



MEMORANDUM

**To:** Donna E. Shalala, President

**From:** Mary Coombes  
Chair, Faculty Senate

**Date:** October 7, 2004

**Subject:** Faculty Senate Legislation #2004-07(B) – Addition of the Facilities and Planning Committee Chair as a member of the Building and Grounds Committee

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The Faculty Senate, at its September 29, 2004 meeting, voted unanimously to include the addition of the Facilities and Planning Committee Chair as a member of the Building and Grounds Committee. This change will bring the *Faculty Manual* in line with the current practice.

For your reference, the proposed additions to the *Faculty Manual* are indicated below in underline format.

B4.7 The FACILITIES AND PLANNING COMMITTEE reviews with the administration all aspects of master planning, erection or renovation of facilities, landscape alteration and aesthetic enhancement on the several campuses of the University, and makes such recommendations as may be appropriate. The Committee Chair serves as a Senate representative on the Building and Grounds Committee.

This legislation is now forwarded to you for your action.


MC/kl

cc: Luis Glaser, Executive Vice President and Provost  
✓ Sergio Rodriguez, Chair of the Building and Grounds Committee

Faculty Senate  
1252 Memorial Drive, 325 Ashe Admin. Bldg.  
Coral Gables, Florida 33124  
Phone: (305) 284-3721 • Fax: (305) 284-5515  
<http://www.miami.edu/FacultySenate>  
email: [facsen@miami.edu](mailto:facsen@miami.edu)

CAPSULE: Faculty Senate Legislation #2004-07(B) – Addition of the Facilities and Planning Committee Chair as a member of the Building and Grounds Committee

**PRESIDENT'S RESPONSE**

APPROVED:  DATE: 10/21/04  
(President's Signature)

OFFICE OR INDIVIDUAL TO IMPLEMENT: Sergio Rodriguez

EFFECTIVE DATE OF LEGISLATION: \_\_\_\_\_  
(if other than June 1 next following)

NOT APPROVED AND REFERRED TO: \_\_\_\_\_

REMARKS (IF NOT APPROVED): \_\_\_\_\_