



## MEMORANDUM

To: Donna E. Shalala, President

From: Jane E. Connolly *JEC*  
Chair, Faculty Senate

Date: 1 May 2003

Subject: Faculty Senate Legislation #2002-20(B) – Amendment to the Tenure Review Board  
Committee charge

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The Faculty Senate, at its 23 April 2003 meeting, voted unanimously to include the requirement that members of the Tenure Review Board must be tenured faculty and shall serve staggered 3-year terms. This has been the practice of the Senate but was not included in the charge.

The addition to the charge is underlined for your reference below.

The TENURE REVIEW BOARD shall: (1) upon request by a member of the faculty within 30 days from receipt of notice of a denial of tenure award by the Executive Vice President and Provost certify to the President within 45 days of the request whether or not in its opinion an unjust decision has been made, and provide written reasons for such opinion whether for or against the award of tenure based upon criteria and requirements of the Faculty Manual and upon the proposition that tenure is to be granted on the basis of the professional qualifications described in Section C9 of the Faculty Policies and is not to be limited by artificial restrictions such as quotas in its deliberations; (2) determine the rules and procedures for such hearings; (3) report to the Committee on General Welfare any evidence of gross injustice in matters pertaining to the award or denial of tenure; (4) recommend to the Senate legislation on matters pertaining to tenure; and (5) submit an annual report of its activities to the Senate. The Committee shall forward to the Chair of the Faculty Senate a copy of its recommendation to the President. The President shall communicate his/her decision on each recommendation to the faculty member concerned, to the chair of the committee and to the Chair of the Faculty Senate. Board members shall consist of tenured faculty and shall serve staggered 3-year terms.

This legislation is now forwarded to you for your action.

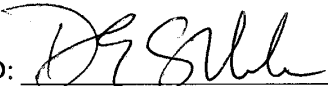
JC/kl

cc: Luis Glaser, Executive Vice President and Provost ✓

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CAPSULE: Faculty Senate Legislation #2002-20(B) – Amendment to the Tenure Review Board Committee charge

**PRESIDENT'S RESPONSE**

APPROVED:  DATE: 5/3/03  
(President's Signature)

OFFICE OR INDIVIDUAL TO IMPLEMENT: Provost

EFFECTIVE DATE OF LEGISLATION: \_\_\_\_\_  
(if other than June 1 next following)

NOT APPROVED AND REFERRED TO: \_\_\_\_\_

REMARKS (IF NOT APPROVED): \_\_\_\_\_