



MEMORANDUM

To: Donna E. Shalala, President

From: Stephen Sapp
Chair, Faculty Senate

Date: December 08, 2006

Subject: Faculty Senate Legislation #2006-12(B) – Addition of a Richter Library representative on the University Curriculum Committee

On November 29, 2006, the Faculty Senate voted unanimously to include a representative from the Richter Library as an *ex officio* non-voting member of the University Curriculum Committee. For your reference, the proposed changes to the Faculty Manual are shown below as underlined additions and ~~strikethrough~~ deletions.

B4. 13 The UNIVERSITY CURRICULUM COMMITTEE evaluates curricular changes that duplicate or parallel offerings in different schools. Each school council or curriculum committee shall notify the University Curriculum Committee of any new undergraduate courses. When the Committee determines that a course appears either to conflict with an established course elsewhere in the University or to raise some other serious academic concern, the Committee shall notify and consult with interested schools and departments. Unresolved conflicts shall be referred to the Faculty Senate. The Committee also sets standards for the exemption of required courses and for the certification of courses and course sections that will satisfy the various General Education Requirements. It also reviews and certifies the specific courses and course sections that will satisfy the various requirements. The Committee shall include at least one representative from each undergraduate school. Members of the Committee shall serve staggered three-year terms. A representative from the Richter Library and the Senior Vice Provost and Dean of Undergraduate Education shall be an *ex officio* non-voting members. The Committee shall make an annual report to the Faculty Senate on its activities as well as on curricular developments within the University. At least every five years the Committee shall conduct a review of the General Education Requirements and recommend to the Senate whatever changes may be appropriate.

This legislation is now forwarded to you for your action.

SS/IB

cc: Thomas LeBlanc, Executive Vice President and Provost
William Walker, Director, Otto G. Richter Library
Nicholas DeCarbo, Chair, University Curriculum Committee
Faculty Senate

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PRESIDENT’S RESPONSE

APPROVED:  DATE: 1-17-07
(President’s Signature)

OFFICE OR INDIVIDUAL TO IMPLEMENT: Director of Library

EFFECTIVE DATE OF LEGISLATION: _____
(if other than June 1 next following)

NOT APPROVED AND REFERRED TO: _____

REMARKS (IF NOT APPROVED): _____