

**FILE COPY**

MEMORANDUM

TO: President Edward T. Foote II  
FROM: George C. Alexandrakis  
Chairman, Faculty Senate  
DATE: May 8, 1991  
SUBJECT: Faculty Senate Legislation #90007(B)  
Division of the Department of Teaching and Learning

The Faculty Senate, at its meeting of April 29, voted to approve Faculty Senate Legislation #90007(B) - Division of the Department of Teaching and Learning into a Department of Teaching and Learning and a Department of Special Education and Reading. The memoranda from Dean Simpson and Associate Dean Moore are attached and are part of this legislation.

This legislation is now forwarded to you for your action.

GCA/b

cc: Provost Luis Glaser

Attachments

*Needs President's  
signature sheet.  
Susan will check - 7/12/91*

---

*Susan Meyers spoke w/LG.  
School of ED has asked that  
approval of division be  
put on hold. 10/17/91*

CAPSULE: Faculty Senate Legislation #90007(B) - Division of the Department of Teaching and Learning

RESPONSE BY THE PRESIDENT: DATE: \_\_\_\_\_

APPROVED: \_\_\_\_\_

OFFICE OR INDIVIDUAL TO IMPLEMENT OR PUBLISH: \_\_\_\_\_

EFFECTIVE DATE OF LEGISLATION: \_\_\_\_\_

NOT APPROVED AND REFERRED TO: \_\_\_\_\_

REMARKS (IF NOT APPROVED): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**MEMORANDUM**

**March 12, 1991**

**TO: DR. GEORGE ALEXANDRAKIS**  
**President, Faculty Senate**

**FROM: ROBERT F. MOORE**  
**Associate Dean**

**SUBJECT: REORGANIZATION OF DEPARTMENTS**

Enclosed is the information that the Senate Council requested regarding the proposal to separate the Department of Teaching and Learning into two departments: Teaching and Learning and Special Education and Reading.

1. Dean Simpson recorded the vote from the meeting as unanimous - 9/19/90
2. No additional costs for the new Department will be requested:
  - a. A person to chair the new Department was hired in 1990-91. Currently Dr. Don McKinney is Chair of Special Education and Reading and Dr. Arlene Brett is Acting Chair of Teaching and Learning.
  - b. A secretary is shared by the two Departments. In addition, there are 2 1/2 secretaries funded by external grants to support faculty and research activities in the Department. Another half-time line exists for FY 92.
3. There are eight faculty lines in the Department of Teaching and Learning and nine faculty lines in the new Department of Special Education and Reading.
4. Both Departments currently offer programs at the Bachelor, Master, Specialist, and Doctoral levels. No new degree programs are anticipated in either Department.

School of Education  
P.O. Box 248065  
Coral Gables, Florida 33124-2040  
305-284-3711  
FAX: 305-284-3003  
Home of the Education Hall of Fame

UNIVERSITY OF MIAMI

SCHOOL OF EDUCATION

QUICK MEMORANDUM

February 6, 1991

To: Dr. George Alexandrakis, President, Faculty Senate

From: R. J. Simpson, Dean

Re: Split of TAL into two departments.

The Department of Teaching and Learning (TAL) voted unanimously to split into the Departments of TAL and Special Education & Reading (SER).

The focus of SER is heavily upon funded research and training project while TAL faculty traditionally have emphasized teaching and service activities.

One of the arguments forwarded by SER faculty was that chances for funding could be enhanced by the institution showing departmental level support.

Because the faculty members were unanimous I, as Dean, support it.

I shall be pleased to supply any further information the Senate may desire.

cc. Dr. McKinney, Dr. Brett, Dr. Baldwin, Dr. Mangrum

[mLA5<SSSENSERN.020691]

Phone: 305 - 284-2970

FAX: 305 - 284-3003

+++

HOME OF THE EDUCATION HALL OF FAME

+++

### Report from the Task Force on Faculty Productivity and Reward System

It was agreed that the Senate Council would debate the report, develop a position, and make a recommendation to the Senate as early as possible.

### Division of the Department of Teaching and Learning (Second Reading)

It was *moved* and seconded to accept the division of the Department of Teaching and Learning. The *motion carried*.

### Bylaws for the School of Continuing Studies (Second Reading)

It was *moved* and seconded to defer this matter until the Senate Council makes a recommendation to the Senate. The *motion carried*.

### Amendment to *Faculty Manual*, Section 9.6.2 (Second Reading)

It was *moved* and seconded to accept the amendment. The *motion carried*.

### Senate Budget Committee Report

The Chairman informed the Senate that the annual report of the Budget Committee was attached to the agenda for this meeting.

### Program in Environmental Studies

The Chairman reminded the Senate about the urgency of discussing the Environmental Studies Program. Professor Awad, Chairman of the Committee to review the program, summarized the discussions. There were three issues: 1) governance, 2) the role of the director; and 3) the curriculum. Governance would be determined by representatives from each of the schools. Major departments participating in the program would form a council to review all aspects of the program. The council would also review the candidates for directorship submitted by the Dean of the College of Arts and Sciences, and only with their approval would the Dean make the appointment. There is no resolution as to how the compensation would be made for members of those schools who participate and are not

### Division of the Department of Teaching and Learning (First Reading)

The Chair introduced the *motion* from the Senate Council to accept the School of Education's proposal to divide the Department of Teaching and Learning. Dean Simpson summarized the proposal to create a new Department of Special Education and Reading (SER) separate from the Department of Teaching and Learning (TAL). The Dean stated that this matter was discussed and approved unanimously by the School Council after being discussed by the faculty of TAL. *The motion to accept the proposal carried.*

### Discussion of Provost's Memorandum on Allocation of Faculty Effort

Professor Alexandrakis informed the Senate that the Council had instructed him to invite the Deans to the Faculty Senate meeting to participate in the discussion of the memorandum on Allocation of Faculty Effort from the Provost to the Deans. He said that the *Faculty Manual* states that teaching allocations are to be established with the participation of the Faculty. In addition, the President had appointed a task force of the Issues Committee to study this issue. Professor DeSantis asked the Provost what reason prompted him to duplicate the effort. The Provost responded that he did not consider the discussions as a duplication of effort; instead it was an attempt to clarify expectations and to make sure that there is a uniform understanding of University current practices on teaching allocations, while the Issues Committee Task Force had broader goals. The President stated that he approved the Provost's memo and explained that the discussions were not intended to make policy, but to study University resources and to establish consensus. After the Provost explained the background of the meetings, several issues were discussed, among them the reasons for not inviting the faculty to the meetings, the process used to collect the data on Faculty Productivity presented to the Board of Trustees, and the different possible interpretations of the Provost's memo. Dean Wilson from the College of Arts and Sciences stated that he viewed the Provost's memo as a document to start a discussion and not as policy. It was *moved* and seconded to end the discussion until everyone receives a copy of the Faculty Productivity Report and then both documents will be addressed at the same time. After discussion the *motion carried.*

### Bylaw of the School of Continuing Studies

Professor Carlebach explained to the Senate that the purpose of the Bylaws was to regularize the language in the *Faculty Manual* pertaining to the School of Continuing Studies. There are three different issues. The first one deals with the appointment of faculty in the School of Continuing Studies; the second with the election of a School Council; and the third with the election of senators to the Faculty Senate. The third point is the only one that differs from the recommendations of the Faculty Senate Council. The Senate Council recommended that the School have one senator elected, and the new version of the Bylaw recommends two to try to represent every segment of the University equally.

## SENATE COUNCIL MEETING

March 4, 1991

**PRESENT:** Professors Alexandrakis, Awad, Brass, DeSantis, Eckstein, Green, Greenfield, Heuson, Lorton, Steinfatt, Warren, Wilson, and Young for Seiler.

**ABSENT:** Professors Clingan and Victoria.

**GUESTS:** Provost Glaser, Vice Provosts Murfin and Sugrue, Associate Deans Baloyra and Moore, and Professors Halpert and Ortiz-Interian.

### Call to Order

The Chairman called the meeting to order at 2:10 p.m. The minutes of February 11 were approved as submitted. An excused absence was approved for Professor Seiler.

### Proposal for the Division of the Department of Teaching and Learning

Associate Dean Robert Moore, of the School of Education, presented the school's proposal to separate the Department of Teaching and Learning and to create from it a new Department of Special Education and Reading. Dean Moore responded to questions regarding numbers of faculty in each department, school allocations of funds, and additional costs associated with the split. It was *moved* and seconded to forward the proposal to the Faculty Senate, along with a letter from the Dean citing the vote of the faculty, stating that no new programs are anticipated at this time, and that all budgetary considerations have been raised. The *motion carried unanimously*.

### Request for Senate Representation

The Chairman summarized the background of the establishment of the Graduate School of International Studies. Professor Enrique Baloyra presented the school's request for direct Senate representation. Following discussion, it was *moved* and seconded to establish a committee to study the status of the Graduate School of International Studies, its development, its faculty and faculty rights including representation on the Senate. The *motion carried unanimously*.

### Examinations During Homecoming - Academic Standards Committee Report

Professor Ortiz-Interian, Co-chair of the Academic Standards Committee, presented the committee's recommendation with regard to a request from the Student Body Government which would prohibit examinations during Homecoming. Following discussion, it was *moved* and seconded to approve the committee's recommendation. The *motion carried*.

SER

MEMORANDUM

TO : All Faculty of the School of Education  
FROM : Don McKinney and Arlene Brett  
RE : General Faculty Meeting, September 18

The purpose of this meeting is to discuss the plan for creating a new department for Special Education and Reading within the School of Education, and to seek the advise and endorsement of the general faculty.

The mission statement and rationale for the new SER department has been circulated to the faculty and the goal of this meeting is clarify any matters or concerns of the faculty pertaining to the rationale and procedures to attain this goal by January, 1991.

This mission statement indicates that this plan is consistent with the mission of the University and School, and was proposed to be implemented in the Strategic Plan of 1989. This plan represents an attempt to facilitate the attainment of the long range goals for TAL and SER by providing a more efficient internal organization to serve the two faculties and the leadership that is most appropriate and likely to attain goals of each.

This plan has had the advice and approval of the Dean, Provost, and School Council, and has been endorsed in two separate votes of the current TAL faculty.

The mission statement of September 5, 1990 provides a four-point rationale based on:

- (1) the need to increase the national visibility of the research and graduate programs of SER, and to expand to the teacher preparation programs of TAL in the areas secondary and science education, multi-cultural education and technology, and
- (2) the fact that SER and TAL do represent different systems of education nationally with their own separate teacher preparation programs and administrative/political constituencies, and
- (3) the focus of multidisciplinary collaboration within the University is different, and
- (4) the funding mechanisms for achieving the separate goals of TAL and SER are different, and therefore the way growth is accomplished is different.

The mission statement further discusses procedures and the impact on the internal environment of the School.



UNIVERSITY OF MIAMI

SCHOOL OF EDUCATION

MEMORANDUM

September 11, 1990

To: Faculty

From: R. J. Simpson, Dean

Re: SPECIAL MEETING

There will be a special meeting of the faculty on Monday, September 18, 1990, at 4:00 P.M. in 316 Merrick.

Per instructions from the last faculty meeting, a draft has been prepared as to the rationale for dividing TAL & SER. Copies will be distributed.

The only item on the agenda will be consideration of this separation of SER from TAL as a separate department.

This action has been approved by the faculty of TAL and by School Council.

Being a special meeting, this is the only agenda item requiring action.

*Approved unanimously - 27-0  
on 9/18/90*

Reminder: there will be another special meeting of the faculty on Wednesday September 19 at 2 P.M. with the President & Provost to initiate the search process for a new dean.

cc. President Foote, Provost Glaser

[MLA5<SFACA917.90]

Phone: 305 - 284-2970

FAX: 305 - 284-3003

+++

HOME OF THE EDUCATION HALL OF FAME

+++