



**MEMORANDUM**

**To:** Donna E. Shalala, President

**From:** Stephen Sapp  
Chair, Faculty Senate

A handwritten signature in black ink that reads "Stephen Sapp". The signature is written in a cursive style with a large, prominent "S" at the beginning.

**Date:** October 16, 2006

**Subject:** Faculty Senate Legislation #2006-03(B) –Establishment of Interschool/  
Interdepartmental Master's (IIM) Degree Programs

\*\*\*\*\*

On September 27, 2006, the Faculty Senate approved establishment of a governance structure for Interschool/Interdepartmental Master's (IIM) degree programs that involve faculty from two or more schools or colleges, with the understanding that this structure will become effective immediately upon your signature. The proposal is enclosed for your reference.

This legislation is now forwarded to you for your action.

SS/kl

cc: Thomas LeBlanc, Executive Vice President and Provost  
✓ Steven Ullmann, Vice Provost for University Administration and Faculty Affairs

[Please contact the Senate office to view this proposal.]

Faculty Senate  
1252 Memorial Drive, 325 Ashe Admin. Bldg.  
Coral Gables, Florida 33146  
Phone: (305) 284-3721 • Fax: (305) 284-5515  
<http://www.miami.edu/FacultySenate>  
email: [facsen@miami.edu](mailto:facsen@miami.edu)



**MEMORANDUM**

**To:** Donna E. Shalala, President

**From:** Stephen Sapp   
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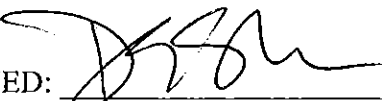
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✓ Steven Ullmann, Vice Provost for University Administration and Faculty Affairs

Faculty Senate Legislation #2006-03(B) –Establishment of Interschool/Interdepartmental  
Master's (IIM) Degree Programs

**PRESIDENT'S RESPONSE**

APPROVED:   
(President's Signature)

DATE: Oct 15 2006

OFFICE OR INDIVIDUAL TO IMPLEMENT: Dean of the Graduate School

EFFECTIVE DATE OF LEGISLATION: \_\_\_\_\_  
(if other than June 1 next following)

NOT APPROVED AND REFERRED TO: \_\_\_\_\_

REMARKS (IF NOT APPROVED): \_\_\_\_\_

## **Proposal for the governance of Interschool Interdepartmental Master's (IIM) Degree Programs**

This proposal deals with the issue of governance of Interschool Interdepartmental Master's (IIM) degree programs that involve faculty from two or more schools or colleges. This proposal does not deal with the establishment of such programs; the process of establishing new IIM degree programs shall follow the existing policies for the establishment of all new degree programs.

IIM degree programs that span more than one school require special policies concerning oversight. Such programs do not fit within the normal structure of a degree program run by the faculty in a department or school or college, overseen by a chairperson, and reporting to school-level committees or councils under a single dean. As such policy is hereby established by the School Council to be submitted to the Faculty Senate for approval to establish the following process to oversee IIM Programs.

1. A Steering Committee is to be established and composed of faculty from each of the schools or colleges involved in each IIM program. As each IIM program is uniquely configured, the appropriate size of the Steering Committee will vary. A minimum size of five faculty members from the IIM program teaching faculty shall be established. The actual Steering Committee membership will be determined by the School Councils of the Academic Schools or Colleges involved, after consultation with the Dean of the Graduate School. As stated earlier membership of the steering committee shall be made up of IIM program teaching faculty. Criteria for the degree will be decided upon the creation of such program.
2. A Director of each IIM program is to be named to oversee the IIM program and its Steering Committee. The Director is appointed by the Provost after consultation with the Deans of the involved Schools and/or Colleges. The Director shall be subject to Program faculty review every four years.
3. The Program and its Director will report to the appropriate Graduate School Committee for IIMs. These Graduate School Committees will be appointed by the Dean of the Graduate School with members serving three year staggered terms. This Graduate School Committee will serve as the equivalent to School-level or College-level committees. It is expected that, as new IIM programs develop, the Graduate School will appoint appropriate oversight committees with each Committee having jurisdiction over a broad academic area, e.g. Social, Behavioral, and Economic Science or Science, Technology, Engineering, Mathematics, etc.

**Faculty Senate Office**

*cc notice on final*

**From:** Faculty Senate Office  
**Sent:** Thursday, October 19, 2006 1:10 PM  
**To:** Brenner, Lynne; Brown, Otis B.; Buckley, Reba; Cabrera, Jose M.; Carpintero, Yvette M.; Garcia, Cecilia; Glemaud, Rose-Ketlie; Goff-Tlemsani, Sarah Elaine; Goldschmidt, Pascal J.; Gonzalez, Martha Lopez; Grogg, Sam; Halleran, Michael Ros; Herrera, Marisela; Hipp, James William; Lepisto, Catherine; Lynch, Dennis O.; Orehovec, Paul Martin; Peragallo, Nilda P; Plater-Zyberk, Elizabeth M.; Prilleltensky, Isaac; Ripoll, Blanca Ileana; Robitaille, Magaly; Schwab, Edna L; Segrera-Guerra, Lourdes Eileen; Stadmire, Dawn Renee; Sugrue, Paul K; Temares, M. Lewis; Ullmann, Steven G.; Walker, William  
**Cc:** Markowitz, Elizabeth Paz; Sapp, Stephen  
**Subject:** Legislation #2006-03 approved  
**Attachments:** 2006-03.pdf

Attached is your copy of Legislation #2006-03 (B) - Establishment of Interschool/Interdepartmental Master's (IIM) Degree Program that was approved by the President. This legislation is also posted on the web at: <https://www.miami.edu/faculty-senate/2006-legislation/2006-03.pdf>

Thank you,  
Robyn Hardeman

Faculty Senate Office  
1252 Memorial Drive  
325 Ashe Admin. Building  
Coral Gables, Florida 33146  
Loc. 4634  
Phone: (305) 284-3721  
Fax: (305) 284-5515  
<http://www.miami.edu/fs>

## Faculty Senate Office

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**From:** Faculty Senate Office  
**Sent:** Tuesday, October 17, 2006 11:20 AM  
**To:** Ullmann, Steven G.  
**Cc:** Buckley, Reba  
**Subject:** Legislation #2006-03(B)-Establishment of Interschool/Interdepartmental Master's (IIM) Degree Programs

Attached is your copy of Legislation #2006-03(B) which is pending based on approval by the President. You will be sent a copy of the final legislation once it has been approved.

Regards,

Robyn

Faculty Senate Office  
1252 Memorial Drive  
325 Ashe Admin. Building  
Coral Gables, Florida 33146  
Loc. 4634  
Phone: (305) 284-3721  
Fax: (305) 284-5515  
<http://www.miami.edu/fs>

**September 27, 2006  
Faculty Senate Minutes**

The meeting, held in the Seminar Room at the Rosenstiel Campus, opened at 3:30 p.m.

**CHAIR'S REMARKS**

As indicated in his memorandum to Senators, the Chair noted that there had been several losses to the University family over the summer: Robert Kelley from the Department of Mathematics, Tony Elfouhaily from the Rosenstiel campus, and Pam Murfin, wife of Ross Murfin, former Professor of English and Dean of the College of Arts and Sciences. A moment of silence was held. The Chair also reminded Senators that some of the items that come before the Senate are complex and/or even contentious and asked that discussion be focused on the issue before the body; that Senators avoid bringing in concerns that are only tangential to that issue, and that Senators speak to an issue only if they have something new to add. The Chair expressed the apologies of the second Vice Chair, Sharyn Ladner, for her absence because she was attending her professional society meeting.

**PROVOST'S REMARKS**

The Provost spoke in place of the President, who was not able to attend due to a long-standing commitment that was scheduled a year ago. The Provost presented a number of items.

- The University received an anonymous gift for the Momentum Campaign that will fund five professorships, four in the College of Arts and Sciences and one in the School of Architecture: The new Distinguished Professors are: Dr. Chuck Carver, Distinguished Professor of Psychology in the College of Arts and Sciences; Dr. David Ellison, Distinguished Professor in the Humanities in the College of Arts and Sciences; Dr. Howard Gordon, Distinguished Professor of Physics in the College of Arts and Sciences; Dr. Susan Haack, Distinguished Professor in the Humanities in the College of Arts and Sciences; and Dean Elizabeth Plater-Zyberk, Distinguished Professor of Architecture. Also, Nobel Prize winner Andrew Schally has joined the University and received a Distinguished Professorship from the generous gift of the Miller family.
- The Shared Appreciation Mortgage Plan has been implemented. For questions regarding this program, contact Mark Diaz, Associate Vice President of Budget and Planning.
- As of September 1, 2006, wireless capability is available to all faculty, students, and staff on the Coral Gables campus.
- There will be number of searches held for senior positions: William Hipp, Dean of the Frost School of Music, announced that he is stepping down; Steven Ullmann is stepping down as Dean of the Graduate School to focus on his duties as Vice Provost for Faculty Affairs; Lewis Temares is stepping down as the Dean of the College of Engineering to focus on his role as Vice President of Information Technology; and Dean Paul Sugrue is stepping down as Dean of the School of Business.
- Freshman class enrollment update: Last fall we overenrolled (2,272 in a model that wanted 2,089). This year we enrolled almost on target (2,054 in a model that wanted no more than 2,000). We are expecting a 7-10 point increase in the SATs. We have reached a record high proportion (67%) of the class that has come from the top 10% of their high schools. The gender balance is comparable to the previous year (52% female to 48% male). The under-represented minority statistics are comparable to past years (9-10% African American; low side of 20% Hispanic). Our discount rate is comparable to past years (30% overall and around 35% for freshmen). We have gone from an 82% freshmen retention rate to an 89% retention rate.

- In the *US News* ranking we moved from 55 to 54, representing an improvement of 12 places since 2001.
- The strategic planning process is in place and the goal is to exhibit the educational and research characteristics of the 26 private universities in the AAU within the next decade. In April, the Board of Trustees will be presented with a plan outlining how this goal can be achieved. The Provost entertained questions from the floor.

#### **APPROVAL OF TODAY'S AGENDA**

The meeting agenda *passed unanimously*.

#### **APPROVAL OF MINUTES OF APRIL 26, 2006**

The minutes of April 26, 2006, *passed unanimously*.

#### **RESOLUTION PERTAINING TO THE ADMINISTRATION'S HANDLING OF STUDENT DISCIPLINE RE: JANITORS' STRIKE**

Roger Kanet, Senator for the College of Arts and Sciences, presented a resolution pertaining to the administration's handling of student discipline regarding the janitors' strike. He indicated that the resolution does not judge the appropriateness or inappropriateness of the students' activities but the administration's handling of the situation and the procedures followed. *The Senate voted unanimously to adopt the resolution.* The Chair of the Senate asked the Secretary of the Senate to read a written response from the President since she was unable to attend this meeting. After discussion, it was recommended that this issue be brought up as a matter of discussion at the next meeting when the President is present.

#### **INTRODUCTION OF RICARDO HALL, DEAN OF STUDENTS**

Ricardo Hall, Dean of Students, introduced himself to the Senate and shared his plans for his new position. He explained that the Office of the Dean of Students is responsible for fraternity and sorority affairs, alcohol and drug education, judicial affairs, the Honor Council, and the Chaplains Association. The office is involved in crisis response for the University and community relations. There is a licensed clinical social worker employed in that office, making UM one of the few institutions in the country that has a full-time case manager. After sharing some of his experiences and observations at the University, he explained that there is an ad hoc Committee in place to review the Student Rights and Responsibilities Handbook. The Committee charge is a broad review of the University's policies and the review of specific concerns that have been voiced by the faculty. There will most likely be major revisions to the Undergraduate Student Handbook.

#### **UPCOMING HEALTH CARE PLAN**

Steven Ullmann, Vice Provost for University Administration and Faculty Affairs, gave a presentation regarding the comparison of the 2004-2006 and 2007 health care benefits and discussed the options available during the upcoming open enrollment period. William Walsh, Executive Director of Benefits Administration, and Laurence Deets, Consultant from Butler, Buckley, and Deets, Inc., answered questions. The Chair of the Senate informed the Senate that he has asked the Senate's Budget and Compensation Committee to work with the administration to come up with some type of protocol to allow us earlier input into the creation of new plans than has been available in the past.

#### **UPDATE ON SACS ACCREDITATION 2008**

Andy Gomez, Chair of the SACS accreditation team, gave an update to the Senate. Information on SACS can be found at <http://sacs.miami.edu/portal/site/sacs>. He stated that a committee has been appointed that includes faculty to start deliberations on the Quality Enhancement Plan



(QEP). The goal is to finish a draft by March 17, 2007, and to make it available to faculty. The outside review will take place March 25-27, 2008.

#### **FACULTY PARENTAL LEAVE POLICY**

The Chair informed the Senate that the proposed Parental Leave Policy was approved by the General Welfare Committee with the understanding that special arrangements may be made in the policy with individuals in certain circumstances. Steven Ullmann, Vice Provost for University Administration and Faculty Affairs, submitted a proposal to include Research Faculty in the Parental Leave Policy. Dr. Ullmann stated that rather than adding the Research Faculty as an addendum to the existing policy, it made more sense to rewrite the policy incorporating Research Faculty into the language associated with all faculty at the University. After discussion of the proposal *the Senate voted by a majority* to approve the proposal. *A motion was made and seconded* to have the proposal become effective immediately. *The motion was approved unanimously.*

#### **ESTABLISHMENT OF AN INTERSCHOOL/INTERDEPARTMENTAL MASTER'S PROGRAM**

Steven Ullmann, Vice Provost for University Administration and Faculty Affairs, presented a proposal to establish an Interschool/Interdepartmental Master's Degree Program, noting that we do not currently have a policy to deal with such programs. The Chair of the Senate pointed out that this is a governance structure that does not set up a specific program but is an oversight structure for programs that cut across schools and colleges. Discussion resulted in the following changes to the proposal, which were accepted by Dr. Ullmann: inclusion of "with members serving three year staggered terms." in item #3 at the end of the second sentence, and addition of "Proposal for the governance of" at the beginning of the title of the proposal. *The Senate voted by a majority* to approve the proposal with the two additions noted above. *A motion was made and seconded* to have the proposal become effective immediately. *The motion passed unanimously.*

#### **MAJOR IN CLASSICS IN THE DEPARTMENT OF CLASSICS**

John Paul Russo, Interim Chair of the Department of Classics, presented a proposal for the establishment of a major in the Department of Classics. *The Senate voted unanimously* to approve the establishment of the major. *A motion was made and seconded* to have this major become operative in the spring of 2007. *The motion passed unanimously.*

#### **NAME CHANGE OF THE DEPARTMENT OF FOREIGN LANGUAGES**

*In absentia*, Anne Cruz, Chair of the Department of Foreign Languages and Literatures, submitted a proposal to change the name of the Department of Foreign Languages and Literatures to the Department of Modern Languages and Literatures. *The Senate voted unanimously* to approve the proposal. *A motion was made and seconded* to have the name change become effective for the spring of 2007 and that the department be granted the authority to begin using the name as soon as the President approves the legislation. *The motion passed unanimously.*

#### **CENTER ON HEMISPHERIC STUDIES**

The Chair informed the Senate that the proposal for the Center on Hemispheric Studies was approved by the General Welfare Committee with the understanding that the Advisory Board membership will be rotating. *The Senate voted unanimously* to approve the proposal.

## **REVISION OF THE FACULTY MANUAL INCORPORATING CHANGES TO THE PENSION PLAN**

When the General Welfare Committee discussed the proposed revision to the Faculty Manual incorporating changes to the pension plan, it was approved with the understanding that the proposal would become effective immediately. Provost LeBlanc submitted the proposed changes to the Senate. After discussion, *the Senate voted by a majority*, with four abstentions, to approve the revision to the Faculty Manual.

## **ESTABLISHMENT OF A NON-CLINICAL EDUCATOR TRACK IN THE MILLER SCHOOL OF MEDICINE**

William Awad, Senator for the Miller School of Medicine, joined by Robert Warren as interim Chair of the Department of Cell Biology and Anatomy, presented a proposal to establish a non-clinical educator track in that department. Dr. Awad noted that this measure must be evaluated and reapproved before it can be continued beyond five years. Within this time period the School Council will evaluate the program and render a report to the Faculty Senate with a recommendation regarding the continuation of this track. After discussion, *the Senate voted unanimously* to approve the proposal.

## **COMMITTEE ON PROFESSIONAL CONDUCT**

As required by Faculty Manual section B4.9 ("The Committee on Professional Conduct consists of a panel from five to twelve senior tenured faculty members elected annually by the Faculty Senate"), the Chair presented a proposed list of members. *The Senate voted unanimously* to approve the proposed list.

## **FACULTY HEARING COMMITTEE**

As required by the Faculty Manual section C15.9 ("The Committee shall be drawn from a standing panel of twenty tenured faculty members elected each year in a manner determined by the Faculty Senate and approved by the President"), the Chair presented a proposed list of members. *The Senate voted unanimously* to approve the proposed list.

## **GENERAL WELFARE COMMITTEE ELECTION FOR THE SCHOOLS OF BUSINESS AND EDUCATION**

The Chair informed the Senate that at the General Welfare Committee election last April, the Schools of Business and Education resulted in a tie. An election was held to determine who the representatives would be for these two schools. Election results: School of Business-Jonathan West; School of Education-Randall Penfield.

## **OTHER BUSINESS**

Eugene Clasby, Chair of the Outstanding Teaching Award Committee, asked senators to assist the Committee by nominating outstanding teachers for this award and asked that they not be discouraged by the nomination process, noting that the Senate office will provide guidance.

## **INFORMATION ITEM: FACULTY SENATE STANDING COMMITTEE APPOINTMENTS**

As required by Faculty Manual section A15.2 ("The Chair shall report the membership of all committees to the Senate"), the Chair presented the list of standing committee members.

The meeting adjourned at 5:35 p.m.

Kimberly Litman  
Secretary of the Faculty Senate

**Faculty Senate Office**

*dean's notice.*

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**Sent:** Thursday, October 19, 2006 1:10 PM  
**To:** Brenner, Lynne; Brown, Otis B.; Buckley, Reba; Cabrera, Jose M.; Carpintero, Yvette M.; Garcia, Cecilia; Glemaud, Rose-Kellie; Goff-Tlemsani, Sarah Elaine; Goldschmidt, Pascal J.; Gonzalez, Martha Lopez; Grogg, Sam; Halleran, Michael Ros; Herrera, Marisela; Hipp, James William; Lepisto, Catherine; Lynch, Dennis O.; Orehovec, Paul Martin; Peragallo, Niida P; Plater-Zyberk, Elizabeth M.; Prilleltensky, Isaac; Ripoll, Blanca Ileana; Robitaille, Magaly; Schwab, Edna L; Segreera-Guerra, Lourdes Eileen; Stadmire, Dawn Renee; Sugrue, Paul K; Temares, M. Lewis; Ullmann, Steven G.; Walker, William  
**Cc:** Markowitz, Elizabeth Paz; Sapp, Stephen  
**Subject:** Legislation #2006-03 approved  
**Attachments:** 2006-03.pdf

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**FACULTY SENATE MEETING**  
**Rosenstiel Campus, Seminar Room**  
**September 27, 2006 - 3:30 P.M.**  
**AGENDA**

<b>A.</b>	<b><u>Introductory Matters</u></b>	<b>Approx. Time</b>
A1.	#Chair's remarks	3:30
A2.	Provost's remarks	3:35
A3.	Approval of today's agenda	3:40
A4.	#Approval of minutes of April 26 , 2006	3:45
A5.	Other announcements	3:50
<b>B.</b>	<b><u>General Matters</u></b>	
B1.	#Resolution pertaining to the administrations handling of student discipline re: janitors strike – R. Kanet	3:55
B2.	Ricardo Hall, Dean of Students to introduce himself	4:05
B3.	# Upcoming Health Care Plan – W. Walsh <i>(material handed out at mtg- included with this packet)</i>	4:15
B4.	Update on SACS Accreditation 2008 – A. Gomez	4:25
B5.	#Faculty Parental Leave Policy – S. Ullmann	4:35
B6.	#Establishment of an Inter School/College Masters Program – S. Ullmann	4:45
B7.	#Major in Classics in the Department of Classics – J. P. Russo	4:55
B8.	#Name change of the Department of Foreign Languages – A. Cruz	5:05
B9.	#Center on Hemispheric Studies	5:15
B10.	#Revision of the Faculty Manual incorporating changes to the pension plan – T. LeBlanc	5:25
B11.	#Establishment of a non-clinical educator track in the MSOM – W. Awad	5:35
B12.	Approval of proposed membership on: a) #Committee on Professional Conduct b) #Faculty Hearing Committee	5:45
B13.	General Welfare Committee election for the Schools of Business and Education (the April election resulted in a tie)	5:50
B14.	Information Item: #Faculty Senate Standing Committee Appointments	
<b>C.</b>	<b><u>Other Business</u></b>	<b>5:55</b>
<b>D.</b>	<b><u>Adjournment</u></b>	

# related material included

## **Interschool Interdepartmental Master's (IIM) Degree Proposal**

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Presented by Dr. Steven G. Ullmann, Vice Provost for Faculty Affairs & University Administration, Dean of the Graduate School, after Graduate Council Subcommittee review by Dr. John Beathea, Dr. Carol Davis, and Dr. David Wilson; passed at the 04/20/06 Graduate Council Meeting by a vote of 10-0-0.

**General Welfare Committee**  
**September 13, 2006**  
**3:30 p.m.**  
**Law Library Conference room, 4<sup>th</sup> floor**

1. Chair's remarks (3:30)
2. #Establishment of an Inter School/College Masters Program – S. Ullmann (3:35)
3. #Health Care update – S. Ullmann (3:50)
4. Nominating Committee procedures – M. Coombs (4:05)
5. Timing of officer elections – M. Coombs (4:20)
6. Retention of GWC/FS audio tapes (4:35)

# related material included

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Due to the cancellation of the August 30<sup>th</sup> Senate meeting by Tropical Storm Ernesto, at its September 27<sup>th</sup> meeting the Senate will be reviewing the items discussed/approved by the GWC last month. We may also include agenda item #2 if approved by the GWC at this meeting.



**Steven G. Ullmann, Ph.D.**  
Vice Provost for Faculty Affairs  
and University Administration, and  
Dean of the Graduate School

**M E M O R A N D U M**

To: Dr. Stephen Sapp  
Chair of the Faculty Senate

From: Steve Ullmann, Ph.D. *Ju*  
Vice Provost for Faculty Affairs  
And University Administration and  
Dean of the Graduate School

Date: June 22, 2006

Subject: Inter School/College Masters Program proposed governance legislation.

As the Provost and I have undertaken the process of reviewing the status of Graduate Programs around the University, we have realized that there are a number of existing and prospective "orphan" masters programs. These are Inter School/College Masters Programs that due to their crossing school or college boundaries, lack governance processes. This has led to confusion. The purpose of the proposed legislation is to establish governance for such Interschool/College Masters Programs. This proposed legislation has been approved in concept by the Provost and has been voted for and approved unanimously by the Graduate Council on April 20, 2006. It now comes forward to the Faculty Senate for approval.

Cc: Kim Litman

## **Interschool Interdepartmental Master's (IIM) Degree Proposal**

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2. A Director of the IIM program is to be named to oversee the IIM program and its Steering Committee. The Director is appointed by The Provost after consultation with the Deans of the involved Schools and/or Colleges.
3. The Program and its Director will report to the appropriate Graduate School Committee for IIMs. These Graduate School Committees will be appointed by the Dean of the Graduate School. This Graduate School Committee will serve as the equivalent to School-level or College-level committees. It is expected that, as new IIM programs develop, the Graduate School will appoint appropriate oversight committees with each Committee having jurisdiction over a broad academic area, e.g. Social, Behavioral, and Economic Science or Science, Technology, Engineering, Mathematics, etc.

Presented by Dr. Steven G. Ullmann, Vice Provost for Faculty Affairs & University Administration, Dean of the Graduate School, after Graduate Council Subcommittee review by Dr. John Beathea, Dr. Carol Davis, and Dr. David Wilson; passed at the 04/20/06 Graduate Council Meeting by a vote of 10-0-0.



2006-03

**Faculty Senate Office**

**From:** Ullmann, Steven G.  
**Sent:** Monday, June 12, 2006 5:02 PM  
**To:** Sapp, Stephen  
**Cc:** Buckley, Reba; Faculty Senate Office  
**Subject:** RE: IIM Proposal and Department Move

thank you...will do.....Steve

Steven G. Ullmann, Ph.D.  
 University of Miami  
 Professor  
 Vice Provost for Faculty Affairs and  
 University Administration  
 and Dean of the Graduate School  
 phone 305-284-2002  
 fax 305-284-6758  
 email: sullmann@miami.edu

---

**From:** Sapp, Stephen [mailto:ssapp@miami.edu]  
**Sent:** Monday, June 12, 2006 3:38 PM  
**To:** Ullmann, Steven G.  
**Cc:** Buckley, Reba; Faculty Senate Office  
**Subject:** IIM Proposal and Department Move

Hi Steve!

Just following up on our recent conversation concerning the IIM proposal an potential move of a department from one school to another:

1) Re IIM, you said you would write a cover memo that clarifies the confusion I had (and imagine others will as well) about various aspects of the proposal. I'd be happy to look at it and comment before you send it on if you'd like.

2) On the question of the move of a department from one school to another, I mentioned that Geography was the most recent example I could think of. In discussing the matter with the Senate staff, we concluded that it is not a good precedent because the legislation explicitly established a department in (then) SIS but did not formally *move* the department from A & S; in fact, our recollection is that it was handled that way precisely so that if the department ever wanted to come back, it would still exist in the College, though without any faculty (a prescient decision, as it turned out!). For those few years, then, it appears we had a Department of Geography in the College with no faculty.

So . . . it appears that according to the *Manual*, to accomplish what we talked about is governed by A4.1 and B1.5:

A4.1 . . . The UNIVERSITY FACULTY is authorized to share with the President in decisions regarding the future development of the University, including the institution of new schools, degrees, departments, curricula, and the like . . .

B1.5 Matters in Category III include the continuing and future academic development of the University, such as: the institution of new schools, departments, curricula or degrees, and the abolition, combination or subdivision of existing schools, departments, curricula, or degrees . . . .

As always, I will be happy to continue to work with you on both of these matters (and I'm sure many others as well in the year ahead!).

Stephen Sapp, Chair  
 Faculty Senate

6/13/2006

**Faculty Senate Office**

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**From:** Faculty Senate Office  
**Sent:** Friday, June 02, 2006 10:58 AM  
**To:** Buckley, Reba  
**Subject:** FW: IIM  
**Attachments:** Interschool Interdepartmental Maste1.doc

Reba: In addition to my request for an approval memo as noted below, Dr. Sapp informed me that he had a conversation with Dr. Ullmann about this report being a little confusing. Dr. Ullmann did not want to modify the proposal since it has already been voted on by the Graduate Council but he said that he will include a cover memo to clarify the intent of the proposal. You may already know this but just in case, I wanted to pass this onto you since I will need to have it to include with the agenda material in August.

Thanks. Kim

---

**From:** Faculty Senate Office  
**Sent:** Tuesday, May 30, 2006 4:22 PM  
**To:** Buckley, James W  
**Subject:** IIM

Reba: I have placed this on the agenda for the August 23rd GWC and August 30th Senate meetings. We may have already covered this but I assume that Dr. Ullmann will be the one presenting? The August 23rd GWC meeting begins at 3:30. I will try to put him on the agenda as early as possible. Let me know if he has any time constraints.

Also, I need to attach Dr. Ullmanns approval of the proposal as Dean of the Graduate School. Could you please put the info that you included in your e-mail below re: Graduate Council approval in an official memo so that I can attach it to the proposal?

Thanks. Kim

---

**From:** Buckley, Reba  
**Sent:** Wednesday, May 17, 2006 9:35 AM  
**To:** Litman, Kimberly  
**Subject:**

Kim:

Attached please find the proposal for governance of Interschool/Interdepartmental Master's (IIM) Degree programs. The Graduate Council has unanimously approved this and it comes to you with the support of the Dean of the Graduate School and the support of the Provost. It is now ready to go before Faculty Senate for review and approval. If you have any questions, please call us.

Thank you

Reba Buckley  
Office of the Executive Vice President and  
Provost  
240 Ashe Bldg  
phone (305) 284-2002  
fax (305) 284-6758  
email: reba@miami.edu

**Faculty Senate Office**

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**From:** Sapp, Stephen [ssapp@miami.edu]  
**Sent:** Tuesday, May 30, 2006 4:03 PM  
**To:** Faculty Senate Office  
**Subject:** RE: Proposal for Senate approval

I have no problem with the idea, though I find the proposal less than absolutely clear (apart from the spelling and other such problems).

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**From:** Faculty Senate Office [mailto:facsen@miami.edu]  
**Sent:** Tuesday, May 30, 2006 2:10 PM  
**To:** Sapp, Stephen  
**Subject:** Proposal for Senate approval

Copied below, and attached is information regarding a proposal from the Graduate School. It does not appear to deal specifically with the creation of a specific master's program but the idea of creating "Interschool Interdepartmental Master's (IIM) degree programs that involve faculty from two or more schools or colleges."

Visit [http://www.miami.edu/UMH/CDA/UMH\\_Main/0,1770,2460-1;27037-3,00.html](http://www.miami.edu/UMH/CDA/UMH_Main/0,1770,2460-1;27037-3,00.html) to view the procedures for presenting proposals for new degrees. Please note that this proposal does not appear to be about a specific degree so the normal procedures for new degrees can't be followed but it gives you an idea of the type of info we expect.

I may be misreading the proposal so let me know if you think more info is needed or what Dr. Ullmann supplied will suffice.

Thanks. Kim

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**From:** Litman, Kimberly  
**Sent:** Thursday, May 18, 2006 8:28 AM  
**To:** Faculty Senate Office  
**Subject:** FW:

For Kim

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**From:** Buckley, Reba  
**Sent:** Wednesday, May 17, 2006 9:35 AM  
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Thank you

Reba Buckley  
Office of the Executive Vice President and  
Provost  
240 Ashe Bldg  
phone (305) 284-2002

5/31/2006

**Faculty Senate Office**

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Thank you

Reba Buckley  
Office of the Executive Vice President and  
Provost  
240 Ashe Bldg  
phone (305) 284-2002  
fax (305) 284-6758  
email: reba@miami.edu

## **Interschool Interdepartmental Master's (IIM) Degree Proposal**

This proposal deals with the issue of governance of Interschool Interdepartmental Master's (IIM) degree programs that involve faculty from two or more schools or colleges. This proposal does not deal with the establishment of such programs; the process of establishing new IIM degree programs should follow the existing policies for the establishment of all new degree programs.

IIM degree programs that span more than one school require special policies concerning oversight. Such programs do not fit within the normal structure of a degree program run by the faculty in a department or school or college, overseen by a chairperson, and reporting to school-level committees or councils under a single dean. As such policy is hereby established by the Graduate Council to be submitted to the Faculty Senate for approval to establish the following process to oversee IIM Programs.

1. A Steering Committee is to be established composed of faculty from each of the schools or colleges involved in the IIM program. Criteria for the degree will be decided upon the creation of such program.
2. A Director of the IIM program is to be named to oversee the IIM program and its Steering Committee. The Director is appointed by The Provost after consultation with the Deans of the involved Schools and/or Colleges.
3. The Program and its Director will report to the appropriate Graduate School Committee for IIMs. These Graduate School Committees will be appointed by the Dean of the Graduate School. This Graduate School Committee will serve as the equivalent to School-level or College-level committees. It is expected that, as new IIM programs develop, the Graduate School will appoint appropriate oversight committees with each Committee having jurisdiction over a broad academic area, e.g. Social, Behavioral, and Economic Science or Science, Technology, Engineering, Mathematics, etc.

Presented by Dr. Steven G. Ullmann, Vice Provost for Faculty Affairs & University Administration, Dean of the Graduate School, after Graduate Council Subcommittee review by Dr. John Beathea, Dr. Carol Davis, and Dr. David Wilson; passed at the 04/20/06 Graduate Council Meeting by a vote of 10-0-0.

**Faculty Senate Office**

**From:** Buckley, Reba  
**Sent:** Friday, June 02, 2006 11:30 AM  
**To:** Faculty Senate Office  
**Cc:** Ullmann, Steven G.  
**Subject:** RE: IIM

Hi Kim...Thank you. yes I know and he is working on it.

Reba Buckley  
 Office of the Executive Vice President and  
 Provost  
 240 Ashe Bldg  
 phone (305) 284-2002  
 fax (305) 284-6758  
 email: reba@miami.edu

**From:** Faculty Senate Office  
**Sent:** Friday, June 02, 2006 10:58 AM  
**To:** Buckley, Reba  
**Subject:** FW: IIM

Reba: In addition to my request for an approval memo as noted below, Dr. Sapp informed me that he had a conversation with Dr. Ullmann about this report being a little confusing. Dr. Ullmann did not want to modify the proposal since it has already been voted on by the Graduate Council but he said that he will include a cover memo to clarify the intent of the proposal. You may already know this but just in case, I wanted to pass this onto you since I will need to have it to include with the agenda material in August.

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6/2/2006

Senate for review and approval. If you have any questions, please call us.

Thank you

Reba Buckley  
Office of the Executive Vice President and  
Provost  
240 Ashe Bldg  
phone (305) 284-2002  
fax (305) 284-6758  
email: reba@miami.edu

UNIVERSITY OF MIAMI  
CORAL GABLES, FLORIDA 33124

For ref for:  
IIM proposal.

OFFICE OF  
THE PRESIDENT

September 25, 1973

M E M O R A N D U M

TO: Dr. Gary I. Salzman  
FROM: Henry King Stanford  
SUBJECT: #73013 - Interdisciplinary Activities  
COPIES: Cabinet  
Dr. Eugene H. Man  
Dr. Sidney L. Besvinick

I have received your memorandum of September 19 informing me that the Faculty Senate, at its meeting of September 17, adopted the Joint Referral Committee's recommendations on interdisciplinary activities as a Class D action.

I approve this action and by copy of this memorandum I am asking Vice President McKenry and Associate Dean Besvinick to proceed with the implementation of the action.



b



September 19, 1973

**M E M O R A N D U M**

**TO:** President Henry King Stanford

**FROM:** Gary I. Salzman, Chairman, Faculty Senate

**COPIES:** Dr. John A. Harrison (3)  
Dr. Carl E.B. McKenry  
Mr. C. Bryce Dunham

**SUBJECT:** #73013 Interdisciplinary Activities

The Faculty Senate at its meeting on September 17, 1973, adopted the Joint Referral Committee's recommendations concerning interdisciplinary activities which includes changing this legislation from Class B to Class D. The adopted policy is attached.

## INTERDISCIPLINARY ACTIVITIES

1. RESEARCH: In the case of interdisciplinary research involving faculty and/or research scientists from different units (Departments, Schools, Colleges, Centers) of the university, the research projects and separate budgets of each faculty or research scientist should be reported in his/her unit and the unit should receive due credit. If the budgets are unseparated, then the total budget should be reported proportionately in the unit of each researcher with a note indicating the interdisciplinary nature of the project and the university units involved.
2. STUDENTS: Students enrolled in an interdisciplinary program should be listed in the umbrella program and due credit given to the instructional units which provide the courses.
3. FACULTY: Team teaching, teaching in another unit or program should be recognized by appropriate financial considerations.

UNIVERSITY OF MIAMI  
CORAL GABLES, FLORIDA 33124

May 30, 1973

OFFICE OF  
THE PRESIDENT

M E M O R A N D U M

TO: Dr. Gary I. Salzman  
Chairman, Faculty Senate

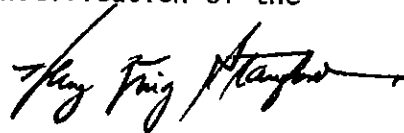
FROM: Henry King Stanford

SUBJECT: #73013 - Interdisciplinary Activities

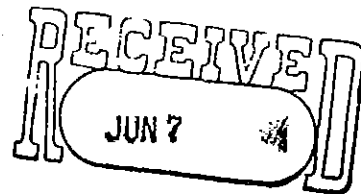
COPIES: Dr. Carl E. B. McKenry  
Dean John A. Harrison  
Mr. Robert I. Fuerst

I acknowledge receipt of your memorandum of May 25 in which you tell me that the Joint Referral Committee, at a meeting on May 18, recommends a change of this legislation from Class B to Class D and suggests further the approval of amendments.

I accept these changes and will await notification of the approval by the Faculty Senate.



ac



May 25, 1973

MEMORANDUM

**TO:** President Henry King Stanford

**FROM:** Gary I. Salzman, Chairman, Faculty Senate

**SUBJECT:** #73013 Interdisciplinary Activities

**COPIES:** Dr. John A. Harrison (3)  
Dr. Carl E.B. McHenry  
Mr. C. Bryce Dunham

The Joint Referral Committee at its meeting on May 16, 1973 discussed the above-mentioned subject which you referred to the Committee for its consideration.

The Committee advises that this action be changed from Class B legislation to a Class D recommendation and suggests the approval of the amendments made by the Committee as set forth in the statement which is attached. Copy of the Committee's minutes of May 16 are enclosed.

MINUTES OF THE JOINT REFERRAL COMMITTEE

The Joint Referral Committee met at 2:00 p.m. on Friday, May 18, 1973 in the Board Room of the Ashe Building.

Present were: Gary I. Salzman  
Murray I. Mantell  
Edward Sofen  
William F. Lee  
John R. Beery  
Sidney Besvinick for John A. Harrison

Also present: Armin H. Gropp, Dir. Institutional Research  
Margaret Baseman, Asst. Registrar  
Laurette Plunkett, Asst. to the Dean of Research Coordination  
Carl E.B. McKenry, Vice President for Academic Affairs.

The following items were discussed:

✓ #73013 Interdisciplinary Activities

This item was referred to the Committee by the President under memo dated May 2 in which he questions the incorporation of three disparate groups into one piece of legislation and also suggested budgeting and administrative aspects be reviewed as to the legislation's implementation.

After review of the legislation, the following amendments were approved unanimously:

1. RESEARCH: Line 8, after "reported" insert "proportionately".  
Lines 11, 12 and 13, delete the statement which is enclosed in parentheses.
2. STUDENTS: Line 2, after "in" insert "the umbrella program";  
, delete "both" and insert "instructional units which provide the courses."

Delete line 3 and the statement which is enclosed in parentheses in lines 3 and 4.

3. FACULTY: Lines 3 and 4, delete the statement enclosed in parentheses.

The Committee agreed that this legislation be amended to a Class D recommendation. Copy of the amended legislation is attached.

#70013 Patent and Copyright Policy Amendment

This item was referred to the Committee by the President under memo dated May 8 in which he questions the re-use of copyrightable materials and the setting of compensation formulas for such re-use and the lack of a provision for reimbursement to the University for costs where the copyright belongs to the faculty or staff member.

Dr. McKenry informed the Committee that John Fiske had expressed his concern with respect to the last sentence of the legislation. McKenry suggested that the Committee try to separate the two items of producing films and authorship.

It was concluded that the following persons be invited to attend another meeting of the Committee sometime during the month of June: John A. Fiske, Instructional Research Director of Communications Services; Eugene H. Man, Dean of Research Coordination; Alfred Reed, Dept. of Music Theory-Composition; and Hank Diers, Chairman of the Drama Dept.

The meeting adjourned at 3:30 p.m.

Susan B. Meriman  
Secretary to the Faculty Senate

UNIVERSITY OF MIAMI  
CORAL GABLES, FLORIDA 33124

May 7, 1973

M E M O R A N D U M

To: Members of the Joint Referral Committee  
Dr. John A. Harrison - Dean of the Faculties  
Dr. John R. Beery - Dean of the Education School  
Dr. William F. Lee - Dean of the Music School  
Dr. Edward Sofen - Senate Council  
Dr. Murray I. Mantell- Senate Council

From: Gary I. Salzman, Chairman, Faculty Senate

Subject: Joint Referral Meeting

Date: Friday, May 18, 1973

Time: 2:00 p.m.

Place: Board Room, Ashe Building

Agenda: #73013 Interdisciplinary Activities (material attached).

UNIVERSITY OF MIAMI  
CORAL GABLES, FLORIDA 33124

OFFICE OF  
THE PRESIDENT


May 2, 1973

To: Gary I. Salzman, Chairman, Faculty Senate  
From: Henry King Stanford  
Subject: #73013 Interdisciplinary Activities  
Copies: Cabinet  
Sidney L. Besvinick  
Robert I. Fuerst

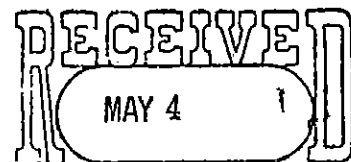
I acknowledge receipt of your memorandum of April 26 informing me that the Faculty Senate, at its meeting of April 23, 1973, adopted as a Class B action new policies on interdisciplinary activities which affect faculty, research scientists and students.

Although I appreciate the good intentions which lie behind this legislation, I question whether or not an action which affects three disparate groups at the University should be incorporated into one piece of legislation. Also, it appears to me that budgeting and administrative procedures would need to be reviewed to determine if the legislation may be implemented.

For these reasons, I request that you take these proposed policies to the Joint Referral Committee for a complete review.



hw





April 26, 1973

MEMORANDUM

To: President Henry King Stanford

From: Gary I. Salsman, Chairman, Faculty Senate

Subject: #73013 Interdisciplinary Activities

At its meeting on April 23, 1973 the Faculty Senate adopted as Class B legislation a recommendation of the Senate Council on interdisciplinary activities as follows:

1. RESEARCH: In the case of interdisciplinary research involving faculty and/or research scientists from different units (Departments, Schools, Colleges, Centers) of the university, the research projects and separate budgets of each faculty or research scientist should be reported in his/her unit and the unit should receive due credit. If the budgets are unseparated, then the total budget should be reported in the unit of each researcher with a note indicating the interdisciplinary nature of the project and the university units involved. (Records affected: Research Coordination, Institutional Research, Budget, Research Accounting, Units)
2. STUDENTS: Students enrolled in an interdisciplinary program should be listed in and due credit given to both the umbrella program and the students major department. (Records affected: Institutional Research, Registrar, Graduate School, Units)
3. FACULTY: Team teaching, teaching in another unit or program should be recognized by appropriate financial considerations. (Records affected: Institutional Research, Budget, Units)

## MINUTES OF THE FACULTY SENATE

At a regular meeting of the Faculty Senate, held in Brockway Lecture Hall, on Monday afternoon, April 23, 1973, the Chairman asked for any corrections to the minutes of the previous meeting. The minutes were approved as printed. Twenty-seven members were present. Also present were President Stanford, Dr. Carl E.B. McKenry, Dr. Sidney Besvinick and Dr. John A. Harrison.

President Stanford addressed the Senate on the following items: (1) Salary and promotion memos have been distributed and tenure letters will hopefully be out by the end of this week. (2) On April 11 the President gave his recommendations on the Task Force Report at the Board of Trustees meeting. He also recommended two items which he had not previously mentioned to the Senate, one item being the establishment of a committee on professional standards and ethics and two, a one step appeal on University procedures.

The Vice Chairman presented the agenda.

### #73011 Faculty Senate Liaison to the Student Senate

Motion was made and seconded to adopt as a Class D action the recommendation of the Senate Council to have a Faculty Senate liaison to the Student Senate with full speaking rights in meetings of the Student Senate, or its committees and commissions and full rights to propose motions of a substantive or procedural nature. Motion passed unanimously.

### #73012 Student Representatives on the Faculty Senate

Motion was made and seconded to adopt as Class B legislation the recommendation of the Senate Council as follows:

One student selected by the Graduate Student Association and two students selected by the Undergraduate Student Body Government shall have full speaking privileges and the right to make motions from the floor of the Senate, but shall have no voting rights.

Motion passed unanimously.

This legislation will become Bylaw 2.8 under section II. Meetings, on page 50 of the Faculty Manual.

✓ #73013 Interdisciplinary Activities

Motion was made and seconded to adopt as Class B legislation the recommendation of the Senate Council on interdisciplinary activities as follows:

1. RESEARCH: In the case of interdisciplinary research involving faculty and/or research scientists from different units (Departments, Schools, Colleges, Centers) of the university, the research projects and separate budgets of each faculty or research scientist should be reported in his/her unit and the unit should receive due credit. If the budgets are unseparated, then the total budget should be reported in the unit of each researcher with a note indicating the interdisciplinary nature of the project and the university units involved. (Records affected: Research Coordination, Institutional Research, Budget, Research Accounting, Units)
2. STUDENTS: Students enrolled in an interdisciplinary program should be listed in and due credit given to both the umbrella program and the students major department. Records affected: Institutional Research, Registrar, Graduate School, Units).
3. FACULTY: Team teaching, teaching in another unit or program should be recognized by appropriate financial considerations. (Records affected: Institutional Research, Budget, Units)

Motion was made and seconded to amend the main motion by striking the section on STUDENTS. Motion failed.

The main motion passed unanimously.

#70013 Patent and Copyright Policy Amendment

Motion was made and seconded to adopt as Class B legislation the Senate Council's recommendation of an amendment to Section 4.2 of the University of Miami Patent and Copyright Policy as follows:

4.2 RIGHTS OF UNIVERSITY. Copyrightable material, which includes, but is not limited to, reproducible materials such as films, film strips, and video and audio recordings, resulting from a project assigned to a faculty member or staff member as a part of his regular duties shall inure to the University if, but only if, so specified at the time of assignment, by an instrument of specific detail and agreement signed by the said faculty or staff member, by his department chairman or director, and by his school or college dean. The agreement of the parties regarding re-use of such copyrightable material, including the amount of compensation, if any, to the faculty or staff member for such re-use, shall be expressed in said instrument. If there is no such agreement, the copyright shall belong to the faculty or staff member.

Motion carried unanimously.

#73014 Placement Testing Program

Motion was made and seconded to adopt as Class B legislation the recommendation of the Senate Council to change the Bulletin as follows:

Before their initial registration, all students entering or transferring with fewer than fifteen (15) credits must take placement tests.

Motion was made and seconded to refer this matter back to the Academic Planning Committee for further study. Motion carried unanimously.

#73015 Student Voting Member on the Academic Planning Committee

Motion was made and seconded to adopt as Class B legislation the Senate Council's recommendation of an amendment to Bylaw 4.2 under section IV. Committees, of the Faculty Manual as follows:

The Committee shall be composed of the Dean of Faculties, ex officio, the Deans of three schools, one member elected from (at least at the time of election) and by the Council of each school not represented by its Dean, and one student member elected by the Executive Committee of the Student Body Government (President, Vice President, Treasurer) and ratified by the Student Senate. Each Dean shall serve for a three year period, and one being replaced each year in cyclic order determined alphabetically by school name.

Each faculty member shall be elected for a three year term, or any lesser period remaining before the Dean of his school automatically becomes a member. The student representative shall be elected for a one year term to coincide with the terms of office of the Senate Executive Committee then in office. There shall be a representative from Student Body Government serving on the Committee each year. The Committee shall elect its own Chairman each year. The Chairman . . . . .

The underlined sections indicate the changes. Motion carried unanimously.

The following information items were presented:

1. Sabbatical Leave Program--On 3/7/73 the President acknowledged receipt of the Ad Hoc Committee Report on the Sabbatical Leave Program and indicated that Dr. McKenry will pursue the matter.

2. #73004 Mid-Semester Deficiency Report--On 3/7/73 the President approved the Class B legislation on the above-mentioned item which the Senate passed on 2/26/73 providing the funds for its implementation can be allocated. The President will try to find the necessary funds.

3. #73005 Bylaw 3.11 under section III. Election and Voting Procedures--On 3/9/73 the President acknowledged the Class B legislation of an amendment to the above-mentioned item which the Senate passed on 2/26/73. He has approved the amendment and it became effective immediately.

4. #73006 Voting Representation on the Board of Trustees--On 3/12/73 the President acknowledged the Senate Class D action which requested faculty voting representation on the Board. He stated he will take the recommendation to the Executive Committee for its review.

5. #73007 Interpretive Bylaw to Section 2.2 of the Charter--The Senate approved this interpretive Bylaw as Class B legislation on 2/26/73. In his memo of 3/9/73 the President stated he is delaying approval until he has received and reviewed the Medical faculty determinations on titles and prefixes.

6. #73001 Early Retirement--On 4/2/73 the President stated he would refer the Joint Referral Committee's recommendation on early retirement to the Executive Committee of the Board for review.

7. #73002 Consulting and Compensation for Non-University Activities--By memo of 4/6/73 the President approved the Senate's amendment to the Joint Referral Committee's recommendation on the above-mentioned subject. The legislation became effective immediately.

8. #73008 Housing for Minority Group Employees--The President acknowledged receipt of the Senate's Class D action endorsing the resolution on housing previously adopted by the Board. It will become a part of the University's official policies.

9. #73009 Ad Hoc Committee Report Concerning the President's Draft Report on University Governance--The President, by memo dated 3/30/73, acknowledged receipt of the Senate's Class D action concerning the above-mentioned report. He reiterated that he has agreed to incorporate most of the recommendations of the Committee in his report to the Board on April 11.

10. #73010 Credit Only Option Amendment--The President on 4/4/73 approved the Senate's Class B action amending the credit only option policy. It will become effective in the fall semester, 1973.

The meeting adjourned at 4:15 p.m.

*Susan B. Merriman*  
Secretary to the Faculty Senate

MEMORANDUM

April 20, 1973


To: Dr. Gary I. Salzman, Chairman  
Faculty Senate

From: Dean, Research Coordination

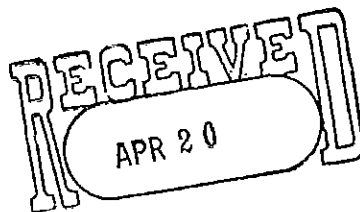
Subject: Interdisciplinary Activities  
(Faculty Senate #73013)

The reference item on agenda of the meeting of April 23, 1973 involves the function of this office. To date, we have not been consulted in the preparation of the Committee's report.

We are ready and willing to respond to any inquiry of our views.

  
E. H. Man

cc: Dr. Carl McKenry



\*INTERDISCIPLINARY ACTIVITIES REPORT

1. RESEARCH: In the case of interdisciplinary research involving faculty and/or research scientists from different units (Departments, Schools, Colleges, Centers) of the university, the research projects and separate budgets of each faculty or research scientist should be reported in his/her unit and the unit should receive due credit. If the budgets are unseparated, then the total budget should be reported *proportionately* in the unit of each researcher with a note indicating the interdisciplinary nature of the project and the university units involved. (Records affected: Research Coordination, Institutional Research, Budget, Research Accounting, Units)
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3. FACULTY: Team teaching, teaching in another unit or program should be recognized by appropriate financial considerations. (Records affected: Institutional Research, Budget, Units.)

\*As amended by the Senate Council on 4/9/73.



PROCEEDINGS OF THE FACULTY SENATE COUNCIL

The Faculty Senate Council met on Monday, April 9, 1973  
in the Board Room at 2:30 p.m.

Members present: Gary I. Salzman, Chairman  
Murray I. Mantell, Vice Chairman  
Shepard Faber  
James Fitzpatrick  
Eugene Corcoran  
Barbara B. Buchanan  
James Clegg  
Edward Sofen  
Walter Beckham  
Dale Barker  
Bennett Sallman

Members absent: John Maguire

Also present: Carl E.B. McKenry  
John A. Harrison  
Carl Snyder  
Kevin Poeppleman  
David Jon Fischer  
Alan Richard

The Chairman presented the agenda:

Faculty Senate Liaison to the Student Senate

The Council reviewed a memo dated 2/14/73 with attached resolution of 2/12, from Kevin Poeppleman, Speaker, Student Senate, concerning a request that the Faculty Senate select a liaison from the Faculty Senate to the Student Senate. Mr. Poeppleman was asked to explain the proposed resolution. He stated that the provision of "full voting rights at meetings" be withdrawn from the proposal.

Following discussion, motion was made and seconded to accept the proposal as altered by Mr. Poeppleman. Motion carried and will be submitted to the Senate as a Class D action.

Student Representatives on the Faculty Senate

The Council discussed a memo dated 3/9/73 with accompanying resolution from Alan Richard, Senator, College of Arts and Sciences,

Student Senate, concerning a proposal for student representatives on the Faculty Senate.

Following discussion, motion was made and seconded to approve student representatives on the Faculty Senate. Motion carried unanimously.

Motion was made and seconded to amend the main motion to include the right to present motions to the Faculty Senate. Motion carried unanimously.

Motion was made to amend the amended motion by limiting the number of representatives to one. No second to the motion. Motion was withdrawn.

Motion was made and seconded to amend the amended motion so that the number of representatives be limited to three: two from the Undergraduate Student Body and one from the Graduate Student Association. Motion passed unanimously.

The Chairman authorized the Vice Chairman to put the resolution in legislative form for submission to the Senate as Class B legislation.

#### Faculty Committee on Professional Standards and Conduct

This item was withdrawn upon Dr. Harrison's request.

#### Credit Union Mass Marketing Program--Insurance

The Chairman read a memo dated 3/15/73 from Dr. W. F. Landsea and Mr. C. F. Eyre relative to the Credit Union insurance program.

Following discussion, motion was made and seconded to reaffirm the action of the Council on 7/28/72. Motion failed.

The Chairman is to write Professors Landsea and Eyre to inform them of the Council's action. Dr. Beckham thought the Chairman might mention to them that he believes this is a matter which should be taken up with the Vice President for Academic Affairs.

#### Ad Hoc Committee Report on Interdisciplinary Activities

The Council reviewed a report dated 3/14/73 from the

above-mentioned committee. Motion was made to delete that portion of the sentence beginning with the word "all" in line two of item 2. STUDENTS, and ending with the word "program" in lines 4-5 and insert in its place "both the umbrella program and the students major department".

Motion was made and seconded to delete that portion of the sentence beginning with the word "fund" in line two of item 3. FACULTY, and ending with the word "assistance" in line five and insert in its place "appropriate financial considerations".

Motion was made and seconded to accept as Class B legislation items 1-3 of the report as amended. Motion carried unanimously.

In regard to item 4. CENTERS, since there is an ad hoc committee studying a recommendation on centers at the University, the Chairman is to report back to the Council its findings at the next meeting.

#### #70013 Patent and Copyright Policy Revision

The Council reviewed a memo dated 2/27/73 with attachement from the University Patent and Copyright Committee relative to their proposed modification of Section 4.2 of the University Patent and Copyright Policy.

Motion was approved with one abstention to accept the committee's recommended revisions as Class B legislation and submit it to the Senate for adoption.

#### Department Chairmen Evaluation

The Chairman felt that Section 11.3 under IX. Appointment and Retention of Administrative Officers of the Faculty Charter concerning the evaluation of department chairmen needed clarification in several respects.

The following motion was passed unanimously as an interpretation of Section 11.3:

That the Chairman of the Senate be authorized to act on behalf of the Senate Council to keep informed of the vote of department chairmen and to request a written explanation when there is an inconsistency with the vote of the faculty and the decision of the appointing authority.

Academic Planning and Curriculum Committees

This item was deferred until the next meeting.

Transfer Students and Placement Tests

The Council reviewed a memo dated 4/6/73 from the Academic Planning Committee concerning a proposed change in the statement on page 93 of the University Bulletin relative to undergraduate studies. Dr. Besvinick was present and gave the basis for the recommended change.

Following discussion, motion was made and seconded to approve the Academic Planning Committee recommendation as Class B legislation and to submit it to the Senate for adoption. Motion carried unanimously.

Financial Exigency

Memo from Dr. McKenry dated 4/9/73 concerning a matter of financial exigency was handed out at the meeting. McKenry stated that the President, through his authorized agent, the Vice President for Academic Affairs, has this date, under the procedures on page 18 of the Faculty Manual, taken the position that the Administration is willing to concede tenure; that the Administration declares a financial exigency and that if the Senate Council does not accept this declaration of financial exigency then the Administration withdraws its concession of tenure.

Dr. Sofen believed that this matter should be sent to the Rank, Salary and Conditions of Employment Committee for its consideration. After receiving the committee's recommendation, the Senate Council would then review the matter.

The Council agreed that the faculty member in question be requested to come before the Senate Council at its next meeting.

Faculty Contracts 73-74

Samples of the different contract forms for the various faculty appointments were circulated as an information item. A proposed statement dated 4/2/73 clarifying the new contract forms was discussed and will accompany the contracts to the faculty.

Student Voting Member on the Academic Planning Committee

A memo from the Academic Planning Committee dated 4/6/73 concerning a proposed student voting member on the Academic Planning Committee was distributed and discussed. Motion was made and seconded to accept the Committee's recommendation to amend Bylaw 4.2 under Section IV. Committees of the Faculty Manual. Motion carried

Motion was made to amend the main motion by deleting in line 13 the word "A" and inserting "The". Motion carried.

It was requested that the Student Relations Committee be asked to study the feasibility of student voting membership on other Senate committees.

Dr. Harrison invited the Senate Council to hold its last meeting on April 30 at the Faculty Club at 2:30 p.m.

A special meeting of the Senate Council will be held on Tuesday, April 24 at 4:00 p.m. to discuss the case of financial exigency.

Meetings of the Faculty Senate

The Chairman asked the Council's sentiment with regard to Bylaw 2.2 under Section II. Meetings of the Faculty Manual which states that the regular meetings of the Senate shall be open to members of the University faculty but not to the press or to students. The Council reaffirmed Bylaw 2,2, specifically that the press is barred from attending Senate meetings.

#71011 Faculty Tuition Benefits

This item was deferred until the next meeting.

Tuition Waivers for Dependents of Faculty, Administration and Staff

This item was deferred until the next meeting.

The information items were given and will be presented to the Senate at its next meeting.

The meeting adjourned at 6:00 p.m.

*Susan B. Merriam*  
Secretary to the Faculty Senate

UNIVERSITY OF MIAMI  
CORAL GABLES, FLORIDA 33124

SCHOOL OF ENGINEERING  
P. O. BOX 8294

MEMORANDUM

March 14, 1973

TO: Dr. Gary I. Salzman,  
Chairman, Faculty Senate

FROM: Ad hoc committee on Interdisciplinary Activities

SUBJECT: Ad hoc committee report

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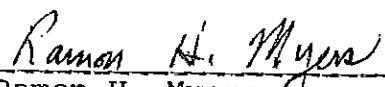
In concert with your memorandum of July 28, 1972, the ad hoc committee considered the interdisciplinary activities in the University of Miami - especially as they related to reporting and crediting of research budgets, number of students, faculty time and the activities of the centers. As a result of its study and deliberations, the committee prepared the enclosed report "Recommendations on Interdisciplinary Activities" which is recommended for adoption and implementation by the University.

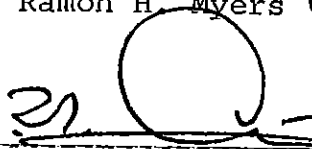
Respectfully submitted.

  
Dr. Leonard J. Emmerglick

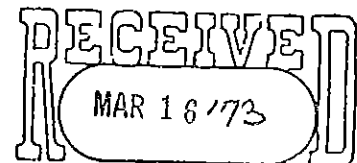
  
Dr. Armin H. Gropp (Ex-Officio)

  
Dr. John P. Harrison

  
Dr. Ramon H. Myers

  
Dr. T. Nejat Veziroglu (Chairman)

Enclosure



Ad Hoc Committee on Interdisciplinary Activities Report

RECOMMENDATIONS ON INTERDISCIPLINARY ACTIVITIES

1. RESEARCH: In the case of interdisciplinary research involving faculty and/or research scientists from different units (Departments, Schools, Colleges, Centers) of the university, the research projects and separate budgets of each faculty or research scientist should be reported in his/her unit and the unit should receive due credit. If the budgets are unseparated, then the total budget should be reported in the unit of each researcher with a note indicating the interdisciplinary nature of the project and the university units involved. (Records affected: Research Coordination, Institutional Research, Budget, Research Accounting, Units)
2. STUDENTS: Students enrolled in an interdisciplinary program should be listed in and due credit given to all the university units involved in the interdisciplinary program by multiple-listing even if an administrative unit exists for the administration of the program. (Records affected: Institutional Research, Registrar, Graduate School, Units.)
3. FACULTY: Team teaching, teaching in another unit or program should be recognized by fund transfers, between the units affected, which appropriately reflect the duties and costs and which may enable the unit to obtain substitute teaching assistance. (Records

affected: Institutional Research, Budget, Units.)

4. CENTERS:1) It is recognized that the centers play an important role in academic activities such as interdisciplinary research and interdisciplinary programs. Consequently, the centers should be represented in the university organs concerned with the academic activities such as the Academic Planning Committee, the Graduate Council, the curriculum committees and the Faculty Senate. This could be achieved by electing members to the above stated university bodies through a "Council of Centers" which could be formed by members (1 or 2) elected by the centers.
- 2) The centers should inform the university faculty of their activities (research, teaching, other), budget, staff, etc. by means of annual reports.



12-13-72  
Talked w/ Vezinoglu -  
report will be submitted  
in Feb. 1973.

S. Marumcy

July 28, 1972

M E M O R A N D U M

To: Dr. Nejat Veziroglu, Chairman  
Dr. Leonard Emerglick  
Dr. John Harrison  
Dr. Ramon Myers  
Dr. Armin Cropp, ex officio

From: Gary I. Salzman, Chairman  
Faculty Senate

Subject: ad hoc on Interdisciplinary Activities

The Faculty Senate Council at its meeting on July 24, 1972 appointed you to a committee with the purpose of checking into the problems of counting students and research for interdisciplinary activities and recommending a system for such counting so that each participating discipline is credited with student numbers and research done.

Please contact the Secretary to the Senate if you are unable to serve.

*Unable to serve -  
with Regrets*

---

✓ The Council requested that a committee be appointed to check into problems of counting students and research for interdisciplinary activities and recommend a system for such counting. Nominations were made resulting in a five-man committee as follows: Dr. Nejat Veziroglu, Mechanical Engineering; Dr. Leonard Emmerglick, Center for Study of Public Law; Dr. John Harrison, Inter-American Studies; Dr. Ramon Myers, Economics and Dr. Armin Gropp, Chemistry, ex officio.

Credit Union Mass Marketing Program--Insurance

A memo was discussed from Mr. Charles Eyre requesting that the Senate Council join the Credit Union in asking the Administration to allow the van for taking insurance applications to park in the Library or Engineering parking lots. Motion was approved that the van, which will have all commercial signs removed, be permitted to be placed behind the SEED building. The Council requested that Dr. Salzman transmit the motion to Mr. Eugene Cohen, Vice President for Financial Affairs & Treasurer with a copy to President Stanford.

NOTE: The first meeting of the Senate Council will be held on Tuesday, September 19, 1972 at 3:00 p.m. in the Faculty Club.

Susan B. Merriman  
Secretary to the Faculty Senate

July 28, 1972

MEMORANDUM

To: Dr. Nejat Veziroglu, Chairman  
Dr. Leonard Emerglick  
Dr. John Harrison  
Dr. Ramon Myers  
Dr. Armin Gropp, ex officio

From: Gary I. Salzman, Chairman  
Faculty Senate

Subject: ad hoc on Interdisciplinary Activities

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Please contact the Secretary to the Senate if you are unable to serve.

UNIVERSITY OF MIAMI  
CORAL GABLES, FLORIDA 33124

SCHOOL OF ENGINEERING  
P. O. BOX 8294

MEMORANDUM

March 14, 1973

TO: Dr. Gary I. Salzman,  
Chairman, Faculty Senate

FROM: Ad hoc committee on Interdisciplinary Activities

SUBJECT: Ad hoc committee report

-----


In concert with your memorandum of July 28, 1972, the ad hoc committee considered the interdisciplinary activities in the University of Miami - especially as they related to reporting and crediting of research budgets, number of students, faculty time and the activities of the centers. As a result of its study and deliberations, the committee prepared the enclosed report "Recommendations on Interdisciplinary Activities" which is recommended for adoption and implementation by the University.

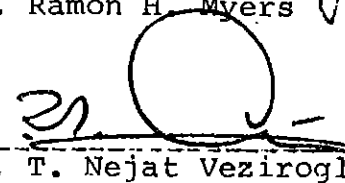
Respectfully submitted.

  
Dr. Leonard J. Emmerglick

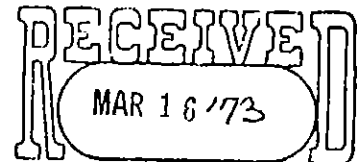
  
Dr. Armin H. Gropp (Ex-Officio)

  
Dr. John P. Harrison

  
Dr. Ramon H. Myers

  
Dr. T. Nejat Veziroglu (Chairman)

Enclosure



Ad Hoc Committee on Interdisciplinary Activities Report

RECOMMENDATIONS ON INTERDISCIPLINARY ACTIVITIES

1. RESEARCH: In the case of interdisciplinary research involving faculty and/or research scientists from different units (Departments, Schools, Colleges, Centers) of the university, the research projects and separate budgets of each faculty or research scientist should be reported in his/her unit and the unit should receive due credit. If the budgets are unseparated, then the total budget should be reported in the unit of each researcher with a note indicating the interdisciplinary nature of the project and the university units involved. (Records affected: Research Coordination, Institutional Research, Budget, Research Accounting, Units)
2. STUDENTS: Students enrolled in an interdisciplinary program should be listed in and due credit given to all the <sup>with</sup> ~~university units involved in the interdisciplinary~~ *umbrella program of the students' major dept* program by multiple-listing even if an administrative unit exists for the administration of the program. (Records affected: Institutional Research, Registrar, Graduate School, Units.)
3. FACULTY: Team teaching, teaching in another unit or program should be recognized by ~~fund transfers~~ <sup>by appropriate financial contribution</sup> between the units affected, which ~~appropriately reflect the duties and costs and which may enable the unit to obtain substitute teaching assistance.~~ (Records

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4. CENTERS:1) It is recognized that the centers play an important role in academic activities such as interdisciplinary research and interdisciplinary programs. Consequently, the centers should be represented in the university organs concerned with the academic activities such as the Academic Planning Committee, the Graduate Council, the curriculum committees and the Faculty Senate. This could be achieved by electing members to the above stated university bodies through a "Council of Centers" which could be formed by members (1 or 2) elected by the centers.
- 2) The centers should inform the university faculty of their activities (research, teaching, other), budget, staff, etc. by means of annual reports.

January 14, 1976

To: Dr. Henry King Stanford  
From: Gary I. Salzman, Chairman, Faculty Senate  
Re: #75021 - - Doctor's Degree Study at University  
of Miami

Thank you for your memorandum of December 30, 1975 approving modification to the Faculty Manual for the above Senate Legislation.

The Senate Council met last Monday, January 12th and were very pleased with your approval and the clarifications as specified in your memorandum. They have requested, however, that in addition, a D.M.A. (Dr. Musical Arts) be specified as processed by the Graduate School.

GIS:mk

cc: C. Bryce Dunham  
Dr. Sidney Besvinick



UNIVERSITY OF MIAMI  
CORAL GABLES, FLORIDA 33124

OFFICE OF  
THE PRESIDENT

December 30, 1975

MEMORANDUM

TO: Dr. Gary I. Salzman  
FROM: Henry King Stanford  
SUBJECT: #75021 - Doctor's Degree Study at  
University of Miami  
COPIES: Members of the Cabinet; Dr. Stuckwisch;  
Dr. David Anderson

I am responding to your memorandum of November 19 informing me that the Faculty Senate, at its meeting of November 17, 1975, passed as Class B legislation the following modification to the Faculty Manual:

"Ordinarily faculty members of the rank of assistant professor and above may not apply for study for the doctor's degree at the University of Miami. In unusually meritorious cases, exceptions to this rule may be granted by the Dean of the Graduate School, but in no case will an applicant be allowed to study for a doctoral degree in his own department."

I approve this legislation with these clarifications:

- 1) This change is subject to the conditions of all existing policies pertaining to tuition remission benefits.
- 2) The Doctors' degrees need to be specified as the Ph.D., Ed.D. and the D.A., as processed by the Graduate School.

*Write Pres  
add D.M.A.*

*Henry King Stanford*

kc

*Subcommittee*

November 19, 1975

To: President Henry King Stanford  
From: Gary I. Salzman, Chairman, Faculty Senate  
Re: Modification to the Faculty Manual #75021 Class A Action

The Faculty Manual, page 30, now reads:

"Faculty members of the rank of assistant professor and above may not apply for study for the doctor's degree at the University of Miami."

At the Faculty Senate meeting, November 17, 1975 a motion was made, seconded and passed to accept the following modification to the Faculty Manual:

"Ordinarily faculty members of the rank of assistant professor and above may not apply for study for the doctor's degree at the University of Miami. In unusually meritorious cases, exceptions to this rule may be granted by the Dean of the Graduate School, but in no case will an applicant be allowed to study for a doctoral degree in his own department."

GIS:mk

cc: Mr. C. Bryce Dunham  
Dean Clarence Stuckwisch  
Dr. David Anderson  
Dr. Sidney Besvinick

UNIVERSITY OF MIAMI  
CORAL GABLES, FLORIDA 33124

OFFICE OF  
THE PRESIDENT

December 30, 1975

M E M O R A N D U M

TO: Dr. Gary I. Salzman  
FROM: Henry King Stanford  
SUBJECT: #75021 - Doctor's Degree Study at  
University of Miami  
COPIES: Members of the Cabinet; Dr. Stuckwisch;  
Dr. David Anderson

I am responding to your memorandum of November 19 informing me that the Faculty Senate, at its meeting of November 17, 1975, passed as Class B legislation the following modification to the Faculty Manual:

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- 2) The Doctors' degrees need to be specified as the Ph.D., Ed.D. and the D.A., as processed by the Graduate School.

*Write Pres' add D.M.A.*

*Henry King Stanford*

kc

*Stanford*  
(6)

UNIVERSITY OF MIAMI  
CORAL GABLES, FLORIDA 33124

OFFICE OF  
THE PRESIDENT

December 22, 1975

M E M O R A N D U M

TO: Dr. Gary I. Salzman  
FROM: Henry King Stanford  
SUBJECT: #75021 - Doctor's Degree Study at  
University of Miami

I am responding to your memorandum of November 19 informing me that the Faculty Senate, at its meeting of November 17, 1975, passed as Class B legislation the following modification to the Faculty Manual:

"Faculty members of the rank of assistant professor and above may not apply for study for the doctor's degree at the University of Miami."

I approve this legislation with these clarifications:

- 1) This change is subject to the conditions of all existing policies pertaining to tuition remission benefits.
- 2) The Doctors' degrees need to be specified as the Ph.D., Ed.D. and the D.A., as processed by the Graduate School.



kc

President Stanford

December 3, 1975

Marezel Krulewitch, Sec'y  
Faculty Senate

#75021

Kindly be advised that "Modification to the Faculty Manual" #75021 is a Class B Action and not Class A as indicated in the memorandum dated November 19, 1975.

This Class B Action refers to Ph.D. Study at the University of Miami.

mk

cc: Mr. C. Bryce Dunham  
Dr. Sidney Besvinick  
Dr. Clarence Stuckwisch

UNIVERSITY OF MIAMI  
CORAL GABLES, FLORIDA 33124

FACULTY SENATE

December 2, 1975

To: Members of the Joint Referral Committee\* ✓  
From: Gary I. Salzman, Chairman, Faculty Senate  
Re: #75021 - Ph.D. Study at the University of Miami

The Faculty Manual, page 30 now reads:

"Faculty members of the rank of assistant professor and above may not apply for study for the doctor's degree at the University of Miami."

At the Faculty Senate meeting November 17, 1975 a motion was made, seconded and passed to accept the following modification to the Faculty Manual:

"Ordinarily faculty members of the rank of assistant professor and above may not apply for study for the doctor's degree at the University of Miami. In unusually meritorious cases, exceptions to this rule may be granted by the Dean of the Graduate School, but in no case will an applicant be allowed to study for a doctoral degree in his own department."

A meeting to discuss this modification will take place on December 10th, Wednesday at 1:30 p.m. in the Faculty Senate Office, 212 Ashe Building. Please call Marezel Krulewicz, X3721 if you cannot attend.

GIS:mk

\* Sidney Besvinick  
William Lee  
Minnette Massey  
Edward Sofen  
Clarence Stuckwisch

*Meeting was  
not held because  
should be class B & not A of  
therefore a meeting  
should be held  
MK*

Dr. David Anderson, chairman pro tem, ad hoc Committee to Study Change in the Faculty Manual regarding Ph.D. at the University of Miami, reported on the phone Friday, Nov. 7, 1975.

The Committee suggests adding one word to sentence in Manual, page 30:

Ordinarily, faculty members of the rank of assistant professor and above may not apply for study for the doctoral degree at the University of Miami.

They suggest a continuation of the sentence to read:

In an unusual meritorious case, exception to this rule may be granted by the Dean of the Graduate School but in no case will an applicant be allowed to study for a doctoral degree in the applicants department.

The Committee makes no suggestion about professional degrees in either the medical school or law school, only degree administered by the graduate school.

This statement to be read in case memo sent thru faculty mail does not arrive in time for the Council meeting, Mon. Nov. 10th.

*Passed*

*Chairman for term?*

*Ph. D. Ad Hoc  
Fk. Senate Council*

October 14, 1975

To: Dr. Evelyn Helmick  
Dr. Sheldon Greer  
Dr. Charles Mangrum  
Dr. David Anderson  
Dr. Douglas Duke

From: Gary I. Salzman, Chairman, Faculty Senate

The Faculty Manual, page 30, reads as follows:

"Faculty members of the rank of assistant professor and above may not apply for study for the doctor's degree at the University of Miami."

The Senate Council in a motion passed at their last meeting October 6, 1975 recommended that an ad hoc committee be formed to study change in the Manual. Time is of the essence, therefore, the committee is charged with studying a variance or possible change of the statement on page 30 and recommendation brought back to the Council as soon as possible.

Dr. Anderson has consented to be a resource person and Dr. Duke an ex-officio member.

Thank you very much.

GIS:mk



UNIVERSITY OF MIAMI

Graduate School

MEMORANDUM

September 11, 1975

210 Ferre Building  
Phone 284-4154

To: Ms. Daryl T. Nagel  
Associate Professor of Nursing

From: C. G. Stuckwisch, Dean  
Graduate School *CS*

I presented your request for permission to pursue a doctoral program at the University of Miami to the Graduate Council. Since the prohibition is stated in the Faculty Manual, the Graduate Council felt that this question falls under the purvey of the Faculty Senate. Therefore, I am referring this to the Senate Council for action.

CGS/g

*Nursing Council*

July 14, 1975

Dr. C. G. Stuckwisch  
Dean, Graduate School  
University of Miami  
210 Ferre Building  
Coral Gables, Florida

Dear Dr. Stuckwisch:

I would like to request special permission to work on my doctorate at the University of Miami in the School of Education while retaining my Associate Professor rank and tenured status with the School of Nursing. (The policy regarding this is on page 30 of the Faculty Manual.)

I spoke with Dr. Carl McKenry who believed that permission might be obtainable through your office.

I expect to do my graduate work in gerontological education, a fertile new field, and one needing development both in the South Florida community and graduate levels.

Any consideration that your office can give me will be most appreciated. I do not intend to leave the University so that if this avenue is not possible it will mean that I will need to work towards a less well accepted external degree from another University by extension.

Respectfully,

*Daryl T. Nagel*

Ms. Daryl T. Nagel, RN  
Associate Professor of Nursing



MEETING OF THE FACULTY SENATE COUNCIL  
Monday - November 10th, 1975

Present: Cesare Emiliani  
Shepard Faber  
Evelyn Helmick  
Charles Mangrum  
Minnette Massey  
Daryl Nagel  
Judith Rabkin  
Edward Sofen  
George Tershakovec  
Fred Wickstrom  
Kamal Yacoub

Also: Sidney Besvinick  
Douglas Duke  
Phyllis Franklin  
Joseph Youngblood

1. Minutes of the previous Council meeting October 6th, 1975 were read and approved.

2. Letter addressed to Dr. Faber from Dr. Franklin

Dr. Phyllis Franklin attended this portion of the Council meeting to interpret her letter of October 17, 1975, addressed to Dr. Faber. Dr. Franklin strongly objects to external letters asking for recommendation of a faculty member in matters of tenure being misinterpreted in closed faculty files. She further said that administrators must show great care as careers can be affected by misrepresentation made by a chairman or dean and she feels there should be concern shown on the part of administrators, that such misrepresentation can occur.

Dr. Faber made a motion, seconded by Mr. Wickstrom that her letter be given to the Tenure Review Board Committee for any further action they might deem necessary. The motion was passed.

3. Letter from C. G. Stuckwisch, Dean, Graduate School dated 10/15/75

Dr. Salzman explained that the Graduate Council would like to modify the Faculty Manual (statement VIII, p. 15 and p. 16)

3. that: membership in the Graduate Faculty shall be by invitation of the Dean of the Graduate School to a faculty member.

Two changes were recommended by the Senate Council. A motion was made by Dr. Yacoub, seconded by Dr. Emiliani to include the word - substantial - in Item 3 after the word, produced.

In the second to last line, after the word School, add - or by nomination by the faculty of the department.

The motion was passed.

4. Voting Eligibility of Dr. John Knoblock

Dr. Knoblock's original appointment is in two departments, split down the middle, Philosophy and History. He must make a choice as to his primary and secondary departments. In the primary department the faculty member votes on all items, in the secondary department voting privileges are for intra-department matters only.

After discussion, it was decided that it would be helpful to the Council if Dr. Knoblock, the chairmen of History and Philosophy and Dean Hively be invited to attend the next meeting of the Senate Council to present their viewpoint before a decision is made. A letter will be written by the Senate Secretary issuing this invitation.

5. Committee on Committees

Student Academic Appeals Committee - The Committee on Committees (Drs. Faber, Yacoub and Youngblood) after conferring with the Chairman of the Student Academic Appeals Committee make the following recommendations:

1. The Student Academic Appeals Committee shall consist of one member from each undergraduate school.
2. Membership will be for a three year term in rotation.
3. Terms of present members will be adjusted as follows:

<u>Member</u>	<u>School</u>	<u>Term Ending</u>
Elsie Fardig	Music	1976
Felipe Prestamo	SEED	1976
Leonard Carrier	A & S	1977
James Foley	Business	1977
Harriet Reeves	Education	1978
TBA	Nursing	1978

A motion to accept these three recommendations was made by Dr. Yacoub, seconded by Dr. Faber and passed.

A fourth recommendation is as follows:

4. The School of Continuing Studies shall have a regular membership on the Academic Appeals Committee.

A motion to accept Item 4 was made by Dr. Faber, seconded by Dr. Tershakovec. It did not pass.

The Committee on Committees read a request from Dr. M. Eugene Flipse, Director, Health Service suggesting that a faculty member from the medical school be added to the Fringe Benefits Committee.

Dr. Yacoub made a motion, seconded by Dr. Emiliani that Dr. George Tershakovec be invited to become a member. The motion was passed.

The ad hoc Committee to Study Joint Appointments (Recommendation IX of the TRB Report) had one person decline to become a member. The Committee on Committees therefore recommended one person from the Tenure Review Board Committee.

The motion was made by Dr. Yacoub, seconded by Dr. Emiliani to ask Mr. Blake King to become a member of this ad hoc committee. The motion was passed.

Dr. Emiliani questioned his own position as Senator from RSMAS since his primary appointment is Geology and RSMAS his secondary appointment. It was decided to ask the Ad Hoc Committee on Joint Appointments to study Dr. Emiliani's being a senator from his secondary school.

6. Statement on Salaries

At the Faculty Senate meeting, Monday October 27, 1975, the Senate Council was given the responsibility of preparing a statement on salaries to be presented at the next Senate meeting.

Today, Dr. Yacoub presented a Proposed Statement as prepared by the Faculty Senate Budget Committee.

Dr. Emiliani made a motion, seconded by Dr. Massey that an amendment to the statement be to strike - Item 1. The amendment was passed. Thereafter a vote was taken on the amended statement and it was passed.

Dr. Yacoub requested the next meeting of the Senate take place Monday November 17, 1975 instead of November 24, so that the final statement as passed by the Faculty Senate would be delivered to the Budget and Finance Committee of the Board of Trustees before their next meeting November 25, 1975. If space for this meeting on November 17th is available, an Agenda will be sent to all Senators and Departments and all faculty will be invited to attend. A motion was passed to this effect.

Information Items

1. Dr. Salzman read a letter from Dr. Catz asking for clarification on the matter of voting rights of Visiting and Research faculty members, in particular, rights to vote in departmental and other faculty matters.

It was decided to appoint a three person ad hoc committee to make recommendations on rights and privileges for these persons. Dr. Duke agreed to become a member, Ms. Nancy Noble will be invited and Dr. Emiliani said he will call in the name of a faculty member from RSMAS to be on this committee since this question involves many of the people from that School.

2. A committee representing the School of Education wrote a letter to the Council expressing concern for faculty members who take over teaching responsibilities for members of their faculty who are ill from 30 days to 6 months, the time necessary before long term disability insurance become effective. This question will be sent to the Fringe Benefits Committee to consider a sick leave policy for faculty members.

Information Items

3. A modification to the Faculty Charter, as proposed by the ad hoc Committee for Study of the Ph.D. at the University of Miami, was read by Dr. Salzman.

The Faculty Manual, page 30, reads:

"Faculty members of the rank of assistant professor and above may not apply for study for the doctor's degree at the University of Miami."

Suggested change:

"Ordinarily faculty members of the rank of assistant professor and above may not apply for study for the doctor's degree at the University of Miami. In unusually meritorious cases exceptions to this rule may be granted by the Dean of the Graduate School, but in no case will an applicant be allowed to study for a doctoral degree in his own department."

A motion to accept the modification was made by Dr. Emiliani and seconded by Dr. Faber. The motion was passed.

4. A letter from Dr. Wood concerning parking problems day and night in the areas of the Ashe Building and Library was read to the Council. Dr. Besvinick said two more meter maids have been hired bringing the total to 4. He will also personally check into night-time parking irregularities in the lots outside these two buildings. Dr. Wood's letter will be forwarded to the Parking Authority Committee.

Executive Session

A Report was distributed as a follow-up of the Senate Action passed at the April 21, 1975 meeting, in which the

Senate passed a Resolution relating to Dr. Stanford. A motion to accept the Report was made and seconded. In discussion it was felt that it was not an appropriate time to submit this Report to the Senate and that it was premature. A motion to table was seconded and passed.

The meeting was adjourned at 5:15 p.m.

*Marjorie Krulwich*  
Secretary to the Faculty Senate