



MEMORANDUM

TO: President Edward T. Foote II
FROM: Dr. John Knoblock JK
Chairman, Faculty Senate
DATE: December 8, 1987
SUBJECT: Faculty Senate Legislation #87015(C)
Length of Academic Year

The Faculty Senate, at its meeting of November 30, 1987, voted to approve Faculty Senate Legislation #87015(C) - Length of Academic Year. The text of the legislation is attached.

This legislation is now forwarded to you for your action.

JK/b

Attachment

cc: Provost Luis Glaser

**Faculty Senate Action #87015
Class C Legislation**

The following legislation was approved by the Faculty Senate at its meeting of November 30, 1987.

Length of Academic Year

The length of the academic year, comprising the Fall and Spring Semesters, shall consist of not less than 138 days nor more than 142 days. The length of the Fall and Spring semesters need not be identical. The calendar for each Semester shall provide three Reading Days before the examination period.

[The calendar should consist of semesters of 68 and 70 days, 70 days each, or 70 and 72 days.]

CAPSULE: Faculty Senate Legislation #87015(C) -
Length of Academic Year

RESPONSE BY THE PRESIDENT:

DATE: 12/9/87

APPROVED: Yes SJA

OFFICE OR INDIVIDUAL TO IMPLEMENT OR PUBLISH: Provost

EFFECTIVE DATE OF LEGISLATION: _____

NOT APPROVED AND REFERRED TO: _____

REMARKS (IF NOT APPROVED): _____

Report on Development Campaign

Dr. Knoblock introduced Dr. Rita Bornstein, Vice President of Development, to report on the Development Campaign. She stated that as of the end of October, 1987, a total of 355.7 million has been raised. She explained the process for soliciting gifts from lists of prospects. Dr. Bornstein requested faculty assistance in generating proposal activity.

Length of University Undergraduate Semester

Dr. Marian Jefferson, Chairman of the Academic Standards Committee, presented a proposal for increasing the length of the undergraduate semester based on a survey of twenty-five colleges and universities conducted by Dr. Betsch. The recommendation of the Committee is to increase the number of teaching days to a range from 138 to 142 days per year. This proposal was presented as a *motion* from the Senate Council. The *motion carried*.

University Press

This item was withdrawn from the agenda at the request of Dr. Bowen, Chairman of the Department of English.

Budget Recommendations

Dr. Eugene Clasby and Dr. Steven Green, Co-chairmen of the Faculty Senate Budget and Compensation Committee presented the Committee's budget recommendations for 1987-88. There were four main recommendations: 1) academic enhancement funds to support the recommendations of the Faculty Senate Research Development Committee, and policies for implementation of these recommendations; 2) library enhancement; 3) faculty salary increases; and 4) rates for part-time and allied overtime teaching. Dr. Knoblock pointed out that these recommendations are the same as those approved by the Senate last year and reaffirmed last Spring in discussions with the Provost. Since funding has not been forthcoming, the Committee is obligated to continue to present the recommendations to the body for reaffirmation. Discussion followed concerning the materials required for the Faculty Senate to assist the administration in making priority judgments for the budget. It was suggested that a new approach to Senate involvement in the budgeting process should be determined. The Senate authorized the Chair, in consultation with the Council, to appoint a committee to do this. It was *moved*, and seconded, to convey to the administration that the Senate agrees with the priorities of the Committee's report. It was agreed to delete Section 1.B.IV from the recommendations. The *motion carried*. It was *moved*, and seconded, to invite the Provost to present a confidential budget report to the Senate at its December 14 meeting. The Senate Budget and Compensation Committee was also directed to prepare an appropriate report. The *motion carried*. It was *moved*, and seconded, to appoint a committee to develop a plan for interacting with the administration. The *motion carried*.

The meeting adjourned at 6:10 P.M.

Barbara L. Hoadley
Secretary to the Faculty Senate

FUNDING FOR RANK, SALARY, AND CONDITIONS OF EMPLOYMENT

Dr. Knoblock informed Drs. Garwood and Webb that the Provost has agreed to set aside a reasonable sum of money to handle appeals of salary adjustments brought before the Committee on Rank, Salary, and Conditions of Employment.

ADMISSIONS POLICIES AND PROCEDURES

Mrs. Deborah Perry, Dean of Enrollments, outlined the draft proposal of admissions policies and procedures for athletes. Since it was determined that the document had not been reviewed by the University Admissions Committee, Dr. Knoblock requested this be done in accordance with the Faculty Manual. Dr. Ash stated that the Freshman Institute will be required of all students who are judged to be academically at risk. Discussion followed regarding the dismissal and probation of students enrolled in the Institute, the procedures for referring incomplete applications and those of marginal students, and the proposed timetable regarding athletic sign dates for scholarships. Dr. Knoblock reiterated the request for clarification of the term "admitted student" on the letter of admission. Dr. Ash stated that if a school accepts students with incomplete applications, then if their credentials should later prove inadequate for admission, the students are nonetheless admitted and if the students are awarded athletic or other scholarships, those scholarships are nonetheless retained by the students. Several suggestions were made by the Council for inclusion in the document.

REPORT ON RETIREMENT

Dr. Steven Green, Chairman of the Senate's Ad Hoc Committee on Retirement gave an overview of the University's retirement plans. He discussed the incomparabilities between the Employee Retirement Plan and the Faculty Retirement Plan. A detailed report will be prepared by the Committee for presentation to the entire faculty at a retreat meeting.

SEMESTER LENGTH

Dr. Marion Jefferson, Chairman of the Academic Standards Committee, presented a survey of 25 universities calendars with regard to number of teaching days. The Committee recommended increasing the range of teaching days from 138 to 142 days per year. There would continue to be three reading days per semester. It was *moved* by Dr. Awad, seconded by Dr. Alexandrakis, to recommend the proposal to the Faculty Senate. *The motion carried with two opposed.*

UNIVERSITY PRESS

Dr. Zack Bowen, Chairman of the Department of English, presented a proposal to reinstate the University Press. A Task Force, chaired by Dr. George Gilpin, suggested using Associated University Presses for publication of titles for a period of four years. Discussion followed. It was *moved*, and seconded, to place this item on the agenda of the Faculty Senate meeting of November 30. *The motion carried with one abstention.*

Length of semester



MEMORANDUM

October 5, 1987

To: Luis Glaser
Executive Vice President and Provost

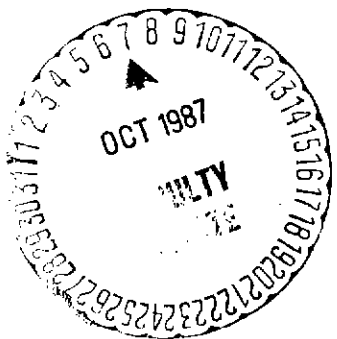
From: School of Music Council
Susan Boardman, Teresa Escandon, Rene Gonzalez, Joyce Jordan,
Larry Lapin, Diane Milhan, Ken Pohlmann, Paul Wilson,
Joe Youngblood

Subject: Shortened Semester

The School of Music Council would like to go on record as being deeply concerned about problems associated with the shortened semester. In certain courses, particularly those in which the content is expanding at an enormous rate, the shortened semester means that necessary course content either cannot be covered or is dealt with in only a cursory manner. In the performance area, the shortened semester has the double effect of reducing the amount of time that students have to develop their skills, while "crunching" the performance calendar so that there are an inadequate number of dates available for student recitals and ensemble performances.

Furthermore, the Council is also concerned about the forthcoming change in the Class Schedule which mandates that the 12:05 to 1:10 PM time slot on Tuesdays and Thursdays be kept open for meetings of a University-wide nature. This will negatively impact on music students by substantially lengthening their school day.

cc: Faculty Senate
School of Music Faculty



Office of the Dean
School of Music
P.O. Box 248165
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(305) 284-2161



Proposed Bylaw on
the Length of the Semester

The length of each semester for all undergraduate schools and the graduate school shall not be less than seventy (70) days nor more than seventy-two (72) days, including at least two (2) reading days at the end of each semester.

Length of Semester

Ms. Susan Seiler distributed the proposed academic calendar for 1988-89 to incorporate the extended length of semesters. She stated that the Summer School schedule will keep the same number of days but increase the length of the classes. The draft calendar also retains the three reading days for Fall and Spring semester.

Abolition of Dance Program in the School of Music

Dean Hipp, School of Music, gave the background of the Dance Program in the School of Music. He stated that due to the financial problems of the University and the School of Music, adequate resources were not available to secure additional full-time faculty needed for the program. Dean Hipp and Dr. Milhan discussed the possibility of phasing out the program. At the request of the Dean, Dr. Milhan, Director of the Dance Program, made a presentation to the visiting committee last Spring. The visiting committee concurred with the opinion of Dr. Milhan and Dean Hipp that since resources were not available to make the Dance Program viable, it would be best to phase out the program. Dr. Milhan would transfer to the Physical Therapy Department, School of Medicine. This proposal was unanimously approved by the School Council of the School of Music. It was *moved*, and seconded, to recommend approval of this request to the Faculty Senate at its meeting of December 14. The *motion carried* with one abstention.

Student Honor Code Amendments

Mr. William Mallowney, Assistant to the Vice President for Student Affairs, presented the amendments and rationale for each change sought by the Undergraduate Student Body Government. The proposed amendment to Article VI, Section B, would add "**the President of the Undergraduate Student Government or his designee ...**". Discussion followed. It was suggested that action on this amendment be deferred pending a clarification by the USBG. It was *moved*, and seconded, to amend Article VI, Section C3 to increase the Honor Council to eighteen members and four alternates. The *motion carried*. Proposed amendments 3, 4, and 5 were approved as presented. It was *moved*, and seconded, to amend proposed amendment 6, Article VII, Section F1, by adding "... until the completion of the **preliminary hearing** of all cases under the given complaint.". The *motion carried*. Proposed amendments 7 and 8 were approved as submitted. This item will be presented to the Faculty Senate on December 14.

Administrative Services Report

Mr. Ronald Naylor, Co-chairman of the Administrative Services Committee, presented the annual report of his committee. He requested that the Council re-examine Item 9 of the report which recommends that a professional study be made of the business management of the University. This item will be scheduled for a future Senate meeting.