

**Faculty Senate Agenda**  
**3:30 p.m., February 28, 2018**  
**Faculty Club, Whitten University Center, Gables Campus**

Click [HERE](#) for a complete package of materials  
<https://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/8-Feb-18/complete-pkg.pdf>

(Please note: The Executive Session portion of the minutes, and budget information are not included in the complete package, but will be sent to members via email.)

(If you have trouble opening the link within the agenda item, paste the address below each item into your browser to access.)

<b>A.</b>	<b><u>Introductory Matters</u></b>	<b>Est. Time</b>	<b>Action required</b>
A1.	Chair's remarks – Tomás Salerno	3:30	Info Only
A2.	<a href="#">Approval of proposed Faculty Senate Meeting minutes of January 31, 2018</a> (without Executive Session portion) <a href="https://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/8-Feb-18/minutes-January-WITHOUT-EXEC-SESSION.pdf">https://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/8-Feb-18/minutes-January-WITHOUT-EXEC-SESSION.pdf</a>	3:45	VOTE
	Executive Session of the Minutes are not included in the complete package, but will be sent via email to members.		
	[Approved by the GWC with 1 abstention.]		
A3.	Student Government representatives remarks	3:50	Info Only
A4.	Approval of today's agenda	3:55	VOTE
A5.	Other announcements		Info Only
A6.	Provost's remarks – Jeffrey Duerk	4:00	Info Only
A7.	Introduction of Josh M. Friedman, Senior Vice President for Development and Alumni Relations	4:15	Info Only
<b>B.</b>	<b><u>General Matters</u></b>		
B1.	<b><u>Unanimous Consent Agenda</u></b> [Unless there is an objection, these materials will be submitted and approved on documents only. Hearing no objections, legislation will be written for this item.] <ul style="list-style-type: none"> <li>• <a href="#">Proposal for a 5-Year Bachelor of Science / Master of Science Degree in Chemistry, College of Arts and Sciences</a> – Orlando Acevedo (Associate Professor, Chemistry) <a href="https://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/8-Feb-18/A-S-BS-MS_Chemistry.pdf">https://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/8-Feb-18/A-S-BS-MS_Chemistry.pdf</a></li> </ul> Budget (this document is not included in the complete package, but will be sent via email).  [No objections from the GWC.]	4:20	Any Objections?
B2.	<a href="#">Discussion of Possible Revision of the University Mission Statement in Response to SACS-COC Reaffirmation and Board of Trustees Self-Assessment</a> – Jeffrey Duerk (Executive VP and Provost)  <a href="https://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/8-Feb-18/UM-SENATE-REVISED-MISSION-STATEMENT2018provost-ad-hoc-clean-version.pdf">https://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/8-Feb-18/UM-SENATE-REVISED-MISSION-STATEMENT2018provost-ad-hoc-clean-version.pdf</a>  <a href="#">Explanation and Background information</a> <a href="https://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/8-Feb-18/UM-SENATE-REVISED-MISSION-STATEMENT-background.pdf">https://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/8-Feb-18/UM-SENATE-REVISED-MISSION-STATEMENT-background.pdf</a>	4:25	VOTE

- B3. [Update on New Parking Policy for Coral Gables Campus](https://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/8-Feb-18/ParkingNight%20WeekendParkingEnforcementFacultySenate_2-28-18.pdf) – Richard Sobaram 4:40 Info Only  
(Director, Parking and Transportation)  
[https://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/8-Feb-18/ParkingNight%20WeekendParkingEnforcementFacultySenate\\_2-28-18.pdf](https://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/8-Feb-18/ParkingNight%20WeekendParkingEnforcementFacultySenate_2-28-18.pdf)
- B4. [Proposal to Revise the Faculty Manual Section A13.5 on Dean Evaluations to Amend the Language to Reflect 5-Year Appointments](https://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/8-Feb-18/FM-A-13-5.pdf) – JoNel Newman 4:55 VOTE  
(Second Vice Chair, Faculty Senate)  
<https://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/8-Feb-18/FM-A-13-5.pdf>
- [Unanimously approved by the GWC.]
- D. **Adjournment** 5:05 VOTE

*All attendees are invited to a  
Reception Immediately following the Meeting  
Hosted by Provost Jeffrey Duerk  
Rathskeller, Erin's Loft, 2<sup>nd</sup> Floor, Billiard Section*

Item A2



The John Knoblock  
Faculty Senate Office  
Ashe Administration Building, #325  
1252 Memorial Drive  
Coral Gables, FL 33146

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web site: [www.miami.edu/fs](http://www.miami.edu/fs)  
P: 305-284-3721  
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## January 31, 2018 Proposed Faculty Senate Minutes

The meeting, held in the Seminar Room, Rosenstiel School of Marine and Atmospheric Science Campus, opened at 3:31 p.m.

### CHAIR'S REMARKS

Senate Chair Tomás Salerno welcomed attendees to the Marine Campus and to the new semester. He explained that the President was currently out of the country and therefore not able to attend today's meeting.

He pointed out that item B4 on the agenda had been removed, noting that it was not yet ready for Faculty Senate discussion. There had been a robust discussion at the General Welfare Committee (GWC), and feedback was given to both Human Resources (HR) and the Police Chief for their consideration. In response to this item, a member suggested that the Senate Office only accept documents that are signed and sponsored. A discussion followed that included comments that the recent history of cumulative changes implemented by the university administration in processes and procedures have not been adequately beta-tested, but were implemented prematurely including Ariba, Workday and CaneLink; the recent policy change in building access permission that resulted in various unfortunate consequences; and the consistent "over-reaching" for safety issues by the police department. Suggestions followed on ways to resolve the building access issues, as well as the recommendation that when new policies are implemented, that there be enough resources to efficiently accommodate the changes. Another Senate member raised the issue of treating employees and faculty with respect and dignity, and to carefully screen potential candidates for the VP of Human Resources position for her or his adherence to these values. The Provost responded to the issues, outlined the steps that have been taken to resolve some of these concerns, and noted that he would remind deans again at the ADPC meeting of the deans' responsibilities in notifying facilities of their own personnel's security access.

The Chair thanked the GWC members for their expertise and time spent reviewing and summarizing the comments of this year's quadrennial evaluations – a massive undertaking this round, with 3 deans and 18 chairs reviewed. He reminded members that he does not review any of the evaluations from the Miller School of Medicine, but these instead are reviewed by First Vice Chair Linda Neider. All results have been delivered. The next steps, as mandated in the *Faculty Manual*, are for the appointing authorities to schedule feedback meetings with the voting faculty and a GWC representative. The GWC representative attends each of the meetings to assure that the process is followed.

The Board of Trustees has requested budget information earlier than usual this year, therefore the Faculty Senate Budget and Compensation Committee has submitted their recommendations to

the administration for budget parameters for next year's budget. This is an important committee, and it is important that they, on behalf of the faculty, have a strong voice.

The Medical School and UHealth have been granted approval by the Board of Trustees to offer a one-time voluntary retirement program. The program is available to tenured faculty who are at least 59 years old as of May 31, 2018. For eligible faculty who agree to release tenure and separate employment no later than 5/31/18, the program provides one-year base salary in a lump sum and the offer of the UM/Aetna HRA medical plan up to age 65. The program was presented to the GWC and this serves as notice for the Faculty Senate. Further, we understand that the School Council was informed. Anyone with questions can reach out to Dr. David Birnbach, Vice Provost for Faculty Affairs or Cristina Elgarresta in HR.

The Chair stated his appreciation to President Frenk and Dr. Knaul for their generous donation to the UM General Scholarship Fund on behalf of the Faculty Senate Chair. Having gotten through school on a scholarship, the Chair especially appreciated the gesture. The Chair asked members to amend their calendars to reflect that the March 28 Faculty Senate meeting hosted by the President has been moved to the following Wednesday, April 4.

In the spring semester, the Senate officers will host an appreciation luncheon for the standing committee chairs, the Senate's representatives on various University committees, and the office staff as a token of their thanks for all of the hard work done throughout the academic year.

The Chair invited meeting attendees to join him for Happy Hour after the meeting at the restaurant on the Marine School Campus.

### **PROVOST'S REMARKS**

The Provost noted that in the first week in March there would be a SACSCOC visit on campus. He also pointed out that he will be creating an academic calendar review committee to review the academic calendar. Currently, the fall semester is 15 weeks exactly, so there is no room to reduce instruction in the event of an emergency, as turned out to be the case this past fall semester due to the disruption from the recent hurricane. Because the 15 weeks include finals week, it is not possible to make finals optional. Classes with optional finals for this semester have been identified, and they have worked to finalize this year. However, going forward, there will need to be some changes to allow for more flexibility and in order to appropriately comply with federal regulations.

The President has presented the UM Roadmap Initiative to the Board of Trustees, and plans to present it to the Faculty Senate at a future meeting. The Provost has been working with the deans to develop school-level strategic plans in order to plan for the next campaign.

SACSCOC requires a revised mission statement for the University. Therefore, he is requesting that a revised statement will be added to the agendas for the February 14 GWC and February 28 Faculty Senate meetings for approval.

The Provost entertained questions from the floor.

**INTRODUCTION OF AND REMARKS BY DAVID BECHER, Ed.D., ASSOCIATE PROVOST, DATA GOVERNANCE AND INSTITUTIONAL RESEARCH, OFFICE OF PLANNING, INSTITUTIONAL RESEARCH, AND ASSESSMENT**

Dr. Becher explained that he came from a proprietary sector of higher education – an online institution – where he had established the Institutional Research office. He pointed out that he is already working with the Faculty Senate committees, who have requested faculty salary analysis. He noted that he looks forward to the challenges in his new position at UM and to adding higher value to the office by maximizing the talents currently in place.

**STUDENT GOVERNMENT REPRESENTATIVES' REMARKS**

Graduate Student Association President Becca Ann Yahr, introduced herself and pointed out that she was attending today's meeting but that shortly there would be an election to select the Faculty Senate representative from their organization.

**# APPROVAL OF TODAY'S AGENDA**

*A motion was made, seconded, and the agenda was approved unanimously.*

**OTHER ANNOUNCEMENTS**

There were none.

**# APPROVAL OF MINUTES OF NOVEMBER 29, 2017**

*A motion was made, seconded, and the minutes were approved unanimously.*

**General Matters**

**UNANIMOUS CONSENT AGENDA**

[Unless there is an objection, these materials will be submitted and approved on documents only, and submitted to the Faculty Senate in the same format for their approval. Legislation will be written for this item pending no objections.]

**# BUSINESS SCHOOL PROPOSAL TO REVISE THE BUSINESS LAW MINOR FOR NON-BUSINESS UNDERGRADUATES**

There were no questions for the proponents.

There were no objections to this proposal from the GWC.

*There were no objections to this proposal.*

**# BUSINESS SCHOOL GRADUATE BUSINESS PROGRAM CHANGES**

- 1) Removal of Concentrations from full time two-year MBA Program;
- 2) Name Change for Miami Global Executive MBA for the Americas Program (Reference Legislation #2016-28);
- 3) Name Change and Restructuring of Certificate in Business Administration;
- 4) Name Change and Restructuring of Master of Science in Management Studies;
- 5) Name Change and Restructuring of Master of International Business Studies;
- 6) Restructuring of Certificate in Leadership; and

7) Restructuring of Master of Science in Business Analytics Curriculum.

Professor and Vice Dean Patricia Abril outlined the 12 proposals that fall into 7 categories as outlined on the agenda. She pointed out that the materials constituted a large document that required considerable time to draft, which has been adequately vetted and approved as required by the Faculty Senate.

The proponent entertained questions from the floor responding that the programs are expected to have a positive impact on the revenue, and that the degrees will remain – a Master of Arts of X or Master of Sciences of Y.

This proposal comes forward with the unanimous approval of the GWC.

*A motion was made, seconded, and approved unanimously.*

**# SCHOOL OF ARCHITECTURE PROPOSAL TO CREATE 1) A MASTER OF CONSTRUCTION MANAGEMENT, AND 2) AN EXECUTIVE MASTER OF CONSTRUCTION MANAGEMENT**

Assistant Professor Armando Montero outlined that the proposal has taken two years to develop, vet and consult with other entities. He pointed out that the program receives support from the deans of the College of Engineering, Business School and Law School. Previously, the Architecture Dean had supported the College of Engineering's proposal for a program with a similar name. He anticipates that the creation of these two programs will lead to valuable collaboration between the two, school and college. He noted that these programs were created to increase students' success rates in securing employment after graduation.

*A friendly amendment was made and accepted to specify that this is two programs: 1) Master and 2) Executive Master. The degree name remains Master of Construction, as noted on page 17 of the proposal.*

This proposal comes forward with the majority approval of the GWC.

*A motion was made, seconded, and approved by majority with 1 against, and 1 abstention.*

**# RECOMMENDATION FOR FACULTY SENATE APPORTIONMENT FOR 2018 – 2019**

The recommendation is for a constant of 11, resulting in 49 Faculty Senate members, the number that nets the closest to the maximum of 50 members (as allowed according to the *Faculty Manual* Section B3.3). I explained that there was a number in the table that had been corrected since it was presented to the GWC. However, this number fell outside the acceptable range of Senate members, effectually rendering the correction a moot point.

There were no questions.

This proposal comes forward with the unanimous approval of the GWC.

*A motion was made, seconded, and approved unanimously.*

## **OTHER BUSINESS**

College of Engineering Senate member James Tien announced that a joint regional symposium of "Engineering and Medicine: A Critical Partnership in Technology," will be held at UM for the second time, on February 26, 2018. He distributed information sheets to interested members.

**EXECUTIVE SESSION [Non-senate members and non-voting senate members were excused from the meeting at this point. Executive Session minutes are on a separate page.]**

## **ADJOURNMENT**

The meeting adjourned at 5:20 p.m.

Respectfully submitted,  
Robyn Hardeman  
Secretary of the Faculty Senate

Elected Senate officers:  
Tomás Salerno, Chair;  
Linda Neider, First Vice Chair;  
JoNel Newman, Second Vice Chair

# Background materials included with hard-copy minutes.



# Consensus Agenda

## Item 1

# Proposal Submission Checklist

*Proposals are to be submitted to the Office of Assessment and Accreditation (OAA), if applicable, the Graduate Council (for graduate programs excluding Law and Medical), if applicable, and the Faculty Senate. Refer to the Procedures for Program Changes document for information on the approvals and notifications needed for program changes and the Proposal Submissions Specifications document for an explanation of the process and a list of the materials required.*

*(Please note that change approvals can take 2 semesters to complete.)*

*Include this checklist at the beginning of each proposal.  
(Complete the information below, save the form as a pdf, and insert it with the background materials that are specified, in the order listed, and send the package electronically as noted above.)*

## KEY CONTACT PERSONNEL INFORMATION

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First Name

Last Name

Proponent's Title

Department, if applicable

School/College

E-mail

Phone

Title of Proposal

(-continue to next page-)

## **MANDATORY MEMORANDA AND FORMAT**

*Please check that each item listed below is included in the proposal package of materials, in the ORDER as listed. The applicable title (i.e. Letter of Explanation, Memo from the Dean, etc. ) is to precede each section in the materials.*

*Only proposals conforming to this format will be accepted.*

### **1. This completed checklist.**

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### **2. Letter of explanation. (2-3 pages only, double spaced, 12 pt font)**

Yes      No

If no, explain why.

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### **3. A memo from the dean(s) signifying approval of the faculty of the relevant School(s) / Colleges(s).**

Yes      No

If no, explain why.

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### **4. A memo that all affected or relevant School / College Council(s) have approved.**

Yes      No

If no, explain why.

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**5. A memo from the department chair(s) signifying approval of the faculty of the relevant department(s).**

Yes          No

If no, explain why.

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**6. A memo from the Office of Accreditation and Assessment (OAA) if the proposal involves academic programs (degrees, certificates, majors, minors, concentrations, specializations, tracks, etc.) such as new programs, closing programs, or program changes (such as changes in requirements, program length, modality, name, location).**

*(To be submitted by OAA to the Graduate Council or the Faculty Senate, as appropriate.)*

Applicable          Not applicable.

If not, explain why.

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**7. A memo from the Graduate School Dean signifying approval of the Graduate Council (for graduate programs only).**

*(To be submitted to the Faculty Senate by the Graduate Council.)*

Applicable          Not applicable.

If not, explain why.

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**8. Academic Deans Policy Council (ADPC) approval, for interdisciplinary issues and as appropriate. Please consult with the Dean of the Graduate School or the Secretary of the Faculty Senate to check if this is needed.**

Yes          No

If no, explain why.

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**9. Additional required documents as listed on the "Proposal Submissions Specifications," i.e. market analysis, budget information, assessment of library collections, etc. as specified.**

List additional documents included.

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End form.

COVER PAGE

**DEGREE PROPOSAL:**

**Five-Year Bachelor of Science/Master of Science Degree in Chemistry**

Questions about the program should be directed to:

Dr. Orlando Acevedo, Associate Professor  
Department of Chemistry, College of Arts & Sciences  
#305-284-5662  
Orlando.acevedo@miami.edu

Dr. Maryann Tobin, Executive Director of Programs  
Dean's Office, College of Arts & Sciences  
#305-284-3737  
met@miami.edu

## Letter of Explanation

### **Executive Summary:**

The goal of Chemistry's dual BS/MS degree is to improve the academic foundation of undergraduates in the chemical sciences and allow them to become more competitive for employment and/or admission into Ph.D. graduate programs and health professional schools, such as medical and dental programs. Highly qualified job applicants in the chemical and pharmaceutical manufacturing fields often begin by earning an undergraduate degree and then completing a master's degree, which generally requires a minimum of 6 years of total training. This dual degree BS/MS program is designed to provide students with comparable hands-on training in research and analysis, but in a reduced timeframe of 5 years. Students will learn to operate state-of-the-art instrumentation, develop analytical skills, improve their written and oral presentation skills specific to the chemical sciences, and receive the professional training necessary to advance their careers.

The proposed program will be beneficial to both students and faculty. Students will receive considerable exposure to research environments as an undergraduate and for one intensive research year as a post-baccalaureate. The undergraduate research time allows training and establishment of research mastery; the post-baccalaureate year is especially important to facilitating research as it minimizes the distractions of course work. Faculty will benefit from motivated, trained researchers in their lab. The Departmental expectation is that students will become authors on peer-reviewed papers and present their research at a national conference.

Memo from the Dean

**Memorandum from Dean Leonidas Bachas, College of Arts and Sciences**

UNIVERSITY OF MIAMI  
**COLLEGE of  
ARTS & SCIENCES**




Office of the Dean

1252 Memorial Drive  
Ashe Building, Suite 227  
Coral Gables, Florida 33146

Phone: 305-284-4117  
Fax: 305-284-5637  
as.miami.edu

To: Tomas Salerno  
Chair, Faculty Senate

From: Leonidas Bachas  
Dean, College of Arts and Sciences 

Subject: New Dual Degree Program:  
Five-Year Bachelor of Science (BS) and Master of Science (MS) in Chemistry

Date: April 4, 2017

Dear Tom,

I am writing to express my full support of the proposal for a new Five-Year Dual Degree Bachelor of Science (BS) and Master of Science (MS) program in Chemistry. On April 3, 2017, the faculty of the College of Arts and Sciences unanimously voted in favor of this new Five-year BS/MS Dual Degree program, offered by the Department of Chemistry. I am now forwarding the proposal to the Senate for action.

For your convenience, attached you will find a copy of the proposal. If you have any questions, please feel free to contact me.

LGB/mtt



## Memo from the College

### Email from the College Curriculum Committee, College of Arts and Sciences

Tuesday, February 6, 2018 at 2:08:48 PM Eastern Standard Time

**Subject:** Fwd: Chemistry BS/MS  
**Date:** Thursday, March 9, 2017 at 2:48:20 PM Eastern Standard Time  
**From:** Mallery, Charles H.  
**To:** Glemaud, Rose-Ketlie  
**CC:** Tobin, Maryann T.  
**Attachments:** BS-MS\_program\_formatted\_v2\_03-03-17.docx, image001.jpg, image002.jpg, image003.jpg, image004.jpg, image005.jpg, image006.jpg, image007.jpg

Attached please find the final revised copy of the Chemistry Proposal for a Bs.MS degree that was approved by the Curriculum Committee at its meeting on March 03, 2017.

## Thanks Charles Mallery,

charles mallery, associate dean, college of arts & sciences  
Merrick bldg., room 304 - (305) - 284-3188 - [cmallery@miami.edu](mailto:cmallery@miami.edu)

Begin forwarded message:

**From:** "Tobin, Maryann T." <[met@miami.edu](mailto:met@miami.edu)>  
**Subject:** Chemistry BS/MS  
**Date:** March 9, 2017 at 2:42:50 PM EST  
**To:** "Mallery, Charles H." <[cmallery@miami.edu](mailto:cmallery@miami.edu)>  
**Cc:** "Glemaud, Rose-Ketlie" <[rglemaud@miami.edu](mailto:rglemaud@miami.edu)>

Hi, Charly.

Rose is taking agenda items for College Council. Can you please send her the Curriculum Committee's approval of the Chemistry BS/MS?

Thanks!  
Maryann



Memo from the Department

**Memorandum from the Department of Chemistry**

UNIVERSITY OF MIAMI  
**COLLEGE of  
ARTS & SCIENCES**



Department of Chemistry

P.O. Box 249118  
Coral Gables, Florida 33124-0431  
Cox Science Building  
1301 Memorial Drive, Room 315  
Coral Gables, Florida 33146-0431

Phone: 305-284-2174  
Fax: 305-284-4571

MEMORANDUM

**February 23, 2017**

**To:** Professor Leonidas Bachas, Dean of the College of Arts and Sciences

**From:** Roger Leblanc, Professor and Chair, Department of Chemistry

**Subject: Letter of Support to Create a Dual Degree, 5-Year Bachelors of  
Science/Master Degree Program**

I am very pleased to support the creation of a dual degree, 5 year Bachelors of Science/ Master Degree program. This program was initiated by the Department of Chemistry and was approved unanimously by the department faculty at a Faculty Meeting held on December 5, 2016. The program is designed to improve the academic foundation of undergraduates in the chemical sciences and allow them to become more competitive for employment and/or admission into Ph.D. graduate programs and health professional schools, such as medical and dental programs. We anticipate that this program will attract high quality students, and will provide an additional viable option of future employment for these students.

Sincerely Yours,

A handwritten signature in blue ink, appearing to read "Roger Leblanc".

Memo from PIRA/OAA

Memorandum from the Office of Assessment and Accreditation


UNIVERSITY  
OF MIAMI



MEMORANDUM

**DATE:** February 2, 2017

**TO:** Dr. Maryann Tobin, Executive Director, Programs  
College of Arts and Sciences

**FROM:** Dr. Patricia Murphy, Executive Director  
Office of Assessment and Accreditation 

**SUBJECT:** New Dual Degree Program: Bachelor of Science and Master of Science in Chemistry

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On 01/10/2017, the College of Arts and Sciences notified our office of its intent to implement a new dual Bachelor of Science (BS) and Master of Science (MS) in Chemistry degree program beginning in the fall of 2017.

The goal of the dual program is to improve the academic foundation of undergraduates in chemical sciences and allow them to become more competitive for employment and/or admission into PhD graduate programs and health professional schools, such as medical and dental programs. The BS/MS dual degree is designed to provide students with comparable hands-on training in research and analysis, but in a reduced timeframe of 5 years. The BS in Chemistry degree requires 120 credits including 40 credits in chemistry, and 30 additional credits of coursework for the MS in Chemistry. During both the senior and MS years, students will be required to enroll in the department seminar each term. Students in the BS/MS dual degree program are required to complete a thesis on research.

The dual program involves two existing degree programs offered on the Coral Gables Campus, and will not require additional resources or the hiring of new faculty. Based on the details on the proposal, this change is not substantive and will not require notification or approval from the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) in order to proceed with its implementation.

Please feel free to contact our office should you have any questions or require additional assistance (305) 284-9431.

cc: Faculty Senate  
Dr. Guillermo Prado, Dean, Graduate School  
Dr. Leonidas Bachas, Dean, College of Arts and Sciences  
Dr. Angel Kaifer, Associate Dean, College of Arts and Sciences  
Dr. Roger LeBlanc, Department Chair, College of Arts and Sciences  
Dr. Orlando Acevedo, Associate Professor, College of Arts and Sciences

Memo from the Graduate School


Memorandum from the Graduate School Dean

UNIVERSITY OF MIAMI  
GRADUATE SCHOOL



1252 Memorial Drive  
P.O. Box 248125  
Coral Gables, FL 33124-4629  
Phone: 305-284-4154  
Fax: 305-284-5441  
graduateschool@miami.edu

**MEMORANDUM**

DATE: November 27, 2017  
TO: Tomas Salerno  
Chair, Faculty Senate  
FROM: Guillermo (Willy) Prado   
Dean, The Graduate School  
SUBJECT: Proposal – BS/MS degree in Chemistry

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The College of Arts and Sciences submitted a proposal for a dual Bachelor of Science/Master of Science degree program in Chemistry. The proposal was discussed at the November 14, 2017, meeting of the Graduate Council, and was unanimously approved by those present.

cc: Leonidas Bachas, Dean, College of Arts and Sciences  
Angel Kaifer, Senior Associate Dean, College of Arts and Sciences  
Roger LeBlanc, Chair, Department of Chemistry  
Burjor Captain, Director of Graduate Studies, Department of Chemistry  
Office of Planning, Institutional Research and Assessment

## PROPOSAL

### **Department of Chemistry Proposal to Create a Dual Degree, Five-Year Bachelor of Science/ Master of Science Degree Program in Chemistry**

Prepared by: Dr. Orlando Acevedo, Associate Professor  
#305-284-5662  
Orlando.acevedo@miami.edu

Responsible administrative unit for the program:  
Department of Chemistry  
College of Arts and Sciences

Proposed date for implementation: Summer 2018

#### **1. RATIONALE**

##### a. Exact Degree Title.

The Department of Chemistry seeks to offer a five-year dual degree that combines a Bachelor of Science (BS) degree with a Master of Science (MS) degree. It will be titled the Five-year BS/MS Degree in Chemistry.

##### b. Purpose and goals of the dual degree.

The goal of the dual BS/MS degree in Chemistry is to improve the academic foundation of undergraduates in the chemical sciences and allow them to become more competitive for employment and/or admission into Ph.D. graduate programs and health professional schools, such as medical and dental programs. Highly qualified job applicants in the chemical and pharmaceutical manufacturing fields often begin by earning an undergraduate degree and then completing a master's degree, which generally requires a minimum of 6 years of total training. This dual degree BS/MS program is designed to provide students with comparable hands-on training in research and analysis, but in a reduced timeframe of 5 years. Students will learn to operate state-of-the-art instrumentation, develop analytical skills, improve their written and oral presentation skills specific to the chemical sciences, and receive the professional training necessary to advance their careers.

The proposed program will be beneficial to both students and faculty. Students will receive considerable exposure to research environments as an undergraduate, and for one intensive research year as a post-baccalaureate. The undergraduate research time allows training and establishment of research mastery; the post-baccalaureate year is especially important to facilitating research as it minimizes the distractions of course work. In addition, faculty will benefit from motivated, trained researchers in their lab. The Departmental expectation is that students will become authors on peer-reviewed papers and present their research at a national conference.

This program will be a revenue-generating Master's program. Undergraduates may be eligible for internal fellowships and scholarships, but the Master's year will require at least 9 credits of tuition payment per semester, as no tuition waivers will be granted. Tuition

## PROPOSAL

funds returned to the department will defray costs of the BS/MS program and contribute to support of our Ph.D. program.

### c. Motivation and Demand.

With the impending creation of the *Frost Institute of Chemistry and Molecular Science*, it is anticipated that the national prominence of the Institute will grow demand for student chemistry research experiences at the University of Miami. With the anticipated hiring of 6-7 faculty members in the *Frost Institute*, a significant expansion of the Department of Chemistry's graduate program is expected. New instrumentation and state-of-the-art facilities will be very attractive to undergraduates desiring advanced chemistry training.

For undergraduate students seeking careers in pharmaceuticals and bulk chemical manufacturing, the BS/MS degree offers the appropriate training sought by companies worldwide. Students can achieve the required academic credentials in 1-2 years less time due to the integrated and focused nature of the BS/MS degree. In addition, the MS degree allows students to become more competitive for successful admission in graduate, medical, and professional schools.

Chemistry faculty regularly train undergraduates in research, but projects are often limited in scope due to the restrictive time requirements of the BS degree. The MS year will allow for an expanded timeframe that students can use to learn more advanced techniques and further develop the preliminary data produced during their junior and senior years of the BS. At present, any student wishing to receive an MS degree in Chemistry would have to apply to the existing program that requires a minimum two year study plan involving extra courses and a teaching assistantship. In practice, all slots in the Chemistry graduate program are reserved for Ph.D. applicants as teaching assistantships and tuition remission positions are limited. No admission offers into the existing MS degree program has been issued for over 10 years. In addition, the BS/MS program allows completion of the MS degree in one year because the student had at minimum a prior year of research experience with the same research advisor during their senior year (and perhaps even their junior year). Any student coming in from an outside University would not have enough time to perform the amount research required to defend a Master's thesis in a year (even if we let them begin in the Summer, which is not available in the existing MS degree program).

## **2. CURRICULUM**

### a. List the major division or divisions of the discipline in which graduate degree work will be offered.

The degree will be in Chemistry. Students may do research with any of the graduate Chemistry faculty, in any field of chemistry, including cross-disciplinary studies. The research must be with a faculty member in Chemistry, and does not include sponsored research activities that are centered outside the department, e.g., in the medical school.

### b. Provide a detailed description of the proposed program.

The BS/MS program is a five-year program emphasizing research in the Senior year and in the Master's year. Before they enter the program, students will be prepared for their

## PROPOSAL

research experience through existing laboratory courses and by mentored research with a Chemistry graduate faculty member. Whereas students may begin mentored research as early as their freshmen year, it is expected that they should have at least one semester of research prior to the start of their senior year. Students will have access to capstone and interdisciplinary 500 level courses as seniors and to 600 level courses as Masters students.

### **3. REQUIREMENTS**

Students must be enrolled as an undergraduate in the University of Miami. Students are encouraged to have two semesters of research in their junior year and must be accepted into the BS/MS program by the end of their junior year. Research requirements must be carried out under the direction of the same faculty member throughout both their senior and MS years. All requirements for the BS in Chemistry degree must be completed by the end of their senior year.

#### a. Prerequisites.

Students must have been identified and accepted into a research lab by a Graduate Faculty member in Chemistry. The student must do research directly in the lab of a faculty member in Chemistry; students may not be sponsored to work in other departments.

#### b. Courses.

The BS degree requires a total of 120 credits with 40 of those credits in chemistry: the core courses; CHM 360, 364, 365, 316, 320, 441; BMB 401; plus three credits of electives from the following list: CHM 317, 401, or any 500-level course. The BS degree will be issued after completion of the required 120 undergraduate credits.

In the MS year, students must take 30 credits over the course of the Summer, Fall, and Spring semesters. At least 21 credits will be for research/thesis work. Additional courses may be taken at 600 or 700 levels, if their thesis committee judges that the courses justifiably support the student's progress and aspirations. In both their senior and MS years, students are required to enroll in the department seminar each semester.

#### **Required**

- CHM 810, Masters Thesis, 9 credits in the Summer semester and 6 credits in each of the Fall and Spring semesters
- CHM 779, 2 credits, Departmental Seminar
- CHM 780, 1 credit, Chemistry Seminar
- 600 level course, 3 credits, per semester

#### c. Examinations.

At the end of the MS year, students will present their written thesis and defend their research in a public presentation after which their committee will examine their mastery of their topic in a private session. Conferral of the MS degree is subject to the committee's approval of the exam and thesis.

#### d. Additional Coursework.

During the MS year, additional course work must be approved by the student's committee.

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### e. Thesis.

Students must write a thesis on research conducted during the BS/MS program.

f. Degree Track. The program will not be divided into tracks.

g. Proposed schedule of course offerings for the Five-year degree program. A proposal plan of study is listed below.

## 4. STUDENTS

### a. Estimate the number of students in the program and the pool from which they will come.

We anticipate that at the onset of the program 2-3 students will be enrolled. However, once the program is fully established and the *Frost Institute of Chemistry and Molecular Science* is operational, Chemistry will admit up to a dozen BS/MS students each year.

### b. Describe requirements for admission to and retention in each degree.

The main qualification for admission is research promise. The acceptability of candidates will be judged by our Graduate Admission Committee, based on two letters addressing research promise, one from a chemistry instructor and one from the sponsoring chemistry graduate faculty member who agrees to mentor the research. A minimum of 3.0 GPA will be required for admission. Students will generally be admitted at the beginning of their senior year. Each student will be assigned a three-member committee of graduate faculty, who will monitor status and progress.

## 5. ADMINISTRATION

### a. Estimate the administrative increments imposed by this program.

#### *i. Need for additional salary support*

- Part time support for departmental administrative activities

#### *ii. Need for additional office equipment and supplies.*

- \$1,000 for a new computer once every five years of the program

#### *iii. Need for additional travel, publication costs and other funds.*

- Research expenses will vary with research area but likely include reagents, chemicals, research supplies, data storage/computational resources, and instrument time. Students are expected to present results at a professional meeting and to publish their work.

b. Budget. The program is designed to be self-supporting through those tuition revenues returned to the department. Approximately \$1,500/yr per student for *research expenses* and up to \$1,000 *additional* for travel and publication costs will be given to mentoring faculty, contingent on their student entering the MS year. The research expenses in the first year of the program will be covered by the Chemistry Department and/or the research mentor and will be reimbursed once tuition revenue has been received. Hence, no budget



## PROPOSAL

will be required from the Dean's office in the first year. *Administrative costs* will be covered by the Chemistry Department in the first years.

### 6. COMPARISONS

#### a. Compare the proposed program at UM with five high quality established programs.

Dual BS/MS science degrees have large precedence nationwide and here at the University of Miami, as the Department of Biology offers a similar program for their undergraduate majors. The proposed BS/MS degree in Chemistry models the programs of the some of the highest ranking chemistry departments in the country. For example, the University of Utah (ranked #35 in chemistry, 2015 U.S. News and World Report) offers a 5-year BS/MS degree in chemistry (<http://chem.utah.edu/undergraduate/bs-ms.php>). Students are required to take 10 credit hours of research with a faculty member in Chemistry and must write a 10 page report detailing their project. Students present and defend their project at the end of their 5<sup>th</sup> year. Colorado State University (ranked #49 in chemistry, 2015 U.S. News and World Report) offers a 5-year BS/MS degree in chemistry (<http://www.chem.colostate.edu/undergraduates/bs-ms-degree/>). CSM students are accepted after their 3<sup>rd</sup> year of study with an important element being an independent research project under a chemistry faculty member. The Georgia Institute of Technology School of Chemical & Biomolecular Engineering (ranked #4 in chemical engineering, 2015 U.S. News and World Report) offers a 5-year BS/MS degree (<http://www.chbe.gatech.edu/programs/bs-ms>). Students are eligible after 30 semester credits at Georgia Tech (at the end of freshman year). Their program compresses the degree into potentially 4 years by accepting AP credits and double-counting requirements. Stony Brook University - SUNY (ranked #56 in chemistry, 2015 U.S. News and World Report) offers a 5-year BS/MS degree in chemistry (<http://www.stonybrook.edu/commcms/chemistry/education/undergradbsms.html>). Many of their requirements are similar to other programs detailed here and our own proposed program. They have a GPA requirement of 3.0 or better, students in their junior year choose a research advisor in Chemistry, and the fifth year is an intensive research program. Finally, Caltech (ranked #1 in chemistry, 2015 U.S. News and World Report) offers a BS/MS joint degree to exceptionally qualified students (<http://www.cce.caltech.edu/content/bsms-joint-degree>). Students must take 27 units of research as a junior and write and present a thesis. The thesis must be judged exceptional by a committee that includes their research advisor. As a senior, students take 27 units of research and submit a Master's Thesis and oral presentation. Many other national programs offer a combined BS/MS degree with requirements aligned with the proposed degree. Other well-regarded Chemistry Departments include, the University of Massachusetts Boston, Northeastern University, and the City College of New York. The common theme among the programs is an early and consistent focus on research. Admission is mostly dependent upon the sponsorship of a research active faculty member. Many programs require a minimum GPA (often 3.0 in the major, but as high as 3.5 at Caltech), none examined required a GRE score. Our standing graduate committee will oversee the integrated program, as it has overseen MS as well as Ph.D. programs in the past.

PROPOSAL

**Five-Year Bachelor of Science/Master of Science Degree in Chemistry**

**Sample Plan of Study:**

<b>Year 1</b>		
<b>Fall</b>		
CHM 111	Principles of Chemistry I	3
CHM 113	Chemistry Laboratory I	1
MTH 161	Calculus I	4
ENG 105	English Composition I	3
Arts and Humanities Cognate		3
	<b>Credit Hours</b>	<b>14</b>
<b>Spring</b>		
CHM 112	Principles of Chemistry II	3
CHM 114	Chemistry Laboratory II	1
MTH 162	Calculus II	4
ENG 106	English Composition II	3
Arts and Humanities Cognate		3
	<b>Credit Hours</b>	<b>14</b>
<b>Year 2</b>		
<b>Fall</b>		
CHM 201	Organic Chemistry I (Lecture)	3
CHM 205	Organic Chemistry Laboratory I	1
PHY 201	University Physics I, Life Sciences	4
PHY 106	College Physics Laboratory I	1
Language 101 Course		3
Arts and Humanities Cognate		3
	<b>Credit Hours</b>	<b>15</b>
<b>Spring</b>		
CHM 202	Organic Chemistry II (Lecture)	3
CHM 206	Organic Chemistry Laboratory II	1
PHY 202	University Physics II, Life Sciences	4
PHY 108	College Physics Laboratory II	1
Language 211		3
People and Society Cognate		3
	<b>Credit Hours</b>	<b>15</b>
<b>Year 3</b>		
<b>Fall</b>		
CHM 214	Quantitative Analytical Chemistry	3
CHM 360	Physical Chemistry I (Lecture)	3
CHM 364	Physical Chemistry Laboratory I	1
Language 212		3
People and Society Cognate		3
Elective		3
	<b>Credit Hours</b>	<b>16</b>

PROPOSAL

<b>Spring</b>		
CHM 316	Instrumental Analytical Course	3
CHM 320	Instrumental Methods in Chemistry	2
CHM 365	Physical Chemistry II (Lecture)	3
People and Society Cognate		3
Elective		3
Elective		3
	<b>Credit Hours</b>	<b>17</b>
<hr/>		
<b>Year 4</b>		
<b>Fall</b>		
BMB 401	Biochemistry for the Biomedical Sci.	3
Chemistry Elective		3
CHM 488	Undergraduate Research	3
Elective		3
Elective		3
	<b>Credit Hours</b>	<b>15</b>
<hr/>		
<b>Spring</b>		
CHM 441	Inorganic Chemistry (Lecture)	3
Chemistry Elective		3
CHM 488	Undergraduate Research	2
Elective		3
Elective		3
	<b>Credit Hours</b>	<b>14</b>
<b>Total B.S. in Chemistry Credit</b>		<b>120</b>
<hr/>		
<b>Year 5</b>		
<b>Summer - Session A</b>		
CHM 810	Masters Thesis	5
<b>Summer - Session B</b>		
CHM 810	Masters Thesis	4
	<b>Credit Hours</b>	<b>9</b>
<hr/>		
<b>Fall</b>		
CHM 6XX	Graduate Chemistry Course	3
CHM 810	Masters Thesis	6
CHM 780	Departmental Seminar	1
	<b>Credit Hours</b>	<b>10</b>
<hr/>		
<b>Spring</b>		
CHM 6XX	Graduate Chemistry Course	3
CHM 810	Masters Thesis	6
CHM 779	Chemistry Seminar	1
CHM 780	Departmental Seminar	1
	<b>Credit Hours</b>	<b>11</b>
<b>Total M.S. in Chemistry Credit</b>		<b>30</b>

Item B2

## **Explanation for the revision to and brief history of the current UM Mission Statement**

As explained by Provost Duerk prior to the General Welfare Committee (GWC) meeting :

There was a question about faculty input to the Mission Statement. The draft mission statement represented faculty input from the creation of the current mission statement written and approved by the faculty, the Common Purpose written and approved by the faculty, and the Roadmap process including the President’s listening tour in which faculty provided input. For example, faculty could recite the university Common Purpose but not the Mission, suggesting that at our core it resonates stronger with the campus community. Hence, the current draft is merely an integration of these three things (current Mission Statement, current Common Purpose, and our Values). What it represents is alignment and integration of these three processes. That’s why every attempt was made to retain as much of the language from all of them as possible. Then, a few tweaks were made to bring it into alignment with SACS-COC requirements. Our previous Mission Statement could be argued to be compliant with SACS-COC expectations. This one clearly is.  
[ . . . ]

Brief History:

The GWC formed an ad hoc committee to revise the version submitted at the 2/14/18 meeting. The results of those revisions are included in the materials for the 2/28/18 Faculty Senate meeting.

*The GWC electronically approved with friendly amendments by a majority with 1 abstention.*

Submitted by  
Robyn Hardeman  
Secretary of the Faculty Senate

## **Current University of Miami Mission Statement**

**The University of Miami’s mission is to educate and nurture students, to create knowledge, and to provide service to our community and beyond. Committed to excellence and proud of the diversity of our University family, we strive to develop future leaders of our nation and the world.**

### Core Values

We are absolutely committed to freedom of inquiry—the freedom to think, to question, to criticize, and to dissent. We will pursue the value of excellence in our research and educational missions with the single-mindedness that only great commitments deserve. We will provide our students with the foundations for ethical citizenship and service to others, a respect for differences among people, and a commitment to high standards of thought and communication. We also will prepare them for rewarding lifelong careers and will imbue in them a continued and permanent desire for the study of knowledge and the search for truth.

## **Common Purpose**

**At the U, we transform lives through teaching, research, and service.**

### Values

- Diversity: Valuing and including people from all cultures and backgrounds in the pursuit of our common goals.
- Integrity: Demonstrating honesty and fairness in our words and actions.
- Responsibility: Exhibiting pride and accountability in the performance of duties and ensuring the long-term success of our University.
- Excellence: Striving to accomplish our goals with quality, rigor, passion, and distinction.
- Compassion: Behaving in a caring, humane, and empathic way.
- Creativity: Embracing innovation, flexibility, and originality in the pursuit of our vision and mission.
- Teamwork: Engaging and working well together to achieve optimal results.

## ***DRAFT REVISED* University of Miami Mission Statement**

***The mission of the University of Miami is to transform lives through education, research, innovation, and service.***

We remain absolutely committed to the principles underlying freedom of inquiry —the freedom to think, to question, to criticize, and to dissent. We will pursue the value of excellence in our research and educational missions with the single-mindedness that only great commitments deserve. We will provide our students with the foundations for ethical citizenship and service to others, to help articulate common ground and a respect for differences among people, and a commitment to high standards of thought and communication. We will prepare them for rewarding lifelong careers and will imbue in them a continued and permanent desire for the study of knowledge and the search for truth. We will provide service to our community and beyond, including the delivery of high-quality, compassionate care through an academic health system. Moreover, we will continually strive to transform the world in a positive way through innovative education, impactful research and scholarship, and the translation of knowledge into solutions.

Founded in 1925 by a group of citizens who felt that an institution of higher learning was needed for the development of their young and growing community in Miami, the University has matured into a major research university and academic health system. Located within one of the most dynamic and multicultural cities in the world, the University is a distinctive community with a plurality of races, ethnicities, customs, genders, and faiths. Its geographic location uniquely positions the University to be equally local and global in outlook and outreach.

The University of Miami aspires to be a global university with an intentionally hemispheric strategy, pursuing inclusive engagement as a bridge across the Americas and to the rest of the world; the excellent university, striving to achieve the highest standards of performance in every domain of its work; the relevant university, connecting scholarship to real-world solutions; and the exemplary university, offering a model to society through the embodiment of our core values, D-I-R-E-C-C-T:

**Diversity:** Valuing freedom of expression, including people from all cultures and backgrounds in the pursuit of our common goals.

**Integrity:** Demonstrating honesty and fairness in our words and actions.

**Responsibility:** Exhibiting pride and accountability in the performance of duties and ensuring the long-term success of our University.

**Excellence:** Striving to accomplish our goals with quality, rigor, passion, and distinction.

**Compassion:** Behaving in a caring, humane, and empathic way.

**Creativity:** Embracing innovation, flexibility, and originality in the pursuit of our vision and mission.

**Teamwork:** Engaging and working well together to achieve optimal results.

Item B3



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# Parking Policy Change Night & Weekend Enforcement

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Effective August 1, 2018

# 50 Years of Parking Enforcement

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## Current State:

- Monday – Friday: 8:00 AM to 4:00 PM
- 11% Increase in weekend classes over the last three years
- Campus events have expanded to both daytime and after-hours
- We are no longer a ‘9:00 AM to 5:00 PM’ campus

## Challenges:

- Safety concern with ‘unknown’ campus parkers
- Lack of equity
- Inconsistent alignment with best practice at peer institutions
- Foregoing Potential Revenue

# Night & Weekend Enforcement Policy

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## Extended Enforcement:

- Effective 8/1/2018, enforcement extended to 7days/week; 8:00 AM to 11:00 PM
- Current full price permit holders will not be affected; permit is good 24-hours/7days/week
- Impacts Faculty, staff and students who teach, work or attend only night/weekend classes, and night/weekend visitors
- New Night and Weekend permit:
  - Valid between 4:00 PM to 8:00 AM weekdays and weekends
  - Cost \$260
  - Transition period of one year – free to faculty, staff and students for 2018-19 academic year

## Benefits:

- Safety enhanced by:
  - Requiring all vehicles to be registered with the university
  - Parking patrol officers serves as extra eyes and ears for UM Police
- Equity – every driver contributes to the cost of parking operations
- Consistent w/ peer institutions

# Benchmark – AAU Institutions

- The following 28 AA Institutions have Night and Weekend enforcement and the N&W permit price ranges from 46% - 51% of the daytime permit price which ranges from \$692 - \$820
- We landed at 50% of our daytime price of \$521

Boston University	Carnegie	Case Western	Emory
Georgia Tech	Harvard University	MIT	Northwestern University
Penn State	Rutgers University	Texas A&M	Tulane
UC Berkley	UC Davis	UC Irvine	UC San Diego
University of Arizona	UCLA	University of Colorado	University of Illinois
University of Iowa	University of North Carolina	University of Pennsylvania	University of Pittsburgh
University of South Carolina	University of Texas at Austin	University of Wisconsin	Washington University in St. Louis

## Standing University Events:

- Homecoming
- Family Weekend
- Commencement
- Student Move-Out
- Student Move-in
- Associated orientation activities
- Any other university event deemed necessary

# Summary of Communication/Outreach & Endorsement

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- **June 2017 – October 2017:** Support and endorsement from Students Affairs, Executive Board of Student Government, Athletics, Watsco Center, Newman Alumni Center, Risk Management/Business Services, UM Police, Campus Planning.
- **October 2017:** Support and Endorsement of the Provost and COO – Provost approved outreach to Academic Deans Policy Council (ADPC) and Faculty Senate.
- **November 1, 2017:** Unanimous Endorsement by the ADPC.
- **November 15, 2017:** General Welfare Committee (GWC) of Faculty Senate approved for recommendation to go to the full Senate with specific items to be addressed.
- **November 29, 2017:** GWC items addressed and presented to the full Senate – Senate recommended individual meetings with academic units to ensure that impacts to are addressed and to report back at the next full Senate meeting scheduled at the Coral Gables campus on February 28, 2018.
- **December 15, 2017 – February 21, 2018:** Meetings w/ Academic Deans and specific academic units that host events were held.

# Endorsements

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- Student Affairs
- Student Government
- Human Resources
- Business Services/Risk Management
- UM Police
- Major Event Venues/Organizers:
  - Athletics
  - Watsco
  - Newman Alumni
  - Gusman
- Graduate Students Association
- ADPC
- School of Nursing (vote by faculty and staff)
- School of Music (endorsed by the Dean)
- School of Communication (endorsed by the Dean)
- School of Law (endorsed by the Dean)
- College of Engineering (endorsed by the Dean)
- School of Education and Human Development (endorsed by the Interim Dean)
- School of Architecture (vote by faculty and staff)

# Summary of Concerns and Outcome

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## ADJUNCT FACULTY

1. **Concern:** Pay Scale 1 Adjunct Faculty: Daytime adjuncts in this pay scale pay 50% of the daytime permit cost. Will nighttime adjuncts pay 50% of the new N&W permit cost?

**Outcome:** Yes. They will have a choice to purchase a N&W permit at \$130 (50% off N&W permit) or depending how often they come to campus consider using PayByPhone.

2. **Concern:** Volunteer Adjunct Faculty: Adjuncts donate their time or receive small honorarium for their service.

**Outcome:** Academic Units to provide 'exempt' name list to P&T to facilitate complimentary N&W permit.

## INTERCAMPUS STUDENTS

1. **Concern:** Medical/RSMAS: Students from Medical/RSMAS come to Gables campus at night and weekends. Will they be paying UM twice if they are already paying for parking at MSOM or RSMAS?

**Outcome:** Intercampus daytime parking permit already exists at a cost of \$120. We would charge \$60 for N&W intercampus permit. Graduate Students Association requested that students at MSOM who already pay over \$800/yr. for parking to not pay the extra \$60, and P&T agrees – no additional charge for MSOM students who already pay UM \$800+ for parking.



# Summary of Concerns and Outcome (continued)

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## ACADEMIC PROGRAMS

1. **Concern:** Academic programs that host free N&W events: Parking charge will dilute attendance.

**Outcome:** Provide each college/school with an annual PayByPhone credit based on the size of each school and the frequency of their free events. P&T will work with academic units and each will receive a coupon code to distribute to their guests with the invitations for their events.

2. **Concern:** Academic programs from Jan. 2018 to Dec. 2019: Concerned with parking cost for the last five months of the program which goes beyond the free permit transition period.

**Outcome:** This is no different than the 800+ students graduating in Dec. 2019 who will have the option to purchase a Fall only N&W permit offered at \$130 (50% of annual N&W permit) or depending how often they come to campus consider PayByPhone.

3. **Concern:** Schools absorbing cost of N&W permit cost: Create a discounted permit for schools who want to absorb the cost of the N&W permit on behalf of their students.

**Outcome:** Schools could either build the cost into their tuition or inform students of their options: purchase a N&W permit; based on frequency at campus consider PayByPhone.

4. **Concern:** Daytime students without a parking permit that come to campus at night to work on projects, studio, etc.

**Outcome:** They fall in the same category as all other students and will have a one year grace period; then, have the option of purchasing a N&W permit or use PayByPhone.

# Summary of Concerns and Outcome (continued)

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1. **Concern:** Donors: Negative perception of charging university donors for parking; consider complimentary parking based on donor level.

**Outcome:** Advancement has been engaged to provide guidance on donor level and P&T will implement based on guidance from Advancement (i.e. all annual donors above X level).

**Note:** Advancement believes this can be a positive incentive when engaging donors.

2. **Concern:** Certain demographics of event attendees are not comfortable using technology: Unable to use or fear technology, such as PayByPhone, on-foot pay stations, etc.

**Outcome:** P&T will facilitate assistance during roll-out by having staff onsite, creating 'how to' cards and developing a communication plan.

# 2018 - Timeline/Next Steps

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## February 28:

- ✓ Present final plan to Faculty Senate

## March – July:

- ✓ Campus and community-wide communications/outreach

## August 1:

- ✓ Launch

Item B4

## Proposal to Amend the *Faculty Manual* Section A13.5 in Section A13, Appointment and Retention of Administrative Officers

Currently, the language in the *Faculty Manual* mandates that deans are to be evaluated every four years. However, this does not coincide with their five-year reappointment schedule. Therefore, in order for the evaluation to align directly to the reappointment cycle, the administration has requested that the *Faculty Manual* be amended to reflect the current reappointment schedule of five years.

Please note that this proposed amendment is in section A of the *Faculty Manual*, therefore in addition to approval by the Faculty Senate, and the President, the action must be ratified by a majority of the members of the voting faculty and subsequently approved by the Board of Trustees.

### Current language in the *Faculty Manual*, under Section A13, Appointment and Retention of Administrative Officers

A13.5<sup>1</sup> At four-year intervals, the voting members of each school or college other than the dean,<sup>2</sup> Provost, and President, shall be afforded an opportunity to express their opinions as to whether the interests of their school or college, profession and the University would be best served by replacement or retention of its dean.

Proposed revision in ~~Strikeout~~/ underline format:

A13.5<sup>3</sup> In the fourth year after initial appointment and then in the fourth year following reappointment thereafter, ~~At four year intervals,~~ the voting members of each school or college other than the dean,<sup>4</sup> Provost, and President, shall be afforded an opportunity to express their opinions as to whether the interests of their school or college, profession and the University would be best served by replacement or retention of its dean.

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<sup>1</sup> [#2011-20\(A\)](#) – approved by the faculty and the Board of Trustees, effective as of 11/27/12

<sup>2</sup> [#2003-08\(B\)](#)

<sup>3</sup> [#2011-20\(A\)](#) – approved by the faculty and the Board of Trustees, effective as of 11/27/12

<sup>4</sup> [#2003-08\(B\)](#)