



MEMORANDUM

TO: President Edward T. Foote II

FROM: *KY* Kamal Yacoub *Kamal Yacoub*
Chair, Faculty Senate

DATE: November 5, 1993

SUBJECT: Faculty Senate Legislation #93001(B) -
Amendment to Bylaw 4.4 (#77017 - Establishment
of the Academic Standards Committee)

The Faculty Senate, at its meeting on October 25, 1993, voted to approve Faculty Senate Legislation #93001(B) - Amendment to Bylaw 4.4. The text of the legislation follows:

The sphere of interest of this committee shall include all matters relating to scholastic standards, especially the admission and retention of students, academic probation and dismissal, academic standards for all scholarships, and graduation honors. The committee shall propose policies on academic standards and monitor compliance with them. It shall report each year to the Senate. The Chair of this committee shall act as liaison to the Academic Deans' Administrative Council and the Chair of the Academic Deans' Administrative Council shall be ex-officio non-voting member of the Academic Standards Committee. Recommendations from this committee shall be submitted to the Faculty Senate.

This legislation is now forwarded to you for your action.

KY/b

cc: Provost Luis Glaser

11/10/93
Dear Mr. Chairman,
I approve.
[Signature]

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CAPSULE: Faculty Senate Legislation #93001(B) -
Amendment to Bylaw 4.4 (#77017 - Establishment
of the Academic Standards Committee)

RESPONSE BY THE PRESIDENT:

DATE: 11/10/93

APPROVED: [Signature]

OFFICE OR INDIVIDUAL TO IMPLEMENT OR PUBLISH: [Signature]

EFFECTIVE DATE OF LEGISLATION: _____

NOT APPROVED AND REFERRED TO: _____

REMARKS (IF NOT APPROVED): _____



Faculty Senate Meeting

October 25, 1993

Chairman's Remarks

Dr. Yacoub called the meeting to order at 3:00 p.m. He announced that Dr. Whelan's wife had passed away on Friday evening, October 22. Private services will be held. Remembrances may be made to the Margaret Whelan Graduate Student Scholarship Fund, c/o Mrs. Martha Halbert, current MFA President, 12450 Rock Garden Lane, Miami, Florida 33156. It was also announced that Dr. Christopher Harrison had suffered a mild heart attack but is recovered and is back at work.

Excused absences were approved for Professors Bixby, M. Brown, Fishman, Gesse, Handler, Ladner, Malinin, Neilsen, Peterson, Tims, and Whelan. The minutes of the September 27 Senate meeting were approved as submitted. Dr. Yacoub informed the Senate that the next meeting will be held on November 22, 1993. The November 8 Senate meeting which was listed as "if necessary" will be cancelled. Instead, the Advisory Council will meet on that date at 3:00 p.m., followed by a meeting with the six faculty members who served on the Hearing Panel for the Valenta case. The December 13 Senate meeting will begin with a Special Session, if necessary, followed by the McLamore Award ceremony at 4:00 p.m.

President's Remarks

The President announced that the School of Medicine had won the first award given by the American Association of Medical Colleges for community service. The other finalists were Johns Hopkins and the University of California at San Francisco.

Proposed Revision to Bylaw 4.4 - Academic Standards Committee (Second Reading)

Vice Chair Carrier presented the proposed legislation for its second reading. He reported that the coordination between the Academic Deans' Administrative Council and the Academic Standards Committee is working well with the new arrangement and recommends the passage of the revision. The *motion carried*.

Proposed Strategy for the 93-94 Faculty Senate

Dr. Yacoub summarized his proposed strategy for the 1993-94 Faculty Senate. He suggested that the Senate consider two new issues: 1) articulation between the consultative and search processes in the appointment of academic administrators; and 2) the revitalization of the Joint Referral Committee.

Coordination of Senate and Administrative Committees

Vice Chair Carrier explained that, in an effort to foster better communications between the faculty and the administration, the Provost had agreed that the Chair of the Senate Academic Standards Committee would attend the Academic Deans' Administrative Council as an ex-officio member and the Vice Provost for Student Affairs would attend the Academic Standards Committee meetings as a non-voting ex-officio member. The proposed revision to Bylaw 4.4 was considered as a first reading and will be voted upon at the October meeting.

Recognizing Excellence in Teaching

Dr. Clasby requested that the Faculty Senate reconsider its position on a proposal presented last spring that would recognize excellence in teaching. The administration has established a teaching award and he felt the Senate should become involved in the process of establishing the award as University policy. It was agreed that the Chair would appoint a small committee to discuss this issue with the Provost.

Primary and Secondary Responsibilities

The Chair explained the appointment of faculty members with primary and secondary responsibility for each pending legislation. He made a correction to the list by naming Dr. Gowing, as well as Dr. Clasby, with joint primary responsibility for the legislation on sexual harassment. Dr. Yacoub indicated that he will continue to seek the completion of the *Faculty Manual* for the earliest possible distribution.

Election of the General Welfare Committee

Ballots listing Drs. Michael Carlebach and Stanley Harrison were distributed for the election of the representative from the School of Communication to the General Welfare Committee. Dr. Carlebach was elected. The remainder of the Committee was selected at the previous meeting of the Senate. A list of those selected was also distributed.

Proposed Revision to Bylaw 4.4 Academic Standards Committee

The sphere of interest of this committee shall include all matters relating to scholastic standards, especially the admission and retention of students, academic probation and dismissal, academic standards for all scholarships, and graduation honors. The committee shall propose policies on academic standards and monitor compliance with them. It shall report each year to the Senate. **The Chair of this committee shall act as liaison to the Academic Deans' Administrative Council and the Chair of the Academic Deans' Administrative Council shall be ex-officio non-voting member of the Academic Standards Committee.** Recommendations from this committee shall be submitted to the Faculty Senate. ~~One member of this committee shall be selected from the continuing faculty members of the Academic Planning Committee. Recommendations from this committee shall be submitted to the Faculty Senate and referred as appropriate to the Academic Planning Committee.~~

JOINT REFERRAL COMMITTEE

March 24, 1978

Present: Arthur Brown
 Eugene Clasby
 William Lee
 Clyde Wingfield
 Kamal Yacoub
 Shepard Faber, Chairman

The Joint Referral Committee met on Friday, March 24th to discuss Faculty Senate Legislation #77017, Committee on Academic Standards, which was approved by the Faculty Senate September 26, 1977. President Stanford requested that the Legislation be submitted to the JRC for their consideration. The Legislation approved by the Senate is:

The sphere of interest of this committee shall include all matters relating to scholastic standards, especially the admission and retention of students, academic probation and dismissal, academic scholarships, and graduation honors. The committee shall propose policies on academic standards and monitor compliance with them. It shall report each year to the Senate. One member of this committee shall be selected from the continuing Faculty members of the Academic Planning Committee.

A motion was made by Dr. Clasby, seconded by Dr. Wingfield to amend the Legislation to reflect the following:

(Last sentence added to above Legislation)

Recommendations from this Committee shall be referred to the Academic Planning Committee for its recommendation to the Faculty Senate.

The amendment was approved unanimously.

mk

September 28, 1977

To: Henry King Stanford, President
From: Shepard M. Faber, Chairperson, Faculty Senate
re: #77017 - Committee on Academic Standards
Class B

The following Statement was unanimously approved by the Faculty Senate on September 26, 1977. It is to be included in the Faculty Manual, Bylaws, page 59a, section 4.14:

COMMITTEE ON ACADEMIC STANDARDS

The sphere of interest of this committee shall include all matters relating to scholastic standards, especially the admission and retention of students, academic probation and dismissal, academic scholarships, and graduation honors. The committee shall propose policies on academic standards and monitor compliance with them. It shall report each year to the Senate. One member of this committee shall be selected from the continuing Faculty members of the Academic Planning Committee.

SMF:mk

cc: C. Bryce Dunham
Sidney Bewinick
Clyde Wingfield
Nicholas Glaskowsky
Howard Pospesel

[Handwritten notes and signatures, mostly illegible]