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MEMORANDUM

To: Julio Frenk
University President

From: Tomás A. Salerno
Chair, Faculty Senate

Date: September 30, 2016

Subject: Faculty Senate Legislation #2016-15(B) – Modification to Current Graduate School Policies for the School of Business Administration

The Faculty Senate, at its September 28, 2016 meeting voted by majority with five votes against and two abstentions to approve the proposal to modify the current Graduate School policies for the School of Business Administration. The modification will allow graduate students in the School of Business Administration whose GPA falls below 3.0 to continue in the program under a probationary status. Students wishing to repeat a course may petition their program advisor to do so within one semester after their GPA falls below 3.0. If the petition is granted by the program advisor, the grade obtained in their second attempt will replace the original grade for purposes of calculating their GPA for clearance for graduation only.

A course may be repeated only once and students may not repeat more than two courses. The student's transcript will continue to show all attempts and the GPA computation for purposes other than computing the GPA for clearance for graduation will include all grades earned.

This legislation is now forwarded to you for your action.


TAS/rh

Enclosure

cc: Thomas LeBlanc, Executive Vice President and Provost
Anuj Mehrotra, Interim Dean, School of Business Administration
Arun Sharma, Vice Dean, Graduate Business Programs and Executive Education

CAPSULE: Faculty Senate Legislation #2016-15(B) – Modification to Current Graduate School Policies for the School of Business Administration

PRESIDENT'S RESPONSE

APPROVED:  DATE: 10/19/15
(President's Signature)

OFFICE OR INDIVIDUAL TO IMPLEMENT: Dean Guillermo Prado

EFFECTIVE DATE OF LEGISLATION: IMMEDIATELY
(if other than June 1 next following)

NOT APPROVED AND REFERRED TO: _____

REMARKS (IF NOT APPROVED): _____

UNIVERSITY OF MIAMI
SCHOOL of BUSINESS
ADMINISTRATION



**PROPOSED MODIFICATION TO CURRENT GRADUATE SCHOOL POLICIES
FOR THE SCHOOL OF BUSINESS ADMINISTRATION**

DR. ARUN SHARMA

**VICE DEAN, GRADUATE BUSINESS PROGRAMS & EXECUTIVE
EDUCATION**

**SCHOOL OF BUSINESS ADMINISTRATION, JENKINS BLDG., SUITE 221
305-284-1770**

RATIONALE FOR PROPOSED MODIFICATION

Current Graduate School Policies

1. Graduate Students must have a minimum GPA of 3.0 for award of degree.

2. Repeat of classes and GPA calculation:

A student may repeat a course in which a failing grade was earned, but the repetition of the course will not eliminate the previous grade from the record. A course may be repeated only once unless written authorization is provided by the Dean of the Graduate School. All grades are included in the computation of the quality point average. If a course in which an unsatisfactory grade (as determined by the program advisor) was earned is repeated and the repeat grade is a "C-" or higher, the number of credits required for graduation will be increased by the number of credits repeated. Registrations which involve repeating a course in which a grade of "A" or "B" has already been earned may not earn quality points or credit hours, nor count as credits attempted.

Issue with the Current Policy:

Some full-time graduate business students have a hard time adjusting in the first semester after years away from school. Also, due to medical issues in a particular semester, some students are not able to do as well as their potential and receive low grades. Because of few low grades (e.g., C) in the first semester or the semester that they have medical issues in, their GPA falls below 3.0 for the entire program. To get their GPA above 3.0, they have to take courses outside their program requirements. It is desirable to have some flexibility to permit such students to repeat a limited number of classes, instead. In addition to serving the student and program learning objectives better, having such flexibility will also reduce the pressure on faculty to award potentially undeserving higher grades to students.

Proposed Modification to the Graduate School policy on the calculation of the GPA

Graduate students in the School of Business Administration who fall below the 3.0 GPA may be allowed to continue in the program under a probationary status. Students wishing to repeat a course may petition their program advisor to do so. If their petition is granted, the grade obtained in their second attempt will replace the original grade for purposes of calculating their GPA for clearance for graduation. Authorization to repeat a course is limited to courses in which the earned grade is lower than a B. Additionally, a course may be repeated only once and students may not repeat more than 2 courses. The student's transcript will continue to show all attempts and the GPA computation will include all grades earned for purposes other than computing the GPA for clearance for graduation.

Approved by SBA School Council on January 22, 2016

MEMO FROM THE DEAN, SCHOOL OF BUSINESS ADMINISTRATION




Dean Anuj Mehrotra
5250 University Drive, Jenkins 219
Coral Gables, FL 33146

Phone: 305-284-6515
Fax: 305-284-6526
<http://www.bus.miami.edu>

MEMORANDUM

TO: Tomas Salerno
Chair, Faculty Senate

FROM: Anuj Mehrotra
Dean, School of Business Administration 

Cc: Arun Sharma
Vice Dean, Graduate Business Programs & Executive Education

SUBJECT: Proposed Modification to current Graduate School policies for the School of Business Administration

DATE: September 16, 2016

This letter is to document my support for the proposed modification to the current Graduate School policies. This modification applies only to Graduate Business students. It has already been discussed and approved by the Graduate School (8-17-2016), the SBA School Council (1-22-2016) and by the Department chairs (1-14-2016).

**EMAIL CORRESPONDENCE BETWEEN GRADUATE BUSINESS PROGRAMS AND
OFFICE OF ASSESMENT AND ACCREDITATION**

From: Dominguez, Gisela <gdominguez@miami.edu>
Sent: Wednesday, August 31, 2016 3:08 PM
To: Wallace, Amarylis
Cc: Faculty Senate Office; Prado, Guillermo J, Ph.D.; Torres, Maria C
Subject: FW: RE: Proposed modifications to current Graduate School policies
Attachments: Current-policies-Graduate-School-proposal-packet.pdf

Importance: High

Dear Amarylis,

Please see the response from Dr. Murphy below. The proposed modifications to the Graduate School policies will not need to be reported to the SACSCOC.

Feel free to contact our office should you have any questions.

Kind regards,

Gisela



Gisela Dominguez
Compliance Specialist
Assessment and Accreditation
Gables One Tower
1320 S. Dixie Highway, Suite 260
Coral Gables, FL 33146
Tel: (305) 284-9431
Fax: (305) 284-4081
E-mail: gdominguez@miami.edu



**At the U, we transform lives
through teaching, research,
and service.**

From: Murphy, Patty
Sent: Wednesday, August 31, 2016 3:00 PM
To: Dominguez, Gisela <gdominguez@miami.edu>
Subject: RE: Proposed modifications to current Graduate School policies
Importance: High

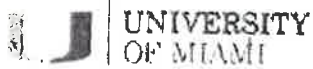
Dear Gisela,

I have reviewed the proposed modification to current Graduate School policies and they are compliant with SAASCOOC principles of accreditation. We are required to notify or get approval from SA DC for this type of change, so no further action is required from our office.

Patty

Patty Murphy, Ph.D.

Executive Director of Assessment and Accreditation
Office of Assessment and Accreditation
(305) 284-3276 | pattymurphy@miami.edu



From: Wallace, Amarylis [<mailto:awallace@bus.miami.edu>]
Sent: Monday, August 29, 2016 10:31 AM
To: Dominguez, Gisela <gdominguez@miami.edu>
Cc: Murphy, Patty <pattymurphy@miami.edu>
Subject: Proposed modifications to current Graduate School policies
Importance: High

Gisela,

Hope you are doing well. I am attaching the rationale and supporting memos for the proposed modifications to current Graduate School policies.

Please advise if we need any approval from PIRA. The Graduate School council has already approved it. I am only waiting for the Dean's memo approving it.

We are going to be in the General Welfare Council agenda in mid-September in case the Faculty Senate asks for approval or notification.

Please provide a memo if there is nothing required from PIRA so that I may attach it to the package sent to the General Welfare council secretary.

Thank you for your assistance.

Best Regards,

Amarylis

MEMO FROM THE DEAN OF GRADUATE SCHOOL

MEMORANDUM

DATE: September 19, 2016

TO: Tomas Salerno
Chair, Faculty Senate

FROM: Guillermo Prado
Dean, The Graduate School

SUBJECT: Modification to Current Graduate School Policies

The School of Business Administration submitted a proposal to modify a Graduate School policy on the calculation of the GPA. The proposal was discussed at the meeting of the Graduate Council on Monday, April 18, 2016, and the following was unanimously approved by those present.

Graduate students in the School of Business Administration who fall below the 3.0 GPA may be placed on academic probation. Within one semester after their GPA falling below 3.0, Master's students wishing to repeat a course may petition their program director to do so. If the petition is approved by the graduate program director, the grade obtained in their second attempt will replace the original grade for purposes of calculating their GPA for clearance for graduation only. Authorization to repeat a course is limited to courses in which an unsatisfactory grade was earned (as determine by the graduate program director). Additionally, a course may be repeated only once and students may not repeat more than two courses. The student's transcript will continue to show all attempts and the GPA computation will include all grades earned for purposes other than computing the GPA for clearance for graduation. If a course in which an unsatisfactory grade of lower than a B- was earned is repeated and the repeat grade is "C-" or higher, the number of credits required for graduation will be increased by the number of credits repeated. Registrations which involve repeating a course in which a grade of "A" or "B" has already been earned may not earn quality points or credit hours, nor count as credits attempted.

cc: Anuj Mehrotra, Interim Dean, School of Business Administration
Office of Planning, Institutional Research and Assessment