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MEMORANDUM

To: Donna E. Shalala, President
From: Richard L. Williamson 
Chair, Faculty Senate

Date: February 2, 2012

Subject: Faculty Senate Legislation #2011-32(B) – Amend the *Faculty Manual* Section C18.1.5
Regarding Centers and Institutes

At its January 25, 2012 meeting, the Faculty Senate unanimously approved the proposal to amend the *Faculty Manual* Section C18.1.5 regarding Centers and Institutes to align the policy with long-standing current practice whereby the Senate Chair must approve provisional status.

The approved changes are shown below in underline/~~stikeout~~ version.

C18.1.5 For the purposes of pursuing specific funding opportunities, such as sponsored awards or gifts, a provisional name consistent with these policies may be used prior to the name and unit being approved under Bylaw 6.5 or Bylaw 6.6. For development to proceed with use of a provisional name, approval must be obtained from the faculty of the units developing the proposal, the deans of the schools involved, ~~and~~ the Executive Vice-President and Provost, and the Chair of the Faculty Senate. The ~~Faculty Senate~~ Chair is to be informed at the earliest opportunity that such planning is underway and the date by which a formal proposal may be expected for review.

Any such provisional name may not be used for more than one year, except as provided in this paragraph. If the Provost requests additional time beyond one year for any reason, including the need for additional time for the Center or Institute to secure funding, the Provost shall explain in detail the reasons. An extension for a time lasting no longer than an additional year may then be granted by the Senate Chair if approved by the Committee on General Welfare. Thereafter, if the Provost wishes to continue without the funding obtained, the procedures in Section B6.5 or B6.6 must be utilized. In that case, the Senate may require a review sooner than the five-year period specified in C18.2.


This legislation is now forwarded to you for your action.

RW/rh

cc: Thomas LeBlanc, Executive Vice President and Provost

CAPSULE: Faculty Senate Legislation #2011-32(B) – Amend the *Faculty Manual* Section C18.1.5
Regarding Centers and Institutes

PRESIDENT'S RESPONSE

APPROVED:  DATE: 4/30/12
(President's Signature)

OFFICE OR INDIVIDUAL TO IMPLEMENT: FACULTY SENATE

EFFECTIVE DATE OF LEGISLATION: _____
(if other than June 1 next following)

NOT APPROVED AND REFERRED TO: _____

REMARKS (IF NOT APPROVED): _____