



MEMORANDUM

TO: President Edward T. Foote II

FROM: Dr. George C. Alexandrakis *GCA*
Chairman, Faculty Senate

DATE: December 15, 1988

SUBJECT: Faculty Senate Legislation #88005(B) -
Policies and Procedures for Good Academic Standing

The Faculty Senate, at its meeting of December 12, 1988, voted to approve Faculty Senate Legislation #88005(B) - Policies and Procedures for Good Academic Standing. The text of the legislation is attached.

The legislation is now forwarded for your action.

GCA/b

Attachment

cc: Provost Luis Glaser

CAPSULE: Faculty Senate Legislation #88005(B) -
Policies and Procedures for Good Academic Standing

RESPONSE BY THE PRESIDENT:

DATE: 1/9/89

APPROVED: Yes BJJ

OFFICE OR INDIVIDUAL TO IMPLEMENT OR PUBLISH: Provost

EFFECTIVE DATE OF LEGISLATION: _____

NOT APPROVED AND REFERRED TO: _____

REMARKS (IF NOT APPROVED): _____

Academic Standing: Policies and Procedures

I. Bulletin Language

Good Academic Standing, Warning, Probation, and Dismissal

At the end of each semester the University shall determine whether a student is in Good Academic Standing, on Probation, or subject to Dismissal.

Good Academic Standing

To be in Good Academic Standing a student must not be on Probation or subject to Dismissal.

Warning

A student whose semester grade-point average (SGPA) falls below 2.0 shall receive a Warning. All students who receive a Warning must meet with their academic advisor before they may enroll for the following semester. The advisor may require a reduced course load.

Freshmen who receive a mid-term grade of D or E in any course shall receive a Mid-term Warning and must meet with their academic advisor within two weeks of the distribution of mid-term grade reports.

Probation

Students other than first-semester freshmen whose cumulative grade-point average (CGPA) in University of Miami courses is below the following levels shall be placed on Probation.

credits earned ¹	CGPA
fewer than 33 credits	1.7
33-64 credits	1.8
65-96 credits	1.9
more than 96 credits	2.0

First-semester freshmen who have a semester grade-point average below 1.3 shall be placed on Probation. In addition, students who fail to make satisfactory progress toward meeting the degree requirements specified by their School may be put on Probation by the Academic Standing Committee of the School. Students on Probation must meet with their academic advisor before enrolling for the following semester and shall be restricted to a 13-credit load.

¹Total credits earned including work taken elsewhere and accepted by the University of Miami.

Dismissal

A student who remains in probationary status after two consecutive semesters on Probation shall be subject to Dismissal. A student who has been on Probation for one semester and has a CGPA below 1.0 shall also be subject to Dismissal. The decision to dismiss shall be made by the Academic Standing Committee of the School in which the student is enrolled. If a decision is made not to dismiss, the student shall be on Probation.

Appeals and Readmission

Students who wish to appeal their probation or dismissal for academic reasons must do so in writing to the School Academic Standing Committee within thirty days of the notice of probation or dismissal. Those who have been dismissed for academic reasons shall not be considered for readmission to any school at the University until at least two regular semesters have elapsed since their dismissal.

.....

Repeat Rules

A student may repeat a course, but the repetition will not eliminate the previous grade from the record. A course may be repeated only once unless written authorization is provided by the chair of the department in which the course is offered or, in the case of an undepartmentalized school, by the dean.

General Repeat Rule

If the initial grade is a D or E, both the initial grade and the repeat grade are included in the computation of the student's cumulative grade-point average (CGPA). If the initial grade is a D and the repeat grade is passing, the number of credits required for graduation will be increased by the number of credits repeated. Registrations which involve repeating a course in which a grade of A, B, or C has already been earned do not earn quality points or credit hours, nor count as credits attempted.

Freshman Repeat Rule

A student who receives a D or an E in courses taken at the University of Miami during the first two semesters of college work may elect to repeat up to two such courses within the following two semesters. After the course has been repeated, only the second grade earned will be used in the computation of the student's CGPA. The initial grade does not count as credits attempted or earned, although it remains on the record.

II. Implementation

Academic Advisors

Each undergraduate student will have an advisor who is responsible for monitoring the student's academic progress. The advisor's name will appear on the mid-term and final grade reports. The advisor receives grade reports for his or her advisees and a list of those students who are warned or placed on probation. When a student receives a grade report that includes a warning or notification of probation, he or she is instructed to meet with the advisor. Advisors should also counsel students whose performance is marginal although not yet below the criteria prescribed for Warning. In order to facilitate advising at mid-semester a system of communication between advisor and instructor must be developed.

When a student receives an end-of-semester warning or is placed on probation, his or her registration for the subsequent semester is automatically deactivated. The registration is reactivated by the academic advisor following the meeting with the advisee.

School Academic Standing Committees

Each undergraduate school shall have an Academic Standing Committee. The Committee shall consist of the Dean (or the Dean's designee) and members of the faculty appointed by the School Council. All voting members of the Committee shall hold regular faculty appointments. The Committee shall determine which students in dismissal status are to be dismissed, may place on probation students who fail to make satisfactory progress toward meeting degree requirements (even though their CGPA is above the level specified for probation), shall hear student appeals relating to probation and dismissal, and shall serve as an oversight committee concerned with the implementation of policies on probation and dismissal.

Miscellaneous

A student whose CGPA falls below the levels specified above shall be automatically placed on probation. This will be a change from present practice according to which only those students who are designated by the dean are placed on probation.

If a freshman who is placed on probation at the conclusion of the first semester returns to good academic standing at the conclusion of the second semester, the probation notation will be removed from the transcript.

The policies on academic standing outlined above shall not replace the policies currently in effect until the administration, in consultation with the Academic Standards Committee, creates the mechanisms needed to implement them.



Edward T. Foote II
President

M E M O R A N D U M

January 9, 1989

TO: George C. Alexandrakis
Chairman, Faculty Senate

FROM: Edward T. Foote II *ETF*

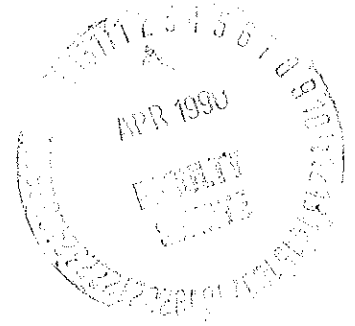
COPY: Luis Glaser

I have just approved Faculty Senate Legislation #88005(B)-Policies and Procedures for Good Academic Standing, and I congratulate you and all concerned for a complicated challenge well met. Knowing something of the work reflected in this legislation, I thank you in particular for your leadership.

I appreciate your explanation that "students who fail to make satisfactory progress toward meeting the degree requirements specified by their School..." refers exclusively to required courses, not grade point averages. Otherwise, we would have the potential for differing "good academic standing" levels.

As we discussed, there is concern, as well, about changing the University's existing practice of allowing a student-athlete who begins his or her athletic season in good academic standing, but goes on probation mid-season. Once determined eligible at the start of a season, the student has been permitted to complete it. You have explained that, although literally the new rule would remove, say, a basketball player from eligibility with a few games remaining, in practice you are satisfied that the School committees would not so penalize a student-athlete who had been making a good faith effort, attending classes, etc.

ETF:ac

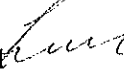


Executive Vice President and Provost

M E M O R A N D U M

March 30, 1990

TO: Dr. George Alexandrakis
Chairman, Faculty Senate

FROM: Luis Glaser
Executive Vice President 
and Provost

SUBJECT: Senate Legislation 88005(B)

Many thanks for your memorandum to Tad Foote regarding the history of legislation 88005(B). I really appreciate your prompt response.

LG:tmp

cc: President Edward T. Foote II



FILE COPY

MEMORANDUM

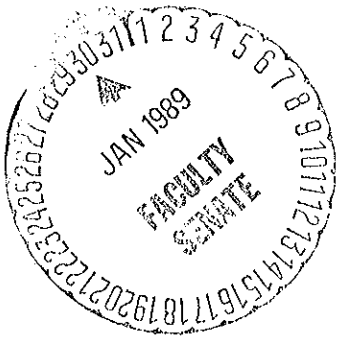
TO: President Edward T. Foote
FROM: George C. Alexandrakis *GCA*
Chairman, Faculty Senate
DATE: March 29, 1990
SUBJECT: Legislation #88005(B) History

This is to confirm that your memorandum of January 9, 1989, and Dr. Ash's memorandum of January 27, are part of the legislative history regarding Legislation #88005(B) - Policies and Procedures for Good Academic Standing, and reflect the explanations and understandings reached in connection with this legislation.

GCA/b

Attachments

cc: Provost Luis Glaser

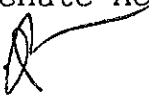


January 27, 1989

James L. Ash, Jr.
Vice Provost

To: George Alexandrakis
Chair, Faculty Senate

Howard Pospesl
Chair, Faculty Senate Academic Standards Committee

From: James L. Ash, Jr. 

Subject: Faculty Senate Legislation on Academic Standing

This memorandum confirms our discussion this afternoon in my office concerning the implementation section of the above mentioned legislation. First, we agreed that since the implementation section does not go into the bulletin, there is no need for formal amendment to accommodate the suggestion made at the recent meeting of the Executive Committee of the Board of Trustees. That suggestion, made to eliminate a perceived contradiction in the legislation, made it clear that students would be put on probation "automatically" unless they successfully appealed to their School Academic Standing Committee. We agreed that such a right to appeal would apply to all students. We further agreed that probationary status would officially begin on the first day of the first regular semester following receipt of substandard grades, and that appeals of probation or dismissal should be heard and decided in the first week of the regular semester following a student's receipt of substandard grades.

Please let me know immediately if the above summary is inaccurate. Thanks for your cooperation.

cc: Luis Glaser
Edward T. Foote II
Deborah T. Perry
Thompson Biggers

JLA:jk

Dr. Clasby said the cash balance is very significant for faculty members in the old plan if they should choose to leave the University as they would then have a cash balance they could take with them as opposed to a frozen benefit. He also mentioned that when the plan is implemented there will be seminars and individual consultation with every faculty member involved.

It was suggested to Dr. Clasby that the next Newsletter carry a detailed description of the calculations from the old to the new plan and he agreed.

INFORMATION ITEMS

The Chairman mentioned that the President had signed the Change of Name Legislation for the School of Education and the Housekeeping changes were made under review of administrators. He also noted, in a memo from the Provost to the Vice President of Student Affairs, that if the academic progress of members of the guidance center needs to be reviewed, it will take place through the Department of Psychology and ultimately through the College of Arts and Sciences process.

The Chairman reminded everyone that December 11 would be a Ceremonial Meeting, to which the Board of Trustees had been invited, followed by a reception to take place in the Faculty Club.

POLICIES AND PROCEDURES ON GOOD ACADEMIC STANDING

Dr. Howard Pospesel, co-chair for the above committee, mentioned that the Ad Hoc and Academic Standards Committees had done a good job in formulating the proposal which would strengthen the support given to students who experience academic difficulty, and strengthen the academic advising system which would benefit all students at the University. He mentioned that the Amendments involved 2 ideas: warning must precede probation, and probation criteria for people with less than 33 credits should be 1.7. He noted that the first idea constituted a clear weakening of academic standards, he urged the members to vote against, and the second idea represented a strengthening of the proposal made by the Academic Standards Committee.

It was suggested that an in-depth look at Advisors be implemented as some members felt there were good students doing poorly because of the classes they were advised to take.

It was pointed out that the only difference remaining between the proposal forwarded by the Academic Standards Committee and the proposal as amended by the Council is the requirement of not being allowed to participate in extracurricular activities.

The report also recommended that each school establish a committee to deal directly with advising and each student receiving a warning must meet with his advisor or he would not be allowed to register. It was *moved* to adopt the Proposal and Dismissal Amendment and the *motion* carried.

Discussion continued on the Amendment and it was *moved* whether or not to close or continue the debate on the above amendment. The *motion* was carried to continue the debate. It was *moved* to direct a council to frame language which incorporate the principles that warning precedes probation and a provision for special cases in which probation may be immediate in the Freshman Year and also for Transfer Students. The *motion* carried. It was moved to take a vote again on the amendment and the amendment failed. It was then *moved* to defer this legislation to the council and have the council come up with something else which may be endorsed by the Faculty Senate. The *motion* carried.

It was *moved* to amend the motion to approve the report with the exception of the provisions affecting probation during the Freshman Year and Transfers, and to have the Council return with the appropriate amendment with their understanding of the debate, to be subsequently be approved by the Senate. The *motion* carried.

EXECUTIVE SESSION

The Council continued in Executive Session to discuss a confidential matter.

The meeting was then adjourned.

Transcribed from tapes

OPEN MEETING

POLICIES AND PROCEDURES ON GOOD ACADEMIC STANDING

The Chairman reminded the Council that last Summer they decided to make another attempt to clarify the situation regarding Professional standards because of the impact it has on retention of the not so strong students the University admits. The Council's decision at that time was to appoint an Ad Hoc Committee to locate the key points, reach a consensus of as many points as possible then turn the work over to the Academic Standing Committee and report back to the Council.

The consensus of both committees is that if you are on probation for two consecutive semesters, then your probation becomes subject to dismissal. The one exception proposed by the Academic Standing Committee is just one semester and if at the end of that Semester of probation your cumulative G.P.A. is below 1.0 you are immediately subject to dismissal.

The Ad Hoc Committee would not put anybody on probation without a warning first for any G.P.A. below 2.0. The Academic Standing Committee would immediately put a student on probation once their cumulative G.P.A. fell below the stated standard.

It was suggested that the Ad Hoc Committee is more sympathetic and supportive of the student than that of the Academic Committees. It was also suggested that there has to be some important reforms in the intervention system. The discussions centered on disagreements between a warning and probation. Warning says may recommend, probation says will be required to thus there is a difference between the course loads they will have to take in probation and warning. It was then *moved* to have the Council go on record in supporting the basic proposition that nobody gets put automatically on probation until he has received a semester of warning. Exceptions can be made only by the Standing Committee of the School. The *motion* carried. It was *moved* to have the second sentence of page four of the report removed. The *motion* carried. It was then *moved* to accept the Academic Standing Committee's recommendation for Item 4 and if the whole report was accepted by the Academic Standing Committee instead of the Amendment then they would in dispute of the Freshman forgiveness add something to allow for eliminating from the records the probation were it to occur in the Freshman Year subsequently erased by the Provost. The *motion* carried.

The Chairman advised that the original report and the two amendments will go to the Senate next meeting with the Committee members invited to participate in the discussion.



MEMORANDUM

*Probation &
Warning?
2265*

TO: Members of the Senate Council

FROM: Dr. George C. Alexandrakis *GCA*
Chairman, Faculty Senate

DATE: November 16, 1988

SUBJECT: Report on Good Academic Standing

Following your instructions from the June 27 meeting, an ad hoc committee was appointed. It was chaired by Vice Chairman Swan with Professors Betsch, Clasby, Pospesel, and Yacoub as members. The Senate Chairman attended most of the meetings as an ex officio member. The Ad Hoc Committee (AHC) deliberated the issues in early fall, and arrived at a set of rules (see attachment #1) governing warning, probation and dismissal. This set of rules was transmitted to the Academic Standards Committee (ASC) of the Senate for their consideration.

The ASC deliberated these issues and agreed with few exceptions with the rules proposed by the AHC. In addition, the ASC submitted a full report (see attachment #2) which includes the casting of the rules into the appropriate format for inclusion in the Bulletin.

The differences between the ASC report and the position of the members of the AHC will be presented to the Council in its deliberations on Monday, November 21 (see attachment #3).

Ad Hoc Committee Proposed Rules
On
Good Academic Standing, Warning, Probation, and Dismissal

At the end of each semester the University will determine whether a student is in Good Academic Standing, on Probation, or Subject to Dismissal.

Good Academic Standing

To be in Good Academic Standing a student must not be on Probation or Subject to Dismissal.

Warning

A student whose SGPA falls below 2.0 shall receive a Warning. All Students who receive a Warning must meet with their academic advisor before they may enroll for the following semester. The advisor may recommend a reduced course load.

Probation

Students who have a CGPA below the following levels and who have received a Warning in the previous semester will be placed on Probation. In addition, students who fail to make satisfactory progress towards meeting the degree requirements specified by their School may be put on Probation by the Academic Standing Committee of the School. Students on Probation must meet with their academic advisor before enrolling for the following semester and shall be restricted to four courses or a twelve-credit load.

less than 33 credits	1.7
33-64 credits	1.8
65-96 credits	1.9
97 or more credits	2.0

Subject to Dismissal

A student who has been on Probation for two consecutive semesters shall be Subject to Dismissal. If a decision is made not to dismiss, the student shall be on Probation and shall be restricted to four courses or a twelve-credit course load.

Freshman Forgiveness

A student who receives a D or an E in courses taken during the first two semesters may elect to repeat up to two such courses within the following two semesters. The second grade earned will be used in the computation of the student's CGPA.

Academic Standing: Policies and Procedures

A Report of the Senate Committee on Academic Standards¹
November 2, 1988

I. Introduction

The recommendations which follow are based upon a report prepared by the *ad hoc* Committee on Good Academic Standing (chaired by Professor Alan Swan) and sent to the Committee on Academic Standards for review. This report includes most of the provisions contained in the earlier report.

The policies concerning academic standing proposed by the Committee on Academic Standards are based on the following propositions:

1. There is a great range in the ability of the students currently being admitted by the University.
2. The University has an obligation to provide support to the students it enrolls. (That does not mean that we are obligated to relax standards.)
3. A significant number of our students experience difficulty in adjusting to the collegiate experience.
4. Each student should be assigned an academic advisor who is kept informed of his or her advisee's academic progress. Consultation should be mandated for students experiencing difficulty.
5. Advising should occur at the earliest signs of academic difficulty.
6. Students in academic difficulty should carry a reduced course load.
7. The University has an obligation to place on probation students whose present performance portends failure at the University and to release from the institution students who demonstrate that they will not graduate. Delaying these steps cannot be justified educationally.
8. Decisions concerning academic standing should be made in schools by faculty in consultation with the administration.

¹The members of the Academic Standards Committee are Anthony Allegro, Will Betsch (co-chair), Jane Connolly, Michael Connolly, Thomas Herbert, Dennis Kam, James Oster, and Howard Pospel (co-chair).

The proposal that follows differs from policy presently in effect (see Appendix One) in these ways:

1. Academic advising is mandated for students who receive warnings (including mid-term warnings for freshmen) or are placed on probation.
2. Reduced course loads are required for students on probation.
3. Warning is based on semester GPA and not CGPA. A warning may be issued at the end of any semester.
4. CGPA levels for probation differ as follows:

	present policy	proposal
Freshmen (1st sem.)	1.7	1.3
Freshmen (2nd sem.)	1.7	1.7
Sophomores	1.85	1.8
Juniors	2.0	1.9
Seniors	2.0	2.0

5. Dismissal is (generally) based on incurring two consecutive semesters of probation and not on a CGPA criterion.
6. Provision is made for freshmen to repeat two courses with the initial grades exempted from CGPA computation.

The Academic Standards Committee recommends that the policy set out below replace both the policy currently in force and the policy slated to take effect in 1990. For the following reasons the new policy can be implemented for all students at the same time (following publication) and need not be phased in gradually. (1) The probation standards of the new policy do not exceed the old standards on any level. (2) School Academic Standing Committees can be instructed to dismiss students who matriculated before publication of the new policy only if they are subject to dismissal under both old and new standards.

II. Bulletin Language

Good Academic Standing, Warning, Probation, and Dismissal

At the end of each semester the University shall determine whether a student is in Good Academic Standing, on Probation, or subject to Dismissal.

Good Academic Standing

To be in Good Academic Standing a student must not be on Probation or Subject to Dismissal.

Warning

A student whose semester grade-point average (SGPA) falls below 2.0 shall receive a Warning. All students who receive a Warning must meet with their academic advisor before they may enroll for the following semester. The advisor may recommend a reduced course load.

Freshmen who receive a mid-term grade of D or E in any course shall receive a Mid-term Warning and must meet with their academic advisor within two weeks of the distribution of mid-term grade reports.

Probation

Students who have a cumulative grade-point average (CGPA) below the following levels shall be placed on Probation.

fewer than 17 credits	1.3
17-32 credits	1.7
33-64 credits	1.8
65-96 credits	1.9
more than 96 credits	2.0

In addition, students who fail to make satisfactory progress toward meeting the degree requirements specified by their School may be put on Probation by the Academic Standing Committee of the School. Students on Probation must meet with their academic advisor before enrolling for the following semester and shall be restricted to a ^{1/2} 1~~1~~-credit load.

or fewer course

Dismissal

A student who has been on Probation for two consecutive semesters shall be subject to Dismissal. A student who has been on Probation for one semester and has a CGPA below 1.0 shall also be subject to dismissal. The decision to dismiss shall be made by the Academic Standing Committee of the School in which the student is enrolled. If a decision is made not to dismiss, the student shall be on Probation.

Appeals and Readmission

Students who wish to appeal their probation or dismissal for academic reasons must do so in writing to the School Academic Standing Committee within thirty days of the notice of probation or dismissal. Those who have been dismissed for academic reasons shall not be considered for readmission to any school at the University until at least two regular semesters have elapsed since their dismissal.

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Repeat Rules

A student may repeat a course, but the repetition will not eliminate the previous grade from the record. A course may be repeated only once unless written authorization is provided by the chairperson of the department in which the course is offered or, in the case of an undepartmentalized school, by the dean.

General Repeat Rule

If the initial grade is a D or E, both the initial grade and the repeat grade are included in the computation of the student's cumulative grade-point average (CGPA). If the initial grade is a D and the repeat grade is passing, the number of credits required for graduation will be increased by the number of credits repeated. Registrations which involve repeating a course in which a grade of A, B, or C has already been earned do not earn quality points or credit hours, nor count as credits attempted.

Freshman Repeat Rule

A student who receives a D or E in courses taken during the first two semesters may elect to repeat up to two such courses within the following two semesters. After the course has been repeated, only the second grade earned will be used in the computation of the student's CGPA. The initial grade does not count as credits attempted or earned, although it remains on the record.

III. Implementation

Academic Advisors

Each undergraduate student will have an advisor who is responsible for monitoring the student's academic progress. The advisor's name will appear on the mid-term and final grade reports. The advisor receives grade reports for his or her advisees and a list of those students who are warned or placed on probation. When a student receives a grade report that includes a warning or notification of probation, he or she is instructed to meet with the advisor. Advisors should also counsel students whose performance is marginal although not yet below the criteria prescribed for Warning. In order to facilitate advising at mid-semester a system of communication between advisor and instructor must be developed.

When a student receives an end-of-semester warning or is placed on probation, his or her registration for the subsequent semester is automatically deactivated. The registration is reactivated by the academic advisor following the meeting with the advisee.

School Academic Standing Committees

Each undergraduate school shall have an Academic Standing Committee. The Committee shall consist of the Dean (or the Dean's designee) and members of the faculty appointed by the School Council. All voting members of the Committee shall hold faculty rank. The Committee shall determine which students in dismissal status are to be dismissed, may place on probation students who fail to make satisfactory progress toward meeting degree requirements (even though their CGPA is above the level specified for probation), shall hear student appeals relating to probation and dismissal, and shall serve as an oversight committee concerned with the implementation of policies on probation and dismissal.

Miscellaneous

A student whose CGPA falls below the levels specified above shall be automatically placed on probation. This will be a change from present practice according to which only those students who are designated by the dean are placed on probation.

IV. Appendix One: Current Policy on Academic Standing

REPEAT RULE

A student may repeat a course in which a D or E was earned, but the repetition of the course will not eliminate the previous grade from the record.*** A course may be repeated only once unless written authorization is provided by the chairperson of the department in which the course is offered or, in the case of an undepartmentalized school, by the dean. All grades are included in the computation of quality point average. If a course in which a grade of D was earned is repeated and the repeat grade is a D or higher grade, the number of credits required for graduation will be increased by the number of credits repeated.

Registrations which involve repeating a course in which a grade of A, B, or C has already been earned may not earn quality points or credit hours, nor count as credits attempted.

***Faculty Senate legislation #80011(B), amended 3/26/84 and 12/13/84

GOOD ACADEMIC STANDING, WARNING, PROBATION, AND DISMISSAL (Effective 1986-87)

A student is in *good academic standing* only if he or she is not currently on probation for deficient academic performance. A student whose cumulative grade point average (CGPA) in University of Miami courses is below 2.00 will be issued a *warning*, placed on *probation*, or *dismissed* from the University, depending upon the student's classification and CGPA.

FRESHMAN (0-29 Credits Earned):

Warning: 1.70-1.99

Probation: 1.50-1.69

Dismissal: After 24 attempted credit hours, below 1.50.

SOPHOMORE (30-59 Credits Earned):

Warning: 1.85-1.99

Probation: 1.65-1.84

Dismissal: Below 1.65

JUNIOR (60-89 Credits Earned):

Probation: 1.80-1.99

Dismissal: Below 1.80

SENIOR (90+ Credits Earned):

Probation: 1.90-1.99

Dismissal: Below 1.90

In addition, failure to make satisfactory progress toward meeting degree requirements as specified by each school may also result in probationary status.

Students who wish to appeal their probation or dismissal for academic reasons must do so in writing to the appropriate undergraduate dean within 30 days of the notice of probation or dismissal. Those who have been dismissed for academic reasons will not be considered for readmission by any school at the University until at least two regular semesters have elapsed since their dismissal.

MEMORANDUM

TO: Senate Council via Chairman George Alexandrakis

FROM: Alan Swan, Chairman, Ad Hoc Committee on Good Academic Standing

SUBJECT: Proposed New Standards on Good Academic Standing, Warning and Probation for Undergraduate Students.

Enclosed are two documents which will be the subject of discussion at the Council Meeting on Monday, November 21, 1988. The documents are:

(1) A set of proposed standards developed by the Ad Hoc Committee which the Council established last Spring. This document contains only proposed changes in the standards themselves. It does not deal with implementation and is not cast in Bulletin language. In accord with the Council instructions these proposed standards were sent to the Senate Academic Standards Committee for its review and recommendations.

(2) A Report by the Senate Academic Standards Committee prepared after having reviewed the Ad Hoc Committee's proposals. Part II of the Report contains the Bulletin language recommended by the Academic Standards Committee in order to implement its recommendations.

There are three basic differences between the recommendations of the Academic Standards Committee and the Ad Hoc Committee's proposals. In addition there is a question of policy related to the administration of the proposed Freshman "Repeat" or "Forgiveness" Rule that the Council should consider.

First Point of Difference

The Academic Standards Committee would immediately place on probation all Freshmen who at the end of their first semester had GPAs below 1.3.

In contrast, the Ad Hoc Committee proposed, subject to the point made in Note (2) below, that Freshmen whose GPA at the end of the first semester was below 2.0 be given a warning and then placed on probation only if, at the end of the second semester, their Cumulative GPA (CGPA) was below 1.7.

NOTE (1): Both the Academic Standards Committee and the Ad Hoc Committee recommend that all students, not just Freshman, be given a warning any time their Semester GPA falls below 2.0.

NOTE (2): In addition to the specific probationary standards set out in their respective proposals, both Committees have provided that:

". . . students who fail to make satisfactory progress toward meeting the degree requirements specified by their School may be put on probation by the Academic Standing Committee of the School".

A majority of the Ad Hoc Committee is of the view that this language provides ample authority for a School Committee to put a Freshman who has had a disastrous first semester on immediate probation if the Committee believes that would be an appropriate action given the circumstances of the case.

Second Point of Difference

The Academic Standards Committee recommends that all students be immediately placed on probation at the end of any semester in which their CGPA falls below the prescribed level.

In contrast, the Ad Hoc Committee would not place a student on probation until they had first received a warning (i.e. semester GPA below 2.0) followed by a semester in which their CGPA fell below the prescribed level. Again, the authority conferred on School Academic Standing Committees (see Note (2)) would permit exceptions from this rule in appropriate cases.

Third Point of Difference

Both Committees propose that a student who has been on probation for two consecutive semesters be "subject to dismissal." The Senate Academic Standards Committee would also make "subject to dismissal" a student who has been on probation for one semester and at the end of that semester has a CGPA below 1.0. The Ad Hoc Committee proposed no such additional criteria.

Point of Policy

Both Committees have proposed what the Academic Standards Committee calls a "Freshman Repeat Rule" and the Ad Hoc Committee a "Freshman Forgiveness Rule". Under the rule as proposed, students could elect to repeat up to two courses in which they received a D or E if the courses were taken during their first two semesters. Students making this election will have their CGPA computed on the basis of the second grade earned.

As the rule is now written, a student's CGPA at the end of the semester in which they received a D or E would be computed as if those grades were part of the student's permanent record, even if the student had elected to repeat both courses. Only after the student had actually completed the repeat course and received a second grade would their CGPA be re-computed. This means that if, in any semester, a student receives a D or E that would reduce their GPA to where they were on probation, they are confirmed in that status with all its attendant consequences, notwithstanding a policy of allowing them to repeat those courses and purge their average of those grades.

To one member of the Ad Hoc Committee, at least, this is wholly inconsistent with the basic purpose of having a special forgiveness rule for Freshman. To that member the appropriate way to handle the matter is simply to exclude from all semester-end cumulative and semester GPA computations the grade in any course taken in that semester which the student has elected to repeat under this rule, and then pick-up the grade and credit hours for that course after it has been repeated. This is a matter the Council should discuss.

PROPOSED AMENDMENTS TO THE POLICY ON ACADEMIC STANDING*

A. Changes about which the joint committee reached agreement

1. [Under the heading "Warning" on page 3] . . . advisor may ~~recommend~~ require a reduced course load.
2. [Under the heading "Probation" on page 3] Students other than first-semester freshmen whose ~~who have a~~ cumulative grade-point average (CGPA) in University of Miami courses is below the following levels shall be placed on Probation.

<u>credits earned</u> ¹	<u>CGPA</u>
fewer than 17 credits	1.3
<u>fewer than 33</u> 17-32 credits	1.7
33-64 credits	1.8
65-96 credits	1.9
more than 96 credits	2.0

First-semester freshmen who have a semester grade-point average below 1.3 shall be placed on Probation.

¹Total credits earned including work taken elsewhere and accepted by the University of Miami.

3. [Under the heading "Dismissal" on page 4] A student who remains in probationary status after ~~has been on Probation~~ for two consecutive semesters on Probation shall be subject to Dismissal.
4. [Under the heading "Repeat Rules" on page 4] A course may be . . . provided by the ~~chairperson~~ of the department . . .
5. [Under the heading "Freshman Repeat Rule" on page 4] A student who receives a D or E in courses taken at the University of Miami during the first two semesters of college work may elect . . .
6. [Under the heading "School Academic Standing Committees" on page 5] All voting members of the Committee shall hold regular faculty rank appointments.
7. [Add as second paragraph under the heading "Miscellaneous" on page 5]
If a freshman who is placed on probation at the conclusion of the first semester returns to good academic

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standing at the conclusion of the second semester, the probation notation will be removed from the transcript.

8. [Add as third paragraph under the heading "Miscellaneous" on page 5]

The policies on academic standing outlined above shall not replace the policies currently in effect until the administration, in consultation with the Academic Standards Committee, creates the mechanisms needed to implement them.

Note: In the last three pages of this packet these eight changes have been incorporated into sections II and III of the Academic Standards Committee report.

B. Changes about which the joint committee did not reach agreement**

9. [Under the heading "Probation" on page 3]

~~Students other than first-semester freshmen~~ who have received a warning in the previous semester and whose cumulative grade-point average (CGPA) in University of Miami courses is below the following levels shall be placed on Probation.

credits earned ¹	CGPA
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33-64 credits	1.8
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First-semester freshmen who have a semester grade-point average below 1.3 shall be placed on Probation. In addition, students who fail to make satisfactory progress toward meeting the degree requirements specified by their School may be put on Probation by the Academic Standing Committee of the School. Students on Probation must meet with their academic advisor before enrolling for the following semester and shall be restricted to a 13-credit load.

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II. Bulletin Language

Good Academic Standing, Warning, Probation, and Dismissal

At the end of each semester the University shall determine whether a student is in Good Academic Standing, on Probation, or subject to Dismissal.

Good Academic Standing

To be in Good Academic Standing a student must not be on Probation or subject to Dismissal.

Warning

A student whose semester grade-point average (SGPA) falls below 2.0 shall receive a Warning. All students who receive a Warning must meet with their academic advisor before they may enroll for the following semester. The advisor may recommend require a reduced course load.

Freshmen who receive a mid-term grade of D or E in any course shall receive a Mid-term Warning and must meet with their academic advisor within two weeks of the distribution of mid-term grade reports.

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A student who remains in probationary status after has-been en-Probation-for two consecutive semesters on Probation shall be subject to Dismissal. A student who has been on Probation for one semester and has a CGPA below 1.0 shall also be subject to Dismissal. The decision to dismiss shall be made by the Academic Standing Committee of the School in which the student is enrolled. If a decision is made not to dismiss, the student shall be on Probation.

Appeals and Readmission

Students who wish to appeal their probation or dismissal for academic reasons must do so in writing to the School Academic Standing Committee within thirty days of the notice of probation or dismissal. Those who have been dismissed for academic reasons shall not be considered for readmission to any school at the University until at least two regular semesters have elapsed since their dismissal.

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Repeat Rules

A student may repeat a course, but the repetition will not eliminate the previous grade from the record. A course may be repeated only once unless written authorization is provided by the chairperson of the department in which the course is offered or, in the case of an undepartmentalized school, by the dean.

General Repeat Rule

If the initial grade is a D or E, both the initial grade and the repeat grade are included in the computation of the student's cumulative grade-point average (CGPA). If the initial grade is a D and the repeat grade is passing, the number of credits required for graduation will be increased by the number of credits repeated. Registrations which involve repeating a course in which a grade of A, B, or C has already been earned do not earn quality points or credit hours, nor count as credits attempted.

Freshman Repeat Rule

A student who receives a D or an E in courses taken at the University of Miami during the first two semesters of college work may elect to repeat up to two such courses within the following two semesters. After the course has been repeated, only the second grade earned will be used in the computation of the student's CGPA. The initial grade does not count as credits attempted or earned, although it remains on the record.

III. Implementation

Academic Advisors

Each undergraduate student will have an advisor who is responsible for monitoring the student's academic progress. The advisor's name will appear on the mid-term and final grade reports. The advisor receives grade reports for his or her advisees and a list of those students who are warned or placed on probation. When a student receives a grade report that includes a warning or notification of probation, he or she is instructed to meet with the advisor. Advisors should also counsel students whose performance is marginal although not yet below the criteria prescribed for Warning. In order to facilitate advising at mid-semester a system of communication between advisor and instructor must be developed.

When a student receives an end-of-semester warning or is placed on probation, his or her registration for the subsequent semester is automatically deactivated. The registration is reactivated by the academic advisor following the meeting with the advisee.

School Academic Standing Committees

Each undergraduate school shall have an Academic Standing Committee. The Committee shall consist of the Dean (or the Dean's designee) and members of the faculty appointed by the School Council. All voting members of the Committee shall hold regular faculty rank appointments. The Committee shall determine which students in dismissal status are to be dismissed, may place on probation students who fail to make satisfactory progress toward meeting degree requirements (even though their CGPA is above the level specified for probation), shall hear student appeals relating to probation and dismissal, and shall serve as an oversight committee concerned with the implementation of policies on probation and dismissal.

Miscellaneous

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If a freshman who is placed on probation at the conclusion of the first semester returns to good academic standing at the conclusion of the second semester, the probation notation will be removed from the transcript.

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