



Edward T. Foote II
President

M E M O R A N D U M

May 27, 1988

TO: George C. Alexandrakis
Chairman, Faculty Senate

FROM: Edward T. Foote II *ETF*

SUBJECT: Faculty Senate Legislation #87020(B)
Committee on the Lowe Museum

Although I am aware of faculty complaints concerning the administration of the Lowe, I do not believe creation of another committee, as proposed in this legislation, is the best way to address the problem. During the summer, the Provost and I will be meeting with the leadership of the Faculty Senate, Mr. Licht and others to discuss a solution.

ETF:ac

P.O. Box 248006
Coral Gables, Florida 33124
(305) 284-5155



University of Miami
Coral Gables, Florida 33124

FACULTY SENATE
(305) 284-3721

MEMORANDUM

TO: President Edward T. Foote, II
FROM: Dr. John Knoblock JK
Chairman, Faculty Senate
DATE: April 29, 1988
SUBJECT: Faculty Senate Legislation #87020(B) -
Committee on the Lowe Museum

The Faculty Senate, at its meeting of March 28, 1988, voted to approve Faculty Senate Legislation #87020(B) - Committee on the Lowe Museum. The text of the legislation is attached for your action.

JK/b

Attachment

cc: Provost Luis Glaser



Faculty Senate Action, 87020
Class B Legislation

COMMITTEE ON THE LOWE MUSEUM

By this action, the Senate authorizes that a board, entitled *Lowe Museum University Board*, be established.

1) This Board shall be composed of the following seven members:

- a) The Dean of the College of Arts and Sciences;
- b) Four members of the faculty, serving staggered two year terms, but eligible for reappointment, appointed by the Provost upon recommendation by the Faculty Senate Council;
- c) Two members from the community at large, serving staggered two year terms, but eligible for reappointment, appointed by the Provost; and
- d) Serving as ex-officio and non-voting members, the Director of the Lowe Art Museum and the Chair of the Art Department.

2) The Board shall establish its own by-laws, elect its own officers, and establish its own meeting schedule.

3) The Board shall have the following responsibilities:

- a) To approve annual exhibition schedules as submitted by the Director of the Museum in a timely manner;
- b) To establish criteria for exhibition requirements and educational programs in consultation with the Director of the Museum;
- c) To establish a network of communication between the Museum and the University community, relating to exhibition planning, scheduling, and participation;
- d) To recommend scholarly standards regarding collection acquisitions and acceptance of gifts for the collection;
- e) To recommend resolutions of conflict to the Provost; and
- f) To address other matters relating to the Museum as deemed necessary by the Board.

[This language shall be placed in the *Faculty Manual* in the section on University Committees.]

CAPSULE:

Faculty Senate Legislation #87020(B) -
Committee on the Lowe Museum

RESPONSE BY THE PRESIDENT:

DATE: 5/31/88

APPROVED: No

OFFICE OR INDIVIDUAL TO IMPLEMENT OR PUBLISH: _____

EFFECTIVE DATE OF LEGISLATION: _____

NOT APPROVED AND REFERRED TO: Provost

REMARKS (IF NOT APPROVED): See memorandum

Suggested changes to Section 1.5

- 1) Educator Faculty -- Purpose of the Bylaw
- 2) This Bylaw section...
- 3) Its purpose is, *first* to extend
- 4) University's academic mission; and *second*
- 5) Educator Faculty *will not only will* perform...
but will continuously continually improve...
will stay abreast of, will engage with their...

Suggested changes to Section 1.5.7

- 1) Sentence 1 - capitalize Chair and Dean *and between the Provost and the Council of the Faculty Senate* it is determined that the member's services are no longer needed because of changes in...
- 2) **Following** their consultations, the Provost and Senate Council...
- 3) Process as follows: vote of faculty, recommendation of Dean, discussion between Provost and Senate Council
- 4) The Council's discussion regarding "equities", in the fourth line from the bottom of Section 1.5.7, means that financial considerations are not themselves a sufficient condition for the termination of one person over another person when they are equally well-qualified. Further, unless there is some real question of merit in terms of their skills or abilities, seniority shall prevail.

PENDING AND DISAPPROVED LEGISLATION

Dr. Alexandrakis reviewed the list of pending and disapproved legislation. He discussed the memorandum received from the President disapproving Legislation #87020(B) - Committee on Lowe. Dr. Knoblock read the President's response in disapproving Legislation #87019(C) - 60 Credit for Graduation. He asked Vice Provost Sugrue for a synopsis of the facts referred to by President Foote with regard to admission of transfer students. It was suggested by Dr. Clasby that a small committee, similar to the past Joint Referral Committee, be established to redraft disapproved legislation for resubmission to the President. Dr. Swan explained the intent of Legislation #87021(C) - Bylaw on Grievance Committee as meaning that recommendations from that Committee will automatically become effective unless expressly vetoed by the President. Legislation #87028 - Disestablishment of the Guidance Center was discussed and several questions were raised concerning who would determine salary recommendations for the academic and service activities of the Guidance Center faculty. Vice Provost Sugrue reported that he has summarized the Deans' comments on Legislation #87023(C) - General Education Requirements. Several schools have requested exceptions, particularly to the writing requirement. It was suggested that technical problems presented by the schools be discussed with the Provost. The Chairman inquired about the status of Legislation #87001(B) - Bylaw on Faculty Appointment, Promotion and Tenure. It was agreed that since more than a year has passed, the concerns of the Council should be conveyed to the President in light of the Provost's recommendation to pass the legislation. Dr. Alexandrakis reviewed Legislation #87027(C) - Good Academic Standing. He informed the Council that the deleted *Bulletin* page concerning good academic standards would be re-inserted by order of the President. It was agreed to hear a report from the Provost regarding the matter.



Executive Vice President and Provost


M E M O R A N D U M

June 3, 1988

TO: Dr. James L. Ash, Jr.
Vice Provost for Undergraduate Affairs

✓ Professor Tom Gormley
Acting Chair, Department of Art
and Art History

Mr. Ira Licht
Director, Lowe Art Museum

FROM: Luis Glaser
Executive Vice President and Provost 

SUBJECT: Interactions of the Art Department
and the Lowe Museum

In the last year, it has come to my attention rather clearly that there is a failure of communication between faculty and the Museum. I would like to ask the three of you to meet at least once a semester, to discuss any items relevant to the relationship of the Art Department and the Museum, and to bring these to some kind of fruitful conclusion. In particular, the scheduling of exhibits from the Art Department's faculty and students would be a subject for your discussion. I am asking Jim Ash to schedule these meetings, and any additional meetings that might be needed to deal with these matters. Better communication will no doubt help all of these operations run more smoothly.

I hope that you are all willing to participate in this activity, and if I can help in any way, please don't hesitate to let me know.

LG:nh

P.O. Box 248033
Coral Gables, Florida 33124
(305) 284-3356



Edward T. Foote II
President

M E M O R A N D U M

May 27, 1988

TO: George C. Alexandrakis
Chairman, Faculty Senate

FROM: Edward T. Foote II *ETF*

SUBJECT: Faculty Senate Legislation #87020(B)
Committee on the Lowe Museum

Although I am aware of faculty complaints concerning the administration of the Lowe, I do not believe creation of another committee, as proposed in this legislation, is the best way to address the problem. During the summer, the Provost and I will be meeting with the leadership of the Faculty Senate, Mr. Licht and others to discuss a solution.

ETF:ac



MEMORANDUM

TO: Ira Licht, Director, Lowe Art Museum

FROM: Marcilene K. Wittmer, Chair, Art & Art History

Marcilene K. Wittmer

DATE: April 5, 1988

SUBJECT: Departmental Exhibition

The faculty of the Department of Art and Art History met today and agreed on the following:

The Faculty Show: B Gallery in the Lowe, opening September 8, 1988

Juried Student Show: B Gallery in the Lowe, opening April 5 or 7, 1989 (depending on whether you prefer a Wednesday or Friday opening.)

MFA Thesis Show: B Gallery in the Lowe, opening April 28, 1989

The dates for the student exhibitions need to be in April because of graduation requirements and timing to coordinate with the end of classes. The MFA candidates need to meet with their committees and have their thesis projects approved by a deadline set by the Graduate School. The undergraduate students depart very quickly after classes and must be able to pick up their work before they leave. The dates above fulfill both these requirements.

MKW/ds

MEMORANDUM



Date: April 4, 1988

To: Luis Glaser, Executive Vice President and Provost

From: Ira Licht, Director, Lowe Art Museum

Subj: Show of Professor Ward

Your April 1st memo comes as a surprise. Professor Wittmer had not led me to believe there were any problems, major or minor, with the faculty show, nor was any exception taken to the space offered. Her memo of March 24th, attached, indicates only that she has learned from Ward "that his conception of what he wants to do with the space is sufficiently complicated and that it would be better" for me to deal directly with him.

I will indeed discuss Ward's conception with him right after the opening of the exhibitions I'm installing now. I hope you will join us for the members' preview Friday night.

You may also be interested to learn that formal notice of the Lowe's professional re-accreditation by the American Association of Museums arrived today. The accreditation officer was Tom Freudenheim, Deputy Director for Museums, Smithsonian Institution.

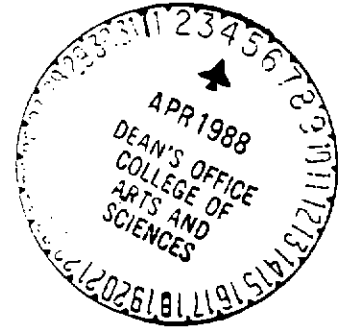
Copy to: Dr. Paul K. Sugrue ✓
Dean David L. Wilson

The Lowe Art Museum
The University of Miami
1301 Stanford Drive
Coral Gables, Fla. 33146
(305) 284-3535

A private, independent,
international university.
An equal opportunity
employer.

Accredited by American
Association of Museums

I don't know how to do this



Executive Vice President and Provost

M E M O R A N D U M

April 1, 1988

TO: Mr. Ira Licht
Director, Lowe Art Museum

FROM: Luis Glaser
Executive Vice President
and Provost *LG*

SUBJECT: Show of Professor Ward

I have been informed that there is a major problem with Professor Ward's show because the scheduling has not been done in an expeditious manner. This seems to continue the problems that have existed until now.

I would be grateful if you would get together with Professor Ward, schedule the show and let me know of the outcome.

Thank you for your help.

LG:nh

cc: Dr. Paul K. Sugrue
Dean David L. Wilson ✓



March 28, 1988

Dear Dean Wilson:

A one-man show of my sculpture at the Lowe Museum has been scheduled for September. As of today, I have received no confirmation regarding the date for the show, or the space to be allotted from the director of the Lowe Museum. I don't even know if the show will be in the Lowe, or at the Metropolitan Museum. My Chairman has been unable to contact the director, and her numerous telephone calls to Mr. Licht have not been returned. A memorandum dated March 16, 1988, indicates no designation of Lowe space in the near future. (Memorandum included).

To adequately prepare a show of this size requires five to six months of my time - including a full-time commitment for the final three months. I must give up (or reschedule) other projects, and spend a great deal of my own money, with little chance of getting any of it back through the sale of work exhibited in the show.

I have always been enthusiastic about doing faculty shows, but the administrative indecision that leaves show dates and space unresolved leaves me no choice other than to ask to be released from this commitment.

I am informing you of my decision by letter to underline the seriousness of the problems that we continue to have with the director of the Lowe Museum. Most museums around the world schedule shows one to two years in advance. I cannot imagine the Guggenheim, or even museums at another major university, failing to notify an exhibiting artist of show dates and space with little time remaining. Mr. Licht should be moved to the Metropolitan Museum, and the Lowe be put under the direction of someone sympathetic to students and faculty of the university; some one who could develop a program of exhibitions more specifically for a university audience.

Sincerely,

A handwritten signature in cursive script that reads "William Ward".

William Ward
Prof. of Art.

FACULTY SENATE MEETING

MARCH 28, 1988

Call To Order and Approval Of Minutes

The meeting was called to order at 3:30 P.M. by Vice Chairman Alexandrakis in the History of Medicine Room, Calder Library, Medical School Campus. Excused absences were approved for Drs. Caralis, Carmichael, Clasby, Green, Knoblock, Kujawa, McQueen, Neider, Posnak, Sowle, and Swan.

Remarks By The President

President Foote reported that his trip to Costa Rica may produce a major new grant to the Rosensteil School. At the request of the President, Mr. Dee responded to a query regarding the Educator Faculty legislation. He stated that the Provost has prepared a memorandum to the Senate Chairman with respect to the University's response to each of the pending Bylaws. Two areas of the Educator Faculty Bylaw will require further discussion: 1) a proposed alternative which would eliminate the ceiling in the Educator Faculty track but would define the duties, and 2) the responsibilities of parties with respect to the new special review process.

Recommendation of the Ad Hoc Committee on the Lowe Museum

Dr. Robert Hosmon, Chairman of the Ad Hoc Lowe Committee, presented his committee's report and recommendations. It was *moved* by Dr. Yacoub, seconded by Dr. Brass, to amend Paragraph 2B to read "Four members of the faculty, serving two year terms,...". *The motion as amended carried. The main motion carried.*

Grievance Committee Report

Dr. Alexandrakis explained that the purpose of this committee would be to handle issues of conditions of employment rather than as presently by the Committee on Rank, Salary, and Conditions of Employment. Dr. Anthony Allegro, Chairman of the Ad Hoc Committee, presented his committee's report and the proposed Bylaw. A series of friendly amendments to the Bylaw were offered: 1) paragraph one, sentence one, add "faculty" following "shall (a) examine..."; 2) paragraph three, sentence one, change "his" to "his/her employment contract"; 3) paragraph three, last sentence, change "on both parties" to "on all parties"; 4) paragraph four, part (b), change "any petitioner" to "any party to the dispute"; 5) paragraph four, part (b), change "academic counsel" to "a faculty colleague as his academic counsel"; 6) paragraph four, part (d), change "may" to "shall". The statement "All deliberations of the Committee shall be confidential" was added to the end of the first paragraph. *The motion as amended carried. The main motion carried.*



MEMORANDUM

TO: Mr. Ira Licht, Director, Lowe Art & Art History

FROM: Dr. Marcilene K. Wittmer, Chair, Department of Art & Art History *Marcilene*

DATE: March 24, 1988

RE: 1988-89 Art Department Shows

Thank you for your memo of March 16, 1988.

In discussing the faculty show with Bill Ward, the professor designated by the Department to be featured, it is clear that his conception of what he wants to do with the space is sufficiently complicated that it would be better for you or your designee to deal directly with him regarding space and time. Since I will not be Department Chairperson when the show is installed next year, negotiating with him will provide better continuity.

I have met with the graduate students who will be involved with the MFA Thesis Show next spring to discuss the spaces you have offered. Since their arrangements must take into consideration the annual juried show, we must wait until the full faculty can come together on April 5th. I will be in touch with you immediately after that.

MKW/ds

cc: Bill Ward

MEMORANDUM

To: Marcilene Wittmer
From: Ira Licht *IL*
Date: March 16, 1988
Re: 1988-89 art department shows

In order not to delay further assignment of spaces, I can tell you now that the Danielson, Community and East galleries of the MMAC are available to you for the faculty exhibition. We have flexibility on the dates there. B gallery at the Lowe might become available September 8th, pending final disposition of an international exhibition still under discussion.

We can make the same arrangements for the student and MFA exhibitions as we have now, i.e. the shows to run sequentially from April 28th in B gallery. Or simultaneously in the Danielson, Community and/or East galleries of the MMAC from the same date.

For your comparison, the Barton gallery is 1,750 sq. feet, B gallery is 2,300 sq. feet; the Community gallery is 3,074 sq. feet, the Danielson, contiguous to the Community, is 855 sq. feet and the East gallery is 1,472. There could also be additional space available in the loggia linking the Danielson and East galleries at the Metropolitan. I could arrange for one of our staff to take you through.

SPECIAL SENATE COUNCIL MEETING

March 9, 1988

RECOMMENDATION FROM AD HOC LOWE COMMITTEE

Dr. Robert Hosmon, Chairman of the Ad Hoc Lowe Committee, presented the report of the Committee and summarized its recommendations. These included: 1) the establishment of a Lowe Museum University Board; 2) the composition of the Board; 3) the authority to establish its own governance; and 4) the responsibility of the Board. It was *moved* by Dr. Yacoub, seconded by Dr. Allegro, to recommend the report of the ad hoc committee to the Faculty Senate. After discussion, it was *moved* by Dr. Swan, and seconded, to amend Section 2D to include the Chairman of the Department of Art and Art History as an ex-officio and non-voting member. The *amendment carried*. It was *moved* by Dr. Awad, and seconded, to amend Section 2B to designate four faculty members at large to serve on the Board. The *amendment carried*. The *motion as amended carried*.

GRIEVANCE COMMITTEE REPORT

Dr. Anthony Allegro, Chairman of the Grievance Committee, presented the report of the Committee. After discussion, the sub-committee was requested to prepare a revised draft for the next Senate meeting.

REPORT FROM ADMINISTRATIVE SERVICES COMMITTEE

Mr. Ronald Naylor, Co-chairman of the Administrative Services Committee, presented the recommendations from the Committee. The Council requested the Committee to prepare a cover sheet for the presentation to the President on March 21. Members of the committee were requested to document details of existing problems in preparation for questions from the President.

ADMISSIONS COMMITTEE REPORT

Dr. Randolph reported on the Admissions Committee's progress to date. He has requested the Director of Admissions to prepare a statistical report regarding the present status of rules and regulations governing admissions to undergraduate and advanced levels.

ACADEMIC PROBATION REGULATIONS REPORT

This item was deferred to the next Senate Council meeting.

As Amended by the Council, 3/19/88

REPORT OF THE AD-HOC COMMITTEE ON THE LOWE MUSEUM

The Committee recommends the following:

- 1) That a board, entitled *Lowe Museum University Board*, be established.
- 2) That the composition and terms of that board would consist of the following:
 - a) Sitting as permanent members, by virtue of their academic positions:
 - Dean of the College of Arts and Sciences
 - b) Four members of the faculty, serving one year terms, but eligible for reappointment. Appointed by the Provost upon recommendation by the Faculty Senate Council.
 - c) Serving one year terms, but eligible for reappointment. Appointed by the Provost:
 - Two members from the community at large
 - d) Serving as an ex-officio member:
 - Director of the Lowe Art Museum
 - Chairperson of the Art Department
- 3) This Board, consisting of seven members shall be entitled to establish its own by-laws, elect its own officers, and establish its own meeting schedule.
- 4) Included in the responsibility of the Board shall be the following:
 - a) To approve annual exhibition schedules as submitted by the Director of the Museum in a timely manner.
 - b) To establish criteria for exhibition requirements and educational programs in consultation with the Director of the Museum.
 - c) To establish a network of communication between the Museum and the

University community, relating to exhibition planning, scheduling, and participation.

- d) To recommend scholarly standards regarding collection acquisitions and acceptance of gifts for the collection.
- e) To recommend resolutions of conflict to the Provost.
- f) To address other matters relating to the Museum as deemed necessary by the Board.



Center for the History of Art

Gallery of Art

January 21, 1988

Ms. Marci Wittmer
Department of Art and Art History
P. O. Box 248106
University of Miami
Coral Gables, Florida 33124

Dear Ms. Wittmer:

Please find enclosed a copy of the guest curatorial policy that you requested. I apologize for the delay.

Sincerely,

Alicia Miller

Alicia Miller
Curatorial Assistant

IV. EXHIBITION POLICIES

Washington University is privileged to possess a distinguished collection of art extending from antiquity to the present era. If one sees these objects as the body of the university museum, then exhibitions are the soul that animate these artifacts through exposure in beautiful and provocative installations.

All decisions concerning exhibitions should be considered in light of the Gallery's stated purpose to share its resources for enriching the educational and cultural environment of the greater St. Louis area as an integral educational and cultural component of Washington University. University and non-university art museums share obligations to acquire, preserve, exhibit, research, and interpret works of art. Many university art museums serve both community and academic constituencies, and in a few cases may indeed emphasize social over academic priorities. St. Louis, however, has a comprehensive public art museum as well as the art museum of Washington University. The St. Louis Art Museum receives public support for educational programs serving broad public constituencies. The Gallery is thereby permitted to emphasize a more specialized approach to exhibition programming, as opposed to a general educational approach.

As a general principle, exhibitions at the Gallery of Art should consist of art works joined by a theme or thesis of scholarly merit that augments the understanding and appreciation of the art works and of the artists, cultures, and time periods that created them. These projects should serve the interests of the university community in the broadest sense, including faculty, staff, students, and the greater St. Louis public, with whom the university resources are shared. The majority of the exhibitions should focus on the Washington University collection either by highlighting collection strengths or supplementing collection weaknesses.

The Gallery of Art is obligated to host exhibitions that fulfill the academic mission, including exhibitions curated by faculty, students, and academic units such as professional schools. Faculty guest-curators are encouraged to organize exhibitions manifesting scholarly theses of interest to the academic community. As a teaching method to develop thought, written and verbal expression, and depth of perception, students are supervised in mounting exhibitions. Professional schools with special interests are assisted in mounting student, faculty, and other exhibitions of particular relevance to their curricular interests.

Fulfillment of the Gallery's academic mission requires engaging the participation and appreciation of the St. Louis community in exhibitions at Washington University. However, exhibitions curated by academic departments or faculty may prove too theoretical, scholarly, or esoteric for general appreciation. Also exhibitions

organized by students may not offer the depth of perception or skills in communicating ideas expected of museum and art professionals. In both cases the academic mission of the University art museum is satisfied; yet when the Gallery is organizing any major exhibition, public interest and outreach are an important concern. However, the primary determinant of a successful exhibition should be the quality of experience it offers members of the university and regional community, not necessarily the number of visitors it draws.

A. General Programming

The Gallery director is responsible for all decisions concerning exhibitions. Incumbent upon the director is organizing exhibition programming that provides significant and diverse viewing experiences for the university community and general public. Further, the director must insure that faculty, students, and academic units enjoy access to exhibition facilities based on the quality of proposals, academic needs, and resources.

In conceiving, scheduling, and installing exhibitions, three principles must inform all decisions.

1. The safety and security of works of art.
2. The safety of visitors to the Gallery.
3. Displaying a significant portion of the collection in one of the two larger exhibition galleries at all times.

The Director must balance the needs and proposals of individuals and academic units with the needs of the collection and accord the collection the space necessary for its preservation and appreciation.

B. Guest-Curatorial Policies

1. General Policies

Several principles apply to all exhibitions presented by the Washington University Gallery of Art. The director is responsible for the implementation of all policies. The director is the chief negotiator for loans of all works of art, neither faculty nor students are permitted to approach any potential lender without the approval of the Gallery Director. All works of art, regardless of origin or purpose for which they enter the Gallery, will be receipted in accordance with procedures stated elsewhere in this manual. All works of art exhibited will be insured, either under the Gallery policy or by the lender.

2. Faculty Guest-Curators

The ideal relationship between the university art museum and faculty is one of symbiosis, the museum contributing to and promoting faculty scholarship and teaching, and the faculty originating exhibitions and authoring publications enhancing museum programs. The director must remain accessible to faculty proposals and cooperate in their development. In many ways the Gallery of Art relies upon faculty as guest-curators for a fulfilling exhibition program. At the same time, the director is responsible for the quality and integrity of all Gallery programs. When submitting programs, faculty guest-curators must agree that the director is responsible for all final decisions including, but not limited to, the installation of objects, catalog design, text, and budget. (See section 6 for details on the proper format for exhibition proposals.)

Catalogs presenting the theses and conclusions of faculty guest-curators are desirable. The director acts as both executive administrator and chief editor, responsible for the commissioning, selecting, funding and printing of all Gallery publications. The director is, therefore, responsible for rejecting work that falls short of academic standards. To submit faculty manuscripts for professional editing to improve grammar and rhetorical form is within the director's prerogatives. The director may not, however, have faculty work edited in such a manner as to alter in any way the subjective content of the publication. To maintain minimum standards of publishing quality, the director may delay publication.

Washington University faculty are not, generally, paid for services as guest-curators. In the case of major curatorial efforts, the faculty must devote a great amount of time to exhibitions. The endorsement of the appropriate department chair or dean prior to the initiation of a major project, therefore, is necessary and encourages interdepartmental collaboration at an early point in planning.

3. Student Guest-Curators

One of the unique opportunities for students at Washington University is that of guest-curating exhibitions. In accordance with the Gallery's academic mission, students are encouraged and aided in the formulation of proposals for shows organized from the University collection and for loan exhibitions. Frequently, student guest-curators work under the joint supervision of the Gallery staff and a faculty member. In such arrangements the student and the faculty advisor must acknowledge, in advance, the responsibilities of the Gallery director (see section 6). Under no circumstances are students to approach potential lenders or financial supporters without the director's advance authorization.

4. Intra-Departmental Exhibitions

Both the School of Fine Arts and the School of Architecture are acknowledged as possessing special interests in the use of Gallery exhibition space. The School of Fine Arts is allocated space for three exhibitions per year: a Faculty Show; a Masters of Fine Arts exhibition; and a Bachelor of Fine Arts exhibition. The Faculty show is traditionally held for six weeks at the end of the Fall semester in the main exhibition gallery; the M.F.A. show is presented for two weeks in that gallery in late April; and the B.F.A. show fills the upper gallery during the last two weeks of the academic year. Upon the request of its dean, the School of Architecture is allocated six weeks of exhibition space per academic year.

Exhibitions presented by the professional schools differ from those guest-curated by faculty and student guest-curators selected by the director. The position of the Gallery staff to act as a resource directed to realize the ambitions of the schools in the most professional manner possible. Excepting the two student exhibitions, departmental exhibitions must be at least four weeks in duration and allow at least one week each for installation and disassembly.

A committee appointed by the dean to collaborate with Gallery staff curates the majority of these shows. This arrangement can lead to confusion regarding responsibilities, since the faculty committee is obligated to abide by the general principles concerning exhibitions outlined above. Therefore, faculty representing the professional schools are encouraged to consult with the Gallery staff at an early date to facilitate smooth operations. (See section 6 for details on the proper format for exhibition proposals.) Faculty must recognize at the outset the requirement that the Gallery receipt all works of art entering and leaving the premises. Adherence to the deadlines are necessary for the Gallery staff to execute the installations and necessary paperwork.

Further, the director and staff are responsible for insuring the safety of all property and persons in the Gallery. Therefore, the Gallery is not obligated to accept for exhibition any work of art

that may, in the director's opinion, constitute a health or safety hazard. Typical objects that may be refused entry include organic materials and plants (that may be infested with insects), animals, and unsafe installations. The Gallery encourages the deans to convey to the faculty committees in charge the necessity of prior consultation with Gallery staff regarding questionable materials.

It is Gallery policy that works of art, once submitted for exhibition, may not be removed until the end of an exhibition. Faculty and student exhibitors must be apprised in advance of this requirement by the organizing department and the submission of art works to an exhibition constitutes agreement with this condition.

5. Faculty Solo Exhibitions

As a matter of policy, the Gallery does not initiate solo exhibitions of Washington University faculty artists. Solo exhibitions have been initiated by the Schools of Fine Arts and Architecture. On these occasions the faculty and/or dean has been responsible for the selection of the faculty member and has allocated part or all of the time annually allotted to the school. In this way the faculty themselves make the selection of the faculty member so honored.

6. Format for Exhibition Proposals

Whether an exhibition proposal has its source from a department, the faculty, or students, the originator must abide by the following format for proposals to assure the quality of exhibition programming associated with the Gallery of Art. Exhibition proposals must:

a. be received in writing by the Gallery director at least 12 to 18 months prior to the opening of the proposed exhibit.

b. include a thesis of scholarly merit best demonstrated in a visual format (i.e. exhibition) as opposed to an article or book.

c. include a list of potential objects with an indication of their potential for loan. All loan requests must be made by the Gallery director.

d. include an outline of possible educational materials and programs (such as publications, didactic labels, lectures, and films) that would be produced for academic and public communities.

As the head administrator of the Gallery of Art and the person responsible for Gallery programming, the director is in charge of producing proposed exhibitions. Therefore, the director is the authority in all decisions regarding the following points:

a. Scheduling the time, gallery space, and production schedule for an exhibition;

- b. Budgetary control for exhibitions in which the Gallery is the primary organizer;
- c. Soliciting grants and funds for an exhibition aided by the expertise of the guest-curatorial party is expected.
- d. Initiating and approving all press releases in cooperation with the Office of Public Relations;
- e. Exercising editorial control over the content of exhibitions and writing all loan requests.
- f. Exercising editorial control over all the copy and texts for catalogs and labels.
- g. Making the final decision on installations.

MEMORANDUM

TO: Professor Paula Harper
Professor Tom Gormley
Professor Brian Curtis
Professor Tony Allegro
Professor Bob Hosmon
Professor Joanna Lombard

534 - 5597

FROM: John Knoblock, Chairman
Faculty Senate

DATE: December 18, 1987

SUBJECT: Relations between the Lowe Museum and the University Community

At its meeting of December 7, 1987, the Senate Council, having heard a petition from the Department of Art, voted to establish a committee to examine the role and function of the Lowe Museum in the academic life of the University and to propose an appropriate structure for the governance of the institution to assure its proper place in the University. The appropriate method of doing this is to develop a Bylaw which defines the role of the Lowe Museum, established an appropriate body to establish policies which will govern its operations to assure that this goal is met, and to identify faculty and other appropriate persons who should serve on this body.

I ask that Dean David Wilson serve as an *ex officio* member of this body and that Professor Paula Harper chair the committee. The Chairman of the Senate is an *ex officio* member of the committee. In order to complete work on this matter during this academic year, it is necessary that the committee be prepared to make a recommendation to the February meeting of the Senate Council.



TO: Luis Glaser
Executive Vice President and Provost
and
Dr. John Knoblock
Chairman, Faculty Senate

cc/ Mr. Ira Licht, Director, Lowe Art Museum

FROM: Faculty and Students
Department of Art and Art History

DATE: 8 December 1987

SUBJECT: Violations of the Wingfield Agreement and general
deterioration of relationship between The Lowe Art
Museum and the Department of Art and Art History.

In the past eleven years, the Lowe Art Museum has had two Directors, the Department of Art and Art History has had three Chairpersons and the University of Miami has had three Provosts. Adding to the confusion is the fact that no two changes in personnel occurred at the same time and the new people have had to live with the decisions of their predecessors.

Under its earlier Directorship, the Lowe Art Museum was utilized as a partial teaching adjunct. Each year's program contained space and time allocations for the Annual Undergraduate Juried Student Exhibition (in the spring semester, always in Gallery A), the Master of Fine Arts Candidates Thesis Exhibition (at the same time, always in Gallery B), a Group Faculty Exhibition (in the fall semester, always in Gallery A) and a one person Faculty Retrospective (at the same time, always in gallery B). This system presented certain standards to the Department of Art and Art History. We always knew well in advance what schedules we had to meet and which spaces we had to fill.

When a search was conducted for a new director, the faculty of the Department of Art and Art History was asked to participate in the interview process. When the current Director was interviewed, he made it clear that if he were accepted as Director, "There would be no place in his museum for faculty or student exhibitions." His reasoning was that group exhibitions without specific themes lacked a cohesive overall quality. He did suggest, as an alternative, that certain faculty members could be invited to participate in occasional thematic exhibits which he would like to organize.

Needless to say, the faculty of the Department of Art and Art History voted in favor of the other candidates whose positions regarding faculty and student work were favorable and workable.

The Office of the Provost, at that time under Dr. Clyde Wingfield decided to accept our current Director suggesting that he also be offered a Professorship in the Department of Art and Art History. The Faculty was opposed to such an offer without being directly involved in the hiring process.¹ Since the schedule for the first year was set by his predecessor, the Director agreed to follow it and things seemed to be fine. The following year, however, the one person retrospective was dropped. The faculty of the Department of Art and Art History prepared a proposal for the Director in an attempt to regularize future faculty and student exhibitions beginning in the academic year 1980-81.² The suggestion in response was to eliminate the Annual Undergraduate Juried Student Exhibition, or take over the entire Museum for a time and do all the Department Exhibits at once.³ The faculty was strongly opposed to the elimination of an Undergraduate Juried Student

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1. Letter from Department of Art and Art History to Dean Arthur Brown, College of Arts and Sciences, 1 June 1978.
 2. Memorandum from Chair, Department of Art and Art History to Director, Lowe Art Museum, 16 November 1979.
 3. Reply from Director, Lowe Art Museum to Chair, Department of Art and Art History, 20 November 1979.

Exhibition and felt that, since the MFA Candidates' Thesis Exhibition had to be held in the spring just prior to graduation, that time period was still best suited to combine with the Annual Undergraduate Juried Student Exhibition. To attempt to also include a Group Faculty Exhibition at the same time would greatly decrease the available space for the student work. The faculty prepared a position paper and met with the Provost to try to establish a workable policy.⁴ A decision was made by the Provost (Wingfield Agreement) to have the faculty exhibition in the fall semester, and the two student exhibitions in the spring semester. The specific times and actual space allotments were to be negotiated by the Lowe Director and Art Department faculty.⁵ The Director of the Lowe Art Museum agreed to this in a separate document, the only change being that "negotiations" was changed to "timely exchanges."⁶

Since that agreement, the allotted times for the respective shows have been manipulated almost out of the normal semesters and into the summer. The Annual Undergraduate Juried Student Exhibitions and the Master of Fine Arts Candidates Thesis Exhibitions are now so far at the end of the spring semester that they are all but impossible to hang and are on display at a time when very few students are on campus to see them. Faculty coordination is difficult during the last week of classes, openings on the last days of classes makes MFA evaluations and grading difficult, and the removal of the work occurs at a time when few undergraduates are available to claim their work making summer storage another problem. The Faculty Exhibitions have been moved to the absolute

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4. Memorandum from Chair, Department of Art and Art History to Provost, 28 January 1980.
 5. Memorandum (Department of Art and Art History Wingfield Agreement) from Chair, Department of Art and Art History to Provost, 28 January 1980.
 6. Memorandum (Lowe Art Museum Wingfield Agreement) from Director, Lowe Art Museum to Provost, 1 February 1980.

beginning of the fall semester making coordination and hanging difficult while trying to prepare for and conduct classes during the first weeks of school.

At the same time, the allowable exhibition space has been slowly and efficiently taken away. There are always seemingly good reasons; the most frequently used are the sudden availability of a 'major' exhibition that will constitute a last minute change and the re-timing or re-location of the Department of Art and Art History exhibitions.^{7 - 8} Once the Department of Art and Art History is forced to give up a planned space, a precedent is set and the space becomes permanently lost for future shows. The Annual Undergraduate Juried Student Exhibition has been shifted from Gallery A (3,456 square feet) to Gallery B (2,415 square feet) to the Barton Wing (1,458 square feet). Consequently, the size of the shows has had to be reduced. The Faculty Exhibitions, which originally generated more than enough work to fill Gallery A, have also been systematically reduced and forced into the Barton Wing, making group showing an impossibility. The Master of Fine Arts Candidates Thesis Exhibitions have on three occasions been moved into the Barton Wing, into hallways, and even off campus.

At the same time, any spirit of cooperation at the time of hanging these exhibits has been withdrawn. We have been told when asking for help or materials that the staff has been instructed to give no assistance at all. For the most part they do try to be helpful, but only when the director is not around.

All this leads to the present situation. Yet another 'major' show has been booked for Gallery B late in the upcoming spring semester

7 Letter from Director, Lowe Art Museum to Chair, Department of Art and Art History, 7 September 1983.

8. Memorandum from Director, Lowe Art Museum to Coordinator, Faculty Show, Department of Art and Art History, 9 April 1984.

and the Department of Art and Art History has been moved out and forced to have two consecutive shows in the Barton Wing. The Annual Undergraduate Juried Student Exhibition has been scheduled as close as possible to the end of the semester, forcing the Master of Fine Arts Candidates Thesis Exhibition to follow in the same space well into the summer.

The faculty and students of the Department of Art and Art History are concerned about future time and space allocations as interpreted under the present agreement. We are also seeking some formal position on the role of the Lowe Art Museum relative to the University of Miami. If the University of Miami has decided that the Lowe Art Museum is a private entity merely located on University property and has no responsibility to the students and parents, we need to know. If the Lowe Art Museum is to continue as a funded part of the University and maintain some form of educational responsibility, the Director needs to know.

We are further concerned about the University of Miami's position regarding the Department of Art and Art History being guaranteed reasonable space and time allocations to exhibit faculty and student work in any new museum structure that may be in the planning stages.

We believe that the entire role of the campus museum vis a vis its parent institution must be carefully elucidated in a charter, mission, or ethics statement. According to a recent Museum News article,⁹ a majority of campus museums have a separate governing or advisory board. The Lowe Art Museum once did.

Who establishes policies or procedures for the museum? What is its relation to the teaching of the fine arts and humanities in the

9. Ildiko Heffernan, "The Campus Art Museum Today", in Museum News; June, 1987, pp. 26-35.

University? How is communication and planning between the Art Museum and the fine arts and humanities sectors of the University effected? Who resolves differences?

We would like to see these questions finally resolved and a mechanism for settling differences in a fair and impartial manner established, where personality conflicts between director and faculty do not cloud the larger issue of the museum's function.

"There are relatively few differences in the broad goals and responsibilities of the independent art museum and the campus art museum, The differences lie in the fact that precisely because a university or college's mission is the education of its students, a campus art museum must become more specifically educational in its activities than the independent museum. The burden of proof for the campus art museum is how educational it can be."¹⁰

10. Ibid, p. 34.

The Faculty
Department of Art and Art History

Enclosures

- Footnoted items 1 through 10
- Breakdown of space allocations 1977 to present
- Chart of space allocations

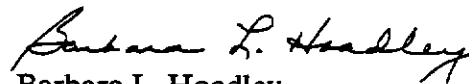
*Relationship Between the Department of Art and
Art History and the Lowe Museum*

Faculty members of the Department of Art and Art History were introduced by Professor Marcilene Wittmer, Chairman. Mr. Peter Zorn summarized the letter to the Provost and Faculty Senate Chairman describing violations of the Wingfield Agreement. Discussion followed regarding the reinstatement of the Lowe Advisory Board and the problems of space allocation for faculty and student shows. It was suggested that the Faculty Senate prepare a resolution defining the role of the Lowe Museum and its responsibility in an academic institution. It was *moved* by Dr. Brass, seconded by Dr. Lopez, to appoint a drafting committee to prepare a Bylaw establishing an advisory board, with faculty participation, to govern the museum and to insist on the integration of the Lowe Museum into the academic environment of the University. *The motion carried.* Mr. Ira Licht, Director of the Lowe Art Museum, and members of the Art Department will be invited to attend the January 11 Senate Council meeting.

General Education Requirements

Dr. Knoblock summarized the work of the General Education Requirements Committee. He stated that the original, second, and revised reports from the Committee differ significantly, mainly in the areas of foreign languages and mathematics. Since the matter is so complex, Dr. Knoblock suggested that a special meeting may be needed to discuss the issue. Hearings will have to be held to allow Deans to discuss the material. Budgetary impact on the curriculum was discussed.

The meeting adjourned at 5:30 P.M.


Barbara L. Hoadley
Secretary to the Faculty Senate

REPORT OF THE *AD-HOC* COMMITTEE ON THE LOWE MUSEUM

At our meeting on February 23, the Lowe Museum Committee agreed to the following:

- 1) That a board, entitled Lowe Museum University Committee, be established.
- 2) That the composition and terms of that board would consist of the following:
 - a) Sitting as permanent members, by virtue of their academic positions:
 - Dean of the College of Arts and Sciences
 - Chairperson of the Art Department
 - b) Serving one year terms, but eligible for reappointment. Appointed by the Provost from recommendations submitted by the Faculty Senate Council:
 - A faculty member from the College of Arts and Sciences
 - A faculty member from the School of Architecture
 - A faculty member from the School of Communications
 - c) Serving one year terms, but eligible for reappointment. Appointed by the Provost:
 - Two members from the community at large
 - d) Serving as an ex-officio member:
 - Director of the Lowe Art Museum
- 3) This Board, consisting of seven members shall be entitled to establish its own by-laws, elect its own officers, and establish its own meeting schedule.
- 4) Included in the responsibility of the Board shall be the following:
 - a) To approve annual exhibition schedules as submitted by the Director

of the Museum in a timely manner.

- b) To establish criteria for exhibition requirements in consultation with the Director of the Museum.
- c) To establish a network of communication between the Museum and the University community, relating to exhibition planning, scheduling, and participation.
- d) To recommend scholarly standards regarding collection acquisitions and acceptance of gifts for the collection.
- e) To recommend resolutions of conflict to the Provost.
- f) To address other matters relating to the Museum as deemed necessary by the Board.

Our next meeting will be on March 8 at 10 a.m. in the Faculty Senate office.

At that meeting, the Chair will entertain amendments and additions to the above criteria and ask for approval to submit our deliberations to the Faculty Senate for approval and action.

REPORT OF THE *AD-HOC* COMMITTEE ON THE LOWE MUSEUM

The Committee recommends the following:

- 1) That a board, entitled *Lowe Museum University Board*, be established.
- 2) That the composition and terms of that board would consist of the following:
 - a) Sitting as permanent members, by virtue of their academic positions:
 - Dean of the College of Arts and Sciences
 - Chairperson of the Art Department
 - b) Serving one year terms, but eligible for reappointment. Appointed by the Provost from recommendations submitted by the Faculty Senate Council:
 - A faculty member from the College of Arts and Sciences
 - A faculty member from the School of Architecture
 - A faculty member from the School of Communications
 - c) Serving one year terms, but eligible for reappointment. Appointed by the Provost:
 - Two members from the community at large
 - d) Serving as an ex-officio member:
 - Director of the Lowe Art Museum
- 3) This Board, consisting of seven members shall be entitled to establish its own by-laws, elect its own officers, and establish its own meeting schedule.
- 4) Included in the responsibility of the Board shall be the following:
 - a) To approve annual exhibition schedules as submitted by the Director of the Museum in a timely manner.

- b) To establish criteria for exhibition requirements and educational programs in consultation with the Director of the Museum.
- c) To establish a network of communication between the Museum and the University community, relating to exhibition planning, scheduling, and participation.
- d) To recommend scholarly standards regarding collection acquisitions and acceptance of gifts for the collection.
- e) To recommend resolutions of conflict to the Provost.
- f) To address other matters relating to the Museum as deemed necessary by the Board.