

UNIVERSITY OF
Miami
FACULTY SENATE
MEMORANDUM



To: Edward T. Foote II, President

From: *X* Steven Green
Chair, Faculty Senate *SG*

Date: 5 February 2001

2/10
Steven's approval.
Thanks. Best,
SG

Subject: Faculty Senate Legislation #2000-14(B) -- Course Substitutions for Students with Documented Disabilities

The Faculty Senate, at its 31 January 2001 meeting, voted to approve the following procedures for course substitutions for students with documented disabilities.

The academic requirements of the University of Miami are set by the Faculty and are viewed as minimum standards that students must meet. To carry out the University's commitment to provide reasonable accommodation for students with documented disabilities, requests for course substitutions will be reviewed according to the following procedures when consistent with other considerations, including pedagogical and accreditation requirements.

Written requests by students for course substitutions based on a documented disability will be addressed by the academic area where the requirements are determined. Accordingly, requests for course substitutions of Department or Program requirements are to be submitted to the Department or Program office. Requests for course substitutions for College or School requirements are to be submitted to the Dean's office.

Students may appeal course substitution decisions regarding College, School, Department, or Program requirements by following the Standard Academic Appeals Process of the Faculty Senate Student Affairs Committee.

Requests for course substitutions for University requirements are to be submitted to the Faculty Senate Student Affairs Committee.

This legislation is now forwarded to you for your action including modifying the Bulletin..

SG/kl

cc: Luis Glaser, Provost
Academic Development
Perri Lee Roberts, Vice Provost for Undergraduate Affairs
Academic Standards Committee

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CAPSULE: Faculty Senate Legislation #2000-14(B) – Course Substitutions for Students with Documented Disabilities

RESPONSE BY THE PRESIDENT: Approved DATE: 2/10/01

OFFICE OR INDIVIDUAL TO IMPLEMENT: Provost

APPROVED: [Signature]

EFFECTIVE DATE OF LEGISLATION: _____

NOT APPROVED AND REFERRED TO: _____

REMARKS (IF NOT APPROVED): _____

November 27, 2000

1/31/01 Faculty Senate agenda item B4

(F)
LEG

TO: Faculty Senate Academic Standards Committee

FROM: Perri Lee Roberts
Vice Provost for Undergraduate Affairs

SUBJECT: Course Substitution

The following changes in the "Course Waiver and Course Substitution Request for Students with Documented Disabilities" legislation are proposed by Perri Lee Roberts, Vice Provost for Undergraduate Affairs, in consultation with Darlene Bell-Alexander, Esq., of the General Counsel's Office and Marjorie S. Thomas, Ombudsperson. This second version is presented in response to questions posed by the Faculty Senate's General Welfare Committee, namely, a request for the procedures to be clarified. The Welfare Committee also queried the procedural change by which requests for substitutions for College/School requirements are to be submitted directly to the Faculty Senate Student Affairs Committee. It is anticipated that only requests from students with disabilities for course substitutions for the GER Math requirement would be adjudicated by this Committee; no additional appeals process is required.

~~Course Waiver and Course Substitution Request for Students with Documented Disabilities~~

The academic requirements of the University of Miami are set by the Faculty and are viewed as minimum standards that students must meet. To carry out the University's commitment to provide reasonable accommodation for students with documented disabilities, ~~to the extent required by applicable law,~~ requests for course waivers and course substitutions will be reviewed according to the following procedures when consistent with other considerations, including pedagogical and accreditation requirements.

~~Course substitutions or course waivers generally will be considered only after the students has already exhausted all other avenues of reasonable accommodation. Written requests by students for course waivers and course substitutions based on a documented disability will be addressed by the academic area where the requirements are determined. Accordingly, requests for course waivers and/or course substitutions of University, College, School, Department, or Program requirements are to be submitted to the appropriate administrative office for consideration by a relevant committee of faculty. Accordingly, requests for course substitutions of Department or Program requirements are to be submitted to the Department or Program office. Requests for course substitutions for College or School requirements are to be submitted to the Dean's office.~~

Students may appeal course-waiver and course substitution decisions regarding University, College, School, Department, or Program requirements by following the Standard Academic Appeals Process of the Faculty Senate Student Affairs Committee.

Requests for course substitutions for University requirements are to be submitted to the Faculty Senate Student Affairs Committee.