



## MEMORANDUM

**To:** Donna E. Shalala, President

**From:** Tomas A. Salerno  
Chair, Faculty Senate

**Date:** November 25, 2014

**Subject:** Faculty Senate Legislation #2014-09(B) – Amend *Faculty Manual* Section B6.5 and B6.6 to Prohibit Centers or Institutes or Other Named or Titled Academic Units From Offering Certificates for Credit

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The Faculty Senate, at its November 19, 2014 meeting, voted unanimously to approve the Amendment to the *Faculty Manual* Section B6.5 and B6.6 to Prohibit Centers and Institutes or Other Named or Titled Academic Units from offering certificates for credit.

University Centers and Institutes or Other Named or Titled Academic Units cannot award tenure, confer degrees, or offer primary faculty appointments, and similarly should not be capable of awarding certificates for credit.

### BEGIN TEXT:

B6.5 A UNIVERSITY CENTER or INSTITUTE is an independent academic unit of the University with its primary mission being multidisciplinary or interdisciplinary research in an area specified in its charter. It involves faculty from different schools or different departments of a single school. A University Center or Institute, or any other such academic unit, however named or titled, shall not award tenure, confer degrees, offer certificates for credit, or offer primary faculty appointments. Creation of a University Center or Institute may be proposed by the cooperating units upon recommendation of the faculties of the cooperating departments and schools. Such a proposal shall include a charter that describes the mission, funding sources, organization, and administration, including reporting relationships of the director and any other appropriate aspects of governance. The proposal shall also describe the procedures for ongoing evaluation, for faculty affiliation, for amending the charter, and for the appointment and review of the director. The creation of a University Center or Institute and its charter must be approved by the Academic Deans' Policy Council, the Faculty Senate, and the President. A copy of its charter and any amendments thereto shall be maintained in the files of the Faculty Senate. The policies regarding names, provisions for a temporary name, the terms for which approval may be granted, and for periodic reviews are specified in section C18.

B6.6 Other NAMED or TITLED ACADEMIC UNITS may be established within and by approval of the faculty of a single school to coordinate and promote research, instruction, conferences, seminars, workshops, etc., within a specified area. No such unit may award tenure, confer degrees, offer certificates for credit, or offer primary faculty appointments independent of

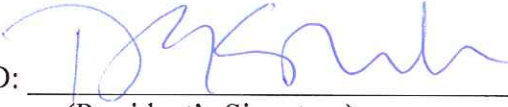
a department. The Faculty Senate and the President may approve the name, the establishment, and the operating rules of such units upon approval and recommendation by the faculty of the sponsoring department(s), the host school, and the Dean of the school as well as the submission of a brief description of the unit, including its operating rules. A copy of the rules shall be maintained in the files of the Faculty Senate. Approval of the Faculty Senate and the President is not required for the name, establishment, and operating rules of a unit which is only a physical location, or is overwhelmingly engaged in the provision of clinical services to patients. The Faculty Senate is likely to require approval if a portion of the unit's activities comprise instruction, research, fundraising, or a combination of these activities. Submission to the Faculty Senate Office of a brief description of the unit and its activities is required to determine if approval is necessary. The policies regarding names, provisions for a temporary name, the terms for which approval may be granted, and for periodic reviews are specified in section C18.

This legislation is now forwarded to you for your action.

TAS/rh

cc: Thomas LeBlanc, Executive Vice President and Provost

**CAPSULE:** Faculty Senate Legislation #2014-09(B) – Amend *Faculty Manual* Section B6.5 and B6.6 to Prohibit Centers or Institutes or Other Named or Titled Academic Units From Offering Certificates for Credit

APPROVED:  DATE: 12/11/2014  
(President's Signature)

OFFICE OR INDIVIDUAL TO IMPLEMENT: FACULTY SENATE

EFFECTIVE DATE OF LEGISLATION: IMMEDIATELY  
(if other than June 1 next following)

NOT APPROVED AND REFERRED TO: \_\_\_\_\_

REMARKS (IF NOT APPROVED): \_\_\_\_\_