



MEMORANDUM

TO: President Edward T. Foote, II

FROM: Dr. George C. Alexandrakis *GCA*
Chairman, Faculty Senate

DATE: November 15, 1988

SUBJECT: Faculty Senate Legislation #88003(D) -
Supervisory Committee for Annual Evaluation
of Academic Administrators

The Faculty Senate, at its meeting of November 14, 1988, voted to approve Faculty Senate Legislation #88003(D) - Supervisory Committee for Annual Evaluation of Academic Administrators. The text of the legislation is attached.

This legislation is now forwarded to you for your action.

GCA:b

cc: Provost Luis Glaser



Faculty Senate
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Coral Gables, Florida 33124
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CAPSULE: Faculty Senate Legislation #88003(D) -
Supervisory Committee for Annual Evaluation
of Academic Administrators

RESPONSE BY THE PRESIDENT:

DATE: 11/17/88

APPROVED: Yes *MD*

OFFICE OR INDIVIDUAL TO IMPLEMENT OR PUBLISH: Provost

EFFECTIVE DATE OF LEGISLATION: _____

NOT APPROVED AND REFERRED TO: _____

REMARKS (IF NOT APPROVED): _____

FACULTY SENATE LEGISLATION #88003(D) -

Supervisory Committee for Annual Evaluation of Academic Administrators

The Faculty Senate Chairman, Vice Chairman and one more Senate Council member selected by the Senate Council shall serve as the committee to supervise the annual evaluation of the Academic Administrators (see bylaws). The specific duties of the committee shall be to tabulate, summarize, and communicate the evaluation results as described in the bylaws.

In the Case when the administrator being evaluated is the Dean or the Chairman of one of the committee members, then that member shall be replaced for that purpose by an alternate member selected by the Senate Council.

Report on Budget and Compensation Policies

Dr. Eugene Clasby, Co-chairman of the Budget and Compensation Committee, summarized the budget recommendations for 1989-90. He stated that the recommendation for additional Library funding was intended to be used for the acquisition of books and periodicals only. It was suggested that the Committee re-examine the balance between Items 4.1 and 4.4. Drs. Tims and Zika will review the Research Council's data for the past few years and make a recommendation to the Senate Budget Committee. It was *moved* by Dr. Yacoub, seconded by Ms. Seiler, to recommend approval of the recommendations as adjusted. The *motion carried*.

Establishment of the Office of International Programs

Dr. Steven Stein, Director of Study Abroad Programs, explained the history of procedures used in registering students for study abroad. He requested the establishment of the Office of International Programs and the designation "OIP" for scheduling of these courses. It was *moved* by Dr. Clasby, seconded by Dr. Dreyer, to authorize provisional use of the "OIP" designation by the International Studies Program pending the approval of the Council and Senate of a document outlining the manner of selection of the institutions, the procedures for authorizing courses as equivalents, and other such items. The *motion carried*.

Supervisory Committee for Annual Evaluation of Academic Administrators

Dr. Yacoub presented the proposed legislative language for a supervisory committee for the annual evaluation of academic administrators. It was *moved*, and seconded, to recommend approval of the legislation to the Faculty Senate. The *motion carried*.

Evaluation Ballots

Dr. Yacoub raised a question about the present cover letter for the evaluation ballots for decanal review. It was *moved* by Dr. Dreyer, seconded by Dr. Awad, to revise the cover letter and to have the Chairman write a clarifying letter to the three schools involved in the current evaluation. The *motion carried*.

Policies and Procedures Relating to Research Fraud

Dr. Robert Warren, Medical School, described the background of the document being considered as a guideline for research fraud incidents in order to protect NIH and NSF funding at the University. Discussion followed. It was suggested that a committee be appointed to review the document in light of the existing provisions of the *Faculty Manual*. It was *moved* by Dr. Dreyer, seconded by Dr. Swan, to forward the policy to the Senate and to postpone action until Dr. Robert Rubin, Vice Provost for Research and Graduate Studies addresses the issue with the Senate. The *motion carried unanimously*.