



**MEMORANDUM**

**To:** Donna E. Shalala, President

**From:** Richard L. Williamson  
Chair, Faculty Senate

A handwritten signature in blue ink, appearing to read 'Richard L. Williamson'.

**Date:** September 26, 2011

**Subject:** Faculty Senate Legislation #2011-07(B) – Amend the Faculty Manual Section C18.1.5 to Further Extend the Provisional Status of a Center or Institute

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At its September 21, 2011 meeting, the Faculty Senate unanimously approved the proposal to amend the Faculty Manual Section C18.1.5 to authorize the Senate Chair, with the approval of the Committee on General Welfare, to grant up to a year of additional time for a Center or Institute to hold provisional status.

**Current version in the Faculty Manual:**

For the purposes of pursuing specific funding opportunities, such as sponsored awards or gifts, a provisional name consistent with these policies may be used prior to the name and unit being approved under Bylaw 6.5 or Bylaw 6.6. For development to proceed with use of a provisional name, approval must be obtained from the faculty of the units developing the proposal, the deans of the schools involved, and the Executive Vice-President and Provost. The Faculty Senate is to be informed at the earliest opportunity that such planning is underway and the date by which a formal proposal may be expected for review. Any such provisional name may not be used for more than one year without the approval of the Faculty Senate.

**Revised version in the Faculty Manual shown as underlined/strikeout format:**

For the purposes of pursuing specific funding opportunities, such as sponsored awards or gifts, a provisional name consistent with these policies may be used prior to the name and unit being approved under Bylaw 6.5 or Bylaw 6.6. For development to proceed with use of a provisional name, approval must be obtained from the faculty of the units developing the proposal, the deans of the schools involved, and the Executive Vice-President and Provost. The Faculty Senate is to be informed at the earliest opportunity that such planning is underway and the date by which a formal proposal may be expected for review. ~~Any such provisional name may not be used for more than one year without the approval of the Faculty Senate.~~

Any such provisional name may not be used for more than one year, except as provided in this paragraph. If the Provost requests additional time beyond

one year for any reason, including the need for additional time for the Center or Institute to secure funding, the Provost shall explain in detail the reasons. An extension for a time lasting no longer than an additional year may then be granted by the Senate Chair if approved by the Committee on General Welfare. Thereafter, if the Provost wishes to continue without the funding obtained, the procedures in Section B6.5 or B6.6 must be utilized. In that case, the Senate may require a review sooner than the five-year period specified in C18.2.

**Clean revised version in the Faculty Manual:**

For the purposes of pursuing specific funding opportunities, such as sponsored awards or gifts, a provisional name consistent with these policies may be used prior to the name and unit being approved under Bylaw 6.5 or Bylaw 6.6. For development to proceed with use of a provisional name, approval must be obtained from the faculty of the units developing the proposal, the deans of the schools involved, and the Executive Vice-President and Provost. The Faculty Senate is to be informed at the earliest opportunity that such planning is underway and the date by which a formal proposal may be expected for review.

Any such provisional name may not be used for more than one year, except as provided in this paragraph. If the Provost requests additional time beyond one year for any reason, including the need for additional time for the Center or Institute to secure funding, the Provost shall explain in detail the reasons. An extension for a time lasting no longer than an additional year may then be granted by the Senate Chair if approved by the Committee on General Welfare. Thereafter, if the Provost wishes to continue without the funding obtained, the procedures in Section B6.5 or B6.6 must be utilized. In that case, the Senate may require a review sooner than the five-year period specified in C18.2.

This legislation is now forwarded to you for your action.

RW/rh

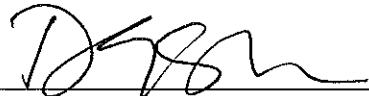
Enclosure

cc: Thomas LeBlanc, Executive Vice President and Provost

# NOTE: 10/4/11, Effective Date of Legislation is revised to IMMEDIATELY

CAPSULE: Faculty Senate #2011-07(B) -- Amend the Faculty Manual Section C18.1.5 to Further Extend the Provisional Status of a Center or Institute

PRESIDENT'S RESPONSE

APPROVED:  DATE: 10/5/11  
(President's Signature)

OFFICE OR INDIVIDUAL TO IMPLEMENT: Provost

EFFECTIVE DATE OF LEGISLATION: IMMEDIATELY #  
(if other than June 1 next following)

NOT APPROVED AND REFERRED TO: \_\_\_\_\_

REMARKS (IF NOT APPROVED): \_\_\_\_\_