



MEMORANDUM

To: Donna E. Shalala, President
From: Mary Coombs, Chair, Faculty Senate
Date: September 8, 2004

Subject: Faculty Senate Legislation #2004-03(B) - Addition of the Budget and Compensation Committee Chair as an ex-officio member of the Academic Standards Committee

The Faculty Senate, at its August 25, 2004 meeting, voted unanimously to include the addition of the Budget and Compensation Committee Chair as an ex-officio member of the Academic Standards Committee. This change will bring the Faculty Manual in line with the current practice. For your reference, the proposed additions to the Faculty Manual are indicated below by underlining.

- B4.3 The ACADEMIC STANDARDS COMMITTEE deals with all matters relating to scholastic standards, especially the admission and retention of students, academic probation and dismissal, and graduation honors. The committee shall propose policies on academic standards and monitor compliance with them. It shall report each year to the Senate twice annually: in February on Undergraduate Admissions for the current academic year and in March, on Undergraduate Grading Patterns for the previous fall semester. The Chair of this committee shall act as liaison to the Academic Deans' Administrative Council. The Chair of the Budget and Compensation Committee, and the Chair of the Academic Deans' Administrative Council shall be ex officio non-voting members of the Academic Standards Committee.
B4.6 The BUDGET AND COMPENSATION COMMITTEE represents the faculty in the development of the annual budget of the University. It shall assess University needs, analyze University resources, and on the basis of these, shall present to the Senate each fall a proposal for changes in the next annual budget. The scope of its activities shall include recommendations for faculty salary increases and fringe benefits, including group insurance programs, retirement, tuition benefits and other benefits that are part of the compensation of the faculty, based upon its evaluation of economic and market conditions and faculty needs. On the basis of Senate action, it shall develop and present to the administration faculty views concerning budgetary matters. The chair or co-chairs of the committee will act as liaison representative(s) to the University Budget Committee, and the Chair shall serve as an ex officio non-voting member of the Academic Standards Committee. The Faculty Senate Chair shall be an ex officio non-voting member.

This legislation is now forwarded to you for your action.

MC/kl

cc: Luis Glaser, Executive Vice President and Provost
Stephen Cantrell, Chair, Academic Standards Committee
Rene Sacasas, Chair, Budget and Compensation Committee

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CAPSULE: Faculty Senate Legislation #2004-03(B) – Addition of the Budget and Compensation Committee Chair as an *ex-officio* member of the Academic Standards Committee

PRESIDENT’S RESPONSE

APPROVED:  DATE: 9/13/04
(President’s Signature)

OFFICE OR INDIVIDUAL TO IMPLEMENT: Coombs

EFFECTIVE DATE OF LEGISLATION: _____
(if other than June 1 next following)

NOT APPROVED AND REFERRED TO: _____

REMARKS (IF NOT APPROVED): _____