



Faculty Senate Office
Ashe Administration Building, #325
1252 Memorial Drive
Coral Gables, FL 33146

facsen@miami.edu
web site: www.miami.edu/fs
P: 305-284-3721
F: 305-284-5515

MEMORANDUM

To: Julio Frenk
University President

From: Tomas A. Salerno
Chair, Faculty Senate

Date: November 23, 2015

Subject: Faculty Senate Legislation #2015-10(B) – Exception to Faculty Government Policy,
Section C20.8, 3, Electronic Voting, School of Business Administration

The Faculty Senate, at its November 18, 2015 meeting, had no objections to a proposal for the inclusion of an exception in the Faculty Government Policy, C20.8 Section 3, for the School of Business Administration. The School of Business Administration requested an exception to the Faculty Government Policy, C20.8 Section 3, in order to use electronic voting as a means of obtaining assent or advice from the School's appropriate regular faculty and ensuring the voting process will be more inclusive. Faculty members in the School of Business Administration teach on a variety of schedules and in a number of different formats ranging from seven to 15 weeks. For this reason, many faculty members are not available to attend meetings at the school or department level although the decisions made during those meeting affect the faculty members and the future of the School.

This legislation is now forwarded to you for your action.

TAS/rh

Enclosure

cc: Thomas LeBlanc, Executive Vice President and Provost
Eugene Anderson, Dean, School of Business Administration
René Sacasas, Professor, School of Business Administration

CAPSULE: Faculty Senate Legislation #2015-10(B) – Exception to Faculty Government Policy, Section C20.8, 3, Electronic Voting, School of Business Administration

PRESIDENT’S RESPONSE

APPROVED:  DATE: 1/13/2016
(President's Signature)

OFFICE OR INDIVIDUAL TO IMPLEMENT: Dean Anderson

EFFECTIVE DATE OF LEGISLATION: Immediately
(if other than June 1 next following)

NOT APPROVED AND REFERRED TO: _____

REMARKS (IF NOT APPROVED): _____

Exception for Faculty Government Policies, C20.8.Section 3

(Request to use electronic voting as a means of obtaining assent or advice from the appropriate regular faculty of the School of Business Administration)

**Contact: Dr. Rene Sacasas
305-284-4481 (Direct Line)
305-284-4633 (Department)
RSacasas@bus.miami.edu**

UNIVERSITY OF MIAMI
SCHOOL of BUSINESS
ADMINISTRATION



Eugene W. Anderson
Dean

P.O. Box 248027
Coral Gables, Florida 33124

Ph: 305-284-4643
Fax: 305-284-6526
genea@bus.miami.edu

October 23, 2015

MEMORANDUM

TO: Faculty Senate

FROM: Eugene Anderson, Dean
School of Business Administration

A handwritten signature in black ink, appearing to read 'Eugene Anderson', written over a horizontal line.

SUBJECT: Exception for Faculty Government Policies, C20.8. Section 3
(Request to use electronic voting as a means of obtaining assent or advice from the appropriate regular faculty of the School of Business Administration)

On Friday, September 18, 2015, the School Council of the School of Business Administration voted **unanimously** to approve a bylaw (attached) using electronic voting as a means of obtaining assent or advice from the appropriate regular faculty of the School of Business Administration. Given that our faculty teach a variety of schedules from Monday – Sunday, it is often difficult to obtain a quorum of the tenured and tenure-track faculty in the school for meetings. The School Council developed the attached ballot as a way to increase inclusiveness among all faculty and to ensure that each appropriate voting member has a voice in decisions that affect them. The new bylaw allows for anonymity, objective tabulation of the results, and an opportunity for deliberation on issues prior to voting through electronic means.

On Friday, October 23, 2015, a quorum of the regular faculty in the School of Business Administration met, and the attached bylaw was **overwhelmingly approved** (vote was 62 in favor; 4 against).

cc: Linda L. Neider, Speaker of the Council
Brian Barrett, First Vice Speaker
Patricia Abril, Second Vice Speaker

BALLOT TO REQUEST ELECTRONIC VOTING AS A MEANS OF OBTAINING ASSENT OR ADVICE FROM THE APPROPRIATE REGULAR FACULTY OF THE SBA

Rationale: Faculty in the SBA teach on a variety of schedules (Monday – Sunday) in a number of different formats ranging from seven weeks to 15 weeks. Many are not available to attend meetings at the school or department level but deserve to have a voice in decisions that affect them and the future of the school. Thus, the use of electronic voting will ensure a more inclusive process.

Bylaw on Voting Processes for the School of Business Administration:

Electronic Voting. To ensure inclusiveness in voting, all school-wide elections may be conducted electronically.

1. *Procedure.* The School Council is responsible for conducting, supervising, and verifying school-wide elections and assuring their integrity, anonymity, and confidentiality. The School Council shall choose the communication system (such as the website or platform) and develop and approve each electronic ballot. At least ten (10) working days prior to the closure of the electronic polls, the School Council or its designee shall send an electronic ballot, along with any relevant supporting materials and a description of the issues on the ballot, to each VOTING FACULTY's official University e-mail address. During this period, faculty shall have the opportunity for deliberation and discussion. School and departmental meetings may be scheduled for the purpose of such discussions.
2. *Quorum.* For purposes of electronic voting, a quorum shall consist of forty percent (40%) participation of the VOTING FACULTY.
3. *Tabulation.* The Speaker of the Council shall designate two (2) members of the School Council to act as election supervisors. The election supervisors will confirm the establishment of a quorum pursuant to Section III.D, tabulate the votes, and certify the validity of the election. The election supervisors shall report the election results to the Speaker of the Council, who will announce the results to the entire electorate.
4. *Other elections.* Provided that VOTING FACULTY are afforded adequate notice, anonymity, and opportunity for deliberation, departmental, School Council, and committee elections within the School of Business may also be conducted electronically, at the discretion of their respective Chairs.