



MEMORANDUM

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To: Donna E. Shalala, President

From: Stephen Sapp, Chair, Faculty Senate [Signature]

Date: December 08, 2006

Subject: Faculty Senate Legislation #2006-14(D) – Modification of the timing of the McLamore Outstanding Service Award ceremony

On November 29, 2006, the Faculty Senate voted unanimously to modify the timing of the McLamore Outstanding Service Award ceremony to accommodate Nancy McLamore, the widow of James W. McLamore, so that she is able to attend the ceremony. For your reference, the proposed changes to the Faculty Manual are shown below as underlined additions and strikethrough deletions.

C19.1 James W. McLamore Outstanding Service Award

On the occasion of the twenty-fifth anniversary of the Faculty Charter, the Faculty Senate established an annual award to recognize service above and beyond the call of duty by a member of the University Community.

Members of the faculty will be invited annually to nominate persons for this award. The awardee will be selected by the Faculty Senate after considering the recommendation of the General Welfare Committee.

Each nomination will require a) the curriculum vitae of the nominee; b) a letter giving the details of the nominee's activities that demonstrate "service above and beyond the call of duty"; and c) three support letters from people who know the contributions of the nominee that make him/her worthy of the award.

~~The award is presented at a fall meeting of the Senate, followed by a reception honoring the awardee. The Senate will host a special ceremony at which the award will be presented. The ceremony will be followed by a reception.~~

This legislation is now forwarded to you for your information.

SS/kl

cc: Thomas LeBlanc, Executive Vice President and Provost
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