



MEMORANDUM

To: Donna E. Shalala, President

From: Richard L. Williamson  
Chair, Faculty Senate

Date: September 21, 2012

Subject: Faculty Senate Legislation #2012-05(D) – Revise the Charge of the Women and Minorities Committee to add an additional *ex officio* non-voting member

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At its September 19, 2012 meeting, the Faculty Senate unanimously accepted the proposal to amend the charge of the Women and Minorities Committee to add an additional *ex officio* non-voting member. For several years, the Committee requested the addition of an upper-level administrator position to be responsible for gender, diversity, and equity. This change is meant to reflect the implementation of that request by adding the sentence that the Provost or his designee shall be added as an *ex officio* non-voting member.

BEGIN TEXT

B4.14 The COMMITTEE ON WOMEN AND MINORITIES reviews the conditions of employment and academic opportunities of female and minority faculty members, including recruitment and hiring practices, teaching responsibilities, research opportunities, promotion, tenure and appointment to significant administrative posts and committees. The committee is concerned with any general problems affecting female or minority faculty. Individual grievances are to be referred to the appropriate committees or administrative offices. If an individual complaint reveals a more general problem, the committee will recommend appropriate action or legislation to the Faculty Senate. The committee will be composed of male and female faculty members, including representatives from each of the major faculty minority groups. The Provost, or his designee, shall be an *ex officio* non-voting member of the Committee.

END TEXT

This legislation is now forwarded to you for your information.

RW/rh

cc: Thomas LeBlanc, Executive Vice President and Provost  
W. Brian Blake, Vice Provost for Academic Affairs  
Yolanda Cooper, Chair, Women and Minorities Committee