



UNIVERSITY OF  
**Miami**  
FACULTY SENATE

MEMORANDUM

TO: President Edward T. Foote II

FROM:  David L. Wilson  
Chair, Faculty Senate 

DATE: January 22, 1998


SUBJECT: Faculty Senate Legislation #97003(B) –  
Amendment to Faculty Manual Bylaws, Section B4.12 –  
Tenure Review Board

The Faculty Senate, at its meeting on September 8, 1997, voted to approve an amendment to the *Faculty Manual* Bylaws Section B4.12 which would lengthen the deliberation period of the Tenure Review Board from 30 days after the filing of an appeal to 45 days.

This legislation is now forwarded to you for your action.

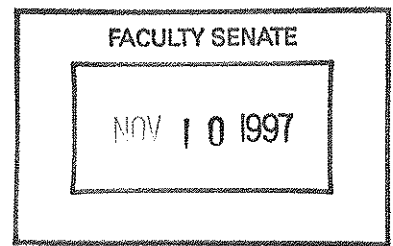
DLW/b

cc: Provost Luis Glaser

1/26/98  
David,  
I approve.  
Thanks.  




DRAFT



Amendment to Faculty Senate Legislation #93003(B)

Revision to Section B4.12 of the *Faculty Manual*

The ad hoc committee to implement the Tenure Review Board's recommendations proposes the following revision:

B4.12        The Tenure Review Board shall: (1) upon request by a member of the faculty within 30 days from receipt of notice of denial of tenure award by the Executive Vice President and Provost certify to the President within ~~30~~ 45 days of the request whether or not in its opinion an unjust decision has been made, and provide written reasons for such opinion whether for or against the award of tenure ...

Rationale:

For the last 3 years, candidates have filed their appeals at the end of January. Each year, the TRB convened almost immediately, typically the first week of February. The process of interviews for each case, drafting of reports, deliberation and recommendations, consistently was concluded in late March. Aside from the difficulty of arranging for 6 faculty to meet at the same time that all related personnel can be interviewed, the process demands thoughtful consideration and deliberation. The TRB therefore recommends lengthening the mandated period by 15 days. The additional 2 weeks in conjunction with a TRB who will commit to a relatively clear calendar for that period should ensure compliance with the deadline.

FS 12-1-97  
Minutes

### Approval of the Minutes

The next to last sentence in the section dealing with new promotion/tenure forms, page 3 of the minutes of November 3, was amended to read "It was noted that, ...covered each tenure file, as well as **some** files for promotion, track transfer, and initial appointment. The amended minutes were approved. Excused absences were approved for Professors Buffington, Hector, Lokeshwar, Lopez-Gottardi, Mash, Serafini, Shapshak, Warren and Waters.

### Proposed Legislation for Fall Break

Professor Wilson introduced Professor Andrea Heuson, Chair of the Academic Standards Committee, to present the background of the proposed legislation. She stated that the committee agreed to the idea of a fall break but was adamant about not losing any student contact hours during the semester. Dr. Patricia Whitely, Vice President for Student Affairs, introduced Jonathan Brill, USBG President, and Laurie Martin, graduate student in Physical Therapy, who have worked on the proposal for the past year. They responded to some of the concerns expressed by the faculty. Following further discussion of the advantages and disadvantages of a fall break, it was *moved* and seconded to recommend to the administration the adoption of a one or two day Fall break for all students beginning Fall 1998 semester and being reviewed after the 198 season. The *motion carried*. It was suggested that the Chair appoint a committee to re-examine the calendar issue and the possibility of a week long break.

In response to a query about the last date to withdraw from a course, Professor Wilson said that the Academic Standards Committee still has to consider the matter and report to the Senate.

### Amendment to Faculty Senate Legislation #93003(B) - Revision to *Faculty Manual* Bylaws, Section B4.12

The ad hoc committee to implement the Tenure Review Board's recommendations proposed extending from 30 days to 45 days the deadline in which the Board must certify to the President whether or not, in its opinion, an unjust decision has been made ... The administration has agreed to the extra two weeks, in view of the number of cases being examined by the Board. It was *moved* and seconded to approve the revision to Section B4.12. The *motion carried*.

CAPSULE: Faculty Senate Legislation #97003(B) – Amendment to Faculty Manual Bylaws, Section B4.12 – Tenure Review Board

RESPONSE BY THE PRESIDENT:

DATE: 1/26/98

OFFICE OR INDIVIDUAL TO IMPLEMENT: \_\_\_\_\_

APPROVED: Yes [Signature]

EFFECTIVE DATE OF LEGISLATION: \_\_\_\_\_

NOT APPROVED AND REFERRED TO: \_\_\_\_\_

REMARKS (IF NOT APPROVED): \_\_\_\_\_