

MEMORANDUM

TO: President Edward T. Foote II

FROM: Dr. John Knoblock JK
Chairman, Faculty Senate

DATE: April 23, 1987

SUBJECT: Faculty Senate Legislation #87007(A) -
Charter Amendment on Graduate School

The Faculty Senate, at its meetings of February 23, March 23, and April 13, voted to approve Faculty Senate Legislation #87007(A) -Charter Amendment on Graduate School. The text of the legislation is attached.

This legislation is now forwarded to you for your action.

JK/b

Attachment

cc: Provost Luis Glaser

Senate Legislation #87007, Class A

Charter Amendment on Graduate School.

1. Delete present language of Charter Section 3.4 and insert revised language as new paragraph in Charter as Section 4.2
3. Delete all references to Graduate Faculty and, as appropriate, Graduate Council.
4. Renumber present Charter Section 4.2 to 4.3 and insert "including the Graduate Council" following "School Councils".

Boldface are additions; *Italics* are deletions from the present language of the Charter.

NEW Section 4.2

The Graduate Council is elected by and from the regular faculty of the University in a manner specified by Bylaw. The following powers and duties are granted to the Graduate Council: *of the graduate faculty:* to determine the requirements for the admission and retention of graduate students; to approve those *of its* students who qualify for a graduate degree; to approve the requirements for graduate degrees; to determine which departments **or non-departmentalized schools** are qualified to give courses leading to graduate degrees; **to assure that existing graduate programs meet Graduate Council established standards;** to recommend to the Board of Trustees the designation of graduate degrees; **to determine eligibility criteria for chairing thesis and dissertation committees; to appoint committees;** to determine the scholastic standards required for graduate students; to promote research and scholarship by members of the faculty; to promote the educational and research policy and the general welfare of the Graduate School; to formulate plans for the future development of the Graduate School; *to determine its own membership following nomination by the departmental faculties;* to participate in the selection and retention of *its* **the administrative officers of the Graduate School.** These powers and duties are subject, however, to the authority of the Senate to determine policies which affect the general welfare of the University or which are necessary for the coordination of the various schools and, except when specifically delegated to the faculty, are subject also to the authority of the President. In order to exercise these responsibilities *the graduate faculty* **the Graduate Council** is authorized to determine its own organization and rules of procedure. *Under this authority the graduate faculty shall establish a Council as its executive agency.*

Charter Section 4.3

The School Councils, including the Graduate Council, shall consist of at least three members, each serving for a three-year term, the terms to be staggered to provide continuity. [Remainder of Section unmodified.]

CAPSULE: Faculty Senate Legislation #87007(A) -
Charter Amendment on Graduate School

RESPONSE BY THE PRESIDENT:

DATE: _____

APPROVED: _____

OFFICE OR INDIVIDUAL TO IMPLEMENT OR PUBLISH: _____

EFFECTIVE DATE OF LEGISLATION: _____

NOT APPROVED AND REFERRED TO: _____

REMARKS (IF NOT APPROVED):

Senate Legislation #87007, Class A

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Charter Section 4.3

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Proposed Bylaw on the Graduate Council

The Graduate Council shall consist of at least one representative from each school having doctoral programs. The College of Arts and Sciences shall have one representative from the Natural Sciences, one from the Social Sciences, and two from the Arts and Humanities.

The Graduate Council shall periodically review graduate programs to insure that the standards for admission of students, degrees awarded and faculty scholarship continues to sustain a quality graduate program. All regular faculty in a department or school with a graduate program are eligible to participate in the graduate program.

SENATE COUNCIL recommendations:

1. Delete present language of Charter Section 3.4.
2. Insert new paragraph Charter Section 4.2
3. Delete all references to Graduate Faculty and Graduate Council.
4. Renumber present Charter Section 4.2 to 4.3 and insert "including the Graduate Council" following School Councils.

Boldface are additions; *Italics* are deletions from the present language and from the Graduate Faculty draft.

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The Graduate Council is elected by and from the regular faculty of the University in a manner specified by Bylaw. The following powers and duties are granted to the Graduate Council: *of the graduate faculty:* to determine the requirements for the admission and retention of graduate students; to approve those *of its* students who qualify for a graduate degree; to approve the requirements for graduate degrees; to determine which departments or non-departmentalized schools are qualified to give courses leading to graduate degrees; to assure that existing graduate programs meet Graduate Council established standards; to recommend to the Board of Trustees the designation of graduate degrees; to determine eligibility criteria for chairing thesis and dissertation committees; to appoint committees for theses and dissertations; to determine the number and eligibility requirements for individuals serving on thesis and dissertation committees; *to determine eligibility requirements for individuals to serve on the Graduate Council;* to determine the scholastic standards required for graduate students; to promote research and scholarship by members of the faculty; to promote the educational and research policy and the general welfare of the Graduate School; to formulate plans for the future development of the Graduate School; *to determine its own membership following nomination by the departmental faculties;* to participate in the selection and retention of *its* the administrative officers of the Graduate School. These powers and duties are subject, however, to the authority of the Senate to determine policies which affect the general welfare of the University or which are necessary for the coordination of the various schools and, except when specifically delegated to the faculty, are subject also to the authority of the President. In order to exercise these responsibilities *the graduate faculty* the Graduate Council is authorized to determine its own organization and rules of procedure. *Under this authority the graduate faculty shall establish a Council as its executive agency.*

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Outstanding Service Award

It was reported by Dr. Knoblock that the President and the Chairman of the Board of Trustees, at a memorial service for Mr. R. Bunn Gautier, Jr., singled out the award given by the Senate to Mr. Gautier in December as being one of the highlights of his life.

Proposed Name Change for the Department of Anatomy and Cell Biology

It was *moved*, and seconded, to recommend to the Senate the proposed name change for the Department of Anatomy and Cell Biology to the Department of Cell Biology and Anatomy. The *motion carried* with one opposed and one abstention.

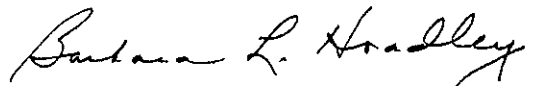
Status of Graduate Faculty

The Chairman reviewed the proposed charter amendment on Graduate School. Dr. Knoblock explained the rationale for the proposed changes. It was suggested that each department having a Ph.D. program, or terminal degree, shall elect from its faculty a representative to the Graduate Council. It was *moved* by Dr. Awad, seconded by Dr. Honikman, to appoint a committee of Drs. Clasby, Chairman, Yacoub and Knoblock to meet with the Provost to address the issue of electing representatives to the Graduate Council and to request Dean Ferguson, Graduate School, to defer action on electing graduate faculty members. The *motion carried*.

Matters from the Floor

Dr. Swan, Vice Chairman, summarized a discussion between the Chair, President Foote, and himself regarding the proposed educator faculty. Dr. Awad recommended holding any action on the proposed educator faculty legislation until meeting with the President at the Retreat. It was proposed that Dr. Knoblock serve as Chair of the group discussing the financial consequences of the legislation, together with Dr. Clasby, Chairman of the Senate Budget and Compensation Committee.

The meeting adjourned at 6:00 P.M.



Barbara L. Hoadley
Secretary to the Faculty Senate

Faculty Senate Retreat on Budget

Professor Clasby distributed a draft agenda for the proposed Faculty Senate Retreat to be held during the special meeting scheduled with President Foote on October 23. It was suggested that because of time constraints the discussion should focus on Main Campus and RSMAS issues.

Proposal for Outstanding Teacher Award

Professor Knoblock reviewed his proposal to establish an award for teaching. It was *moved* and seconded to appoint a committee of the Senate Council to develop a proposal as outlined in Dr. Knoblock's letter for the establishment of an Outstanding Teaching Award. The *motion carried*.

Proposed Graduate School Legislation

Professor Clasby explained the proposed Bylaw on Graduate Council which generally reflects the distribution of graduate programs. Following discussion, the proposed language will be revised to reflect the comments of the Council and will be presented for approval at a later time.

Information Items

Professor Clasby distributed and reviewed proposed changes to the various medical plans being suggested by outside consultants and recommended by the Employee Benefits Committee.

Professor Alexandrakis reviewed proposed changes to the language of Bylaw 2.5.4, 2.5.5, and 2.7.3. It was *moved* and seconded to approve the language. The *motion carried*.

Professor Alexandrakis requested a variation in the procedures for evaluating him as departmental chairman. He suggested that the ballots be returned directly to the Dean's office where they will be reviewed by a sub-committee of the Council. Following the review, the ballots and all other material would be sealed and held in the Senate Office until such time as Dr. Alexandrakis ceases to serve in the Senate. The Council agreed to the request.

The Council met in Executive Session to discuss a confidential matter concerning decanal reviews.

In response to a query about the outside consultants' report on Administrative Services, Professor Alexandrakis stated that copies of the report will be available from the Senate Office. He stated that the Administrative Services Committee wished to attach the report to their annual report.

Bylaw on Promotion and Tenure

Dr. Alexandrakis reported that at a recent meeting of the Provost, Vice Provost, and Mr. Dee, President Foote requested that any comments to the proposed bylaw needing clarification or editorial changes be turned over to the Senate leadership for discussion with Dr. Sugrue and Mr. Dee. The President is anxious to sign the bylaw by May 1.

Charter Amendment on Graduate School

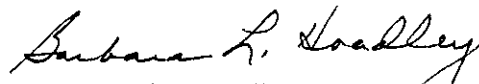
Dr. Clasby requested the Council to agenda the charter amendment on the Graduate School for the next Senate meeting. At that time he will present draft language for a bylaw on the election of the Graduate Council which provides for membership to be elected from each college or school on a proportional basis having to do with their involvement in graduate studies.

It was agreed that only two items will be published on the agenda for the next Senate meeting: 1) Executive Session; and 2) annual election of officers. The old and new Senate will be invited to attend the meeting.

Petition from Department of Politics and Public Affairs

Dr. June Dreyer presented a memorandum from the tenured faculty members of the Department of Politics and Public Affairs requesting an early evaluation of their departmental chairman. It was agreed that the tenured faculty members of the department, the Senate Chair and Vice Chair and the Dean should meet to discuss the matter.

The meeting adjourned at 7:15 P.M.



Barbara L. Hoadley
Secretary to the Faculty Senate

Special Senate Council

March 6, 1989

Call to Order

The meeting was called to order by the Vice Chair, Prof. Swan.

Faculty Teaching Evaluations

Prof. Swan summarized to the Council the discussion held with the President on faculty teaching evaluations. He informed the Council that most schools at the University hold regular evaluations. In the meeting the President suggested that it would be helpful if the Faculty Senate supported the regularization of faculty evaluations. It was moved by Prof. Yacoub and seconded to recommend to the President the written resolution introduced to the Council by Prof. Swan with some editorial changes. The resolution carried.

External Review of MFA in Motion Pictures

Following discussion, Prof. Swan suggested to separate the MFA issue from the issue on procedures to follow when evaluating proposals for new programs. He proposed that the Council communicate with the Provost the issue of the letters of recommendations of the outside reviewers regarding the MFA program.

Graduate School Legislation

Prof. Clasby informed the Council that he and Prof. Yacoub were working in the graduate school legislation. He asked the Council advise as to whether the Graduate Council members should be elected or appointed by the deans. After giving a historical perspective on the issue, Prof. Yacoub suggested that each school should have one representative and that Arts and Sciences should have at least two.

The meeting was adjourned.

Clarisa Alvarez S.
Clarisa Alvarez, Secretary

Course Numbering System

Dr. Knoblock presented as a *motion* to the Council a recommendation from the General Education Committee with regard to the course numbering system. The recommendation included numbering remedial courses below the 100 level and setting University-wide standards for courses. These changes would be implemented in 1990 when the revised General Education Requirements are enacted. The Provost requested that a language be added to distinguish between the requirements for 400 and 500 level courses. The *motion as amended carried*.

Charter Amendment on the Graduate School

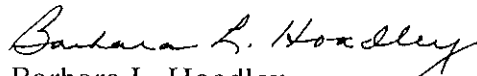
Dr. Knoblock reviewed the proposed changes to Senate Legislation #87007(A) and agreed to make several recommended editorial changes.

Educator Faculty

Dr. Knoblock suggested that he request the Senate to grant authority to the Council, within certain limits, to act in the matter of the Educator Faculty.

Change of Meeting Date

The Council agreed to Dr. Knoblock's request that the May 9 Senate Council meeting be changed to May 5 at 9:00 A.M.


Barbara L. Hoadley
Secretary to the Faculty Senate

Section 2.7, request specific number of credit hours following format already stated

Section 2.7.1, repeat current policy

Section 3.6.6, disapprove inserting "probationary" before "appointment" in each paragraph on grounds of style

Section 3.7, request explanation of retirement age

Section 4.3.3, request explanation for proposed change

Section 4.3.4, "disability" is not grounds for termination of tenure

Section 4.4, leave "Declared" in title

Section 4.4.2, disapprove as grammatically unsound

Section 4.5, strike "or Provost" and substitute "President"

Section 6.6.3, disapprove since "normally" is not used in a norm

Section 8.1, reaffirm 35 as a large department

Section 8.2, request insertion of "reasonable opportunity"

Section 9.1.2, reject the proposed change

Section 9.4 - It was *moved*, and seconded, to reaffirm the existing language of this section. The *motion was unanimously approved*.

Section 9.5.2, defer until administration proposes appropriate language

~~Faculty Senate Legislation #87007(A) - Charter Amendment on Graduate School~~

The Council requested that the Chairman speak with the Provost concerning his memorandum of March 28 regarding Faculty Senate Legislation #87007(A) - Charter Amendment on Graduate School.

Report on General Education Requirements

It was *moved*, and seconded, to agenda the Report on General Education Requirements for the April 11 Senate meeting, with the recommendation of the Senate Council. The *motion carried*.

Report on Psychobiology Proposal

Dr. Neider presented the report of the ad hoc committee to review the Psychobiology proposal. The committee enthusiastically recommended the proposal to the Senate for approval. The *motion to approve carried*.

Policy on Fraud and Misconduct in Science

Dr. Robert Rubin, Chairman of the University Patent and Copyright Committee, informed the Council that his committee had developed a policy dealing with fraud in research. He suggested that the Research Council meet with his committee to reconcile the two policies. Ms. Janice Hinds, Director of Research and Sponsored Programs, agreed to present to the Research Council the Senate Council's view that

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Executive Vice President and Provost

M E M O R A N D U M

March 28, 1988

TO: Dr. John Knoblock
Chairman, Faculty Senate

FROM: Luis Glaser
Executive Vice President
and Provost

SUBJECT: Faculty Senate Legislature #87007, Class A
Charter Amendment on Graduate School

I have reviewed Senate Legislation #87007 with respect to the Charter Amendment on the Graduate School. Having reviewed that amendment, particularly new section 4.2, I cannot recommend approval of the amendment as presently drafted.

Specifically, I need clarification on the following points:

1. The Bylaw on the election process -- how will the process work?
2. The meaning of the phrase, "to appoint committees" -- does this mean dissertation committees, or internal committees of the Graduate Council?

Should you have any questions or wish to discuss this with me, please do so at your convenience.

LG:nh

Senate Legislation #87007, Class A

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SENATE COUNCIL MEETING

March 30, 1987

PRESENT: George Alexandrakis, William Awad, Nicholas DeCarbo, Jack Fell, Bruce Forman, John Knoblock, Chairman, Josephine Johnson, Linda Neider, Donald Randolph, Daryl Ries, and Kamal Yacoub.

EXCUSED: Tony Harvell, Basil Honikman, and Alan Swan.

Call to Order

The meeting was called to order at 2:00 P.M. by Dr. Knoblock. Excused absences were approved for Professors Harvell, Honikman and Swan.

Preliminary Report on Ph.D. in Business

Dr. Randolph, chairman of the ad hoc review committee, presented a preliminary report on the Ph.D. in Business. He reviewed the schools' response to queries concerning curriculum, library holdings and the acquisitions rate under the Gold Fund Endowment, and the Provost's commitment to Ph.D. funding. He also mentioned the committee's review of faculty able to direct dissertations in each of the participating departments. Discussion followed. The Council moved into Executive Session to discuss the proposal further.

Revision of Charter and Bylaw on Graduate School

Dr. Besvinick reported on recent actions of the Graduate Faculty and the Graduate Council with regard to the Charter and Bylaws. The Chairman suggested several areas which might be included in a new bylaw dealing with the Graduate Council. It was moved by Dr. Yacoub, and seconded, to begin Bylaw 3.4 with a general statement of the membership of the Graduate Council and omit the first sentence of Section 4. The motion carried. It was moved, and seconded, to recommend striking "to determine eligibility requirements for individuals to serve on the Graduate Council", from the language of the Charter and that an appropriate section on eligibility requirements be drafted or a bylaw describing the Graduate Council. The motion carried. It was moved, and seconded, to repeal Section 1.7, definition of a graduate faculty. The motion carried. The Charter amendments, as editorially amended, will be placed on the agenda of the next Senate meeting but the bylaw will be deferred to a later date.