Course Will Be Offered:** (Ex: Fall, Spring, Summer) Fall, Spring

Long Course Title: (100 characters maximum) Masters Second Recital

Full-time Status Rationale: This is only required for courses flagged as being equivalent to full-time status. (Rationale must include why the course(s) are equivalent to full-time credit (12+ credits for undergraduate; 9+ credits for graduate). Please email the Full-Time Status Rationale on a word document to scheduling.rg@miami.edu

Course Description- The course description must be emailed on a word document and sent to the scheduling.rg@miami.edu

Additional Course Information - Select all fields applicable

Grading Basis: (Please select one)	Please Indicate	Add Consent	Please Indicate	Drop Consent	Please Indicate
Audit	<input type="checkbox"/>	Department	<input type="checkbox"/>	Department	<input type="checkbox"/>
Credit/No Credit	<input type="checkbox"/>	Instructor	<input type="checkbox"/>	Instructor	<input type="checkbox"/>
Graded	<input type="checkbox"/>				
Medical Graduate	<input type="checkbox"/>	Repeat For Credit Rule	Please Indicate	Course Attribute	Please Indicate
Medical Grades	<input type="checkbox"/>	Repeat for Credit	<input checked="" type="checkbox"/>	CIVIC	<input type="checkbox"/>
No Grade	<input type="checkbox"/>	Enter Number of times a course can be repeated	<u>6</u>	HONORS	<input type="checkbox"/>
Non-Graded	<input type="checkbox"/>	Allow course to be taken more than once in same Term	<input checked="" type="checkbox"/>	PRISM	<input type="checkbox"/>
Satisfactory/UnSat.	<input checked="" type="checkbox"/>			WRITING	<input type="checkbox"/>
Areas of Knowledge: (select one)	<input type="checkbox"/> AH/Arts& Humanities	<input type="checkbox"/> PS/People & Society	<input type="checkbox"/> STEM	CAPSTONE	<input type="checkbox"/>

You may select multiple components for a course, but you can Only have ONE Primary Graded Component.

Course Components:	Primary Graded Component	Add	Course Components:	Primary Graded Component	Add
Clinical	<input type="checkbox"/>	<input type="checkbox"/>	Lessons	<input type="checkbox"/>	<input type="checkbox"/>
Discussion	<input type="checkbox"/>	<input type="checkbox"/>	Module	<input type="checkbox"/>	<input type="checkbox"/>
Distance Learning	<input type="checkbox"/>	<input type="checkbox"/>	Practicum	<input type="checkbox"/>	<input type="checkbox"/>
Ensemble	<input type="checkbox"/>	<input type="checkbox"/>	Research	<input type="checkbox"/>	<input type="checkbox"/>
Experimental Learning	<input type="checkbox"/>	<input type="checkbox"/>	Seminar	<input type="checkbox"/>	<input type="checkbox"/>
Field Studies	<input type="checkbox"/>	<input type="checkbox"/>	Studio	<input type="checkbox"/>	<input type="checkbox"/>
Forums	<input type="checkbox"/>	<input type="checkbox"/>	Thesis Research	<input type="checkbox"/>	<input type="checkbox"/>
Independent Study	<input type="checkbox"/>	<input type="checkbox"/>	Thesis/Individual Study	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laboratory	<input type="checkbox"/>	<input type="checkbox"/>	Workshop	<input type="checkbox"/>	<input type="checkbox"/>
Lecture	<input type="checkbox"/>	<input type="checkbox"/>			



New Course Request Form

* Subject Area: MKP * Catalog Number: 815

Enrollment Requirement – Pre/Co-Requisite/Condition/Placement

*Please write out fully the Enrollment Requirement and/or any Requisite Conditions and/or any Placements.
 You must Specify with "And" or "Or" within your write out. Please see example below.*

Add	Remove	School/Coll.	Enrollment Requirement with Conditions and Placements Specified with "And" or "Or"
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Example: AS	Example: Pre-Requisite: MTH 141, Or 151, Or 161. Or Co-Requisite: MTH 171. And Requisite: ALEKS score >=60, Or SAT >=630, Or ACT >=28.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Example: AS	Example: Remove the Co-Requisite: MTH 171 Only.
Add	Remove	School/Coll.	Enrollment Requirement/ Condition/Placement Please specify with "And" or "Or" in your write out.
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

