



MEMORANDUM

To: Donna E. Shalala, President

From: Mary Coombs MC
Chair, Faculty Senate

Date: April 15, 2005

Subject: Faculty Senate Legislation #2004-18(B) – Addition of Employee Benefits Committee
Faculty Senate representative as an *ex officio* member of the Budget and Compensation
Committee

The Faculty Senate, at its March 30, 2005 meeting, voted unanimously to have one of the two Employee Benefits Committee representatives appointed by the Faculty Senate Chair serve as an ex-officio member on the Budget and Compensation Committee. This change will bring the Faculty Manual in line with the current practice. For your reference, the proposed addition to the Faculty Manual is indicated below in underline format.

B4.6 The BUDGET AND COMPENSATION COMMITTEE represents the faculty in the development of the annual budget of the University. It shall assess University needs, analyze University resources, and on the basis of these, shall present to the Senate each fall a proposal for changes in the next annual budget. The scope of its activities shall include recommendations for faculty salary increases and fringe benefits, including group insurance programs, retirement, tuition benefits and other benefits that are part of the compensation of the faculty, based upon its evaluation of economic and market conditions and faculty needs. On the basis of Senate action, it shall develop and present to the administration faculty views concerning budgetary matters. The chair or co-chairs of the committee will act as liaison representative(s) to the University Budget Committee. The Faculty Senate Chair shall be an *ex officio* non-voting member. One of the two Employee Benefits Committee representatives appointed by the Faculty Senate shall be designated to serve *ex officio* on the Budget and Compensation Committee.

This legislation is now forwarded to you for your action.

MC/kl

cc: Luis Glaser, Executive Vice President and Provost
Rene Sacasas, Chair, Budget and Compensation Committee
Roosevelt Thomas, Chair, Employee Benefits Committee

CAPSULE: Faculty Senate Legislation #2004-18(B) – Addition of Employee Benefits Committee
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PRESIDENT'S RESPONSE

APPROVED: D. G. SW DATE: 4/19/05
(President's Signature)

OFFICE OR INDIVIDUAL TO IMPLEMENT: Senate/Provost

EFFECTIVE DATE OF LEGISLATION: _____
(if other than June 1 next following)

NOT APPROVED AND REFERRED TO: _____

REMARKS (IF NOT APPROVED): _____