

Faculty Senate Agenda
Meeting begins at 3:30 p.m., August 30, 2017
Faculty Club, Whitten University Center

**At 3:00 p.m. – There will be a brief orientation of newly elected Senate members,
Conference Room of the Faculty Club, prior to the Senate meeting.**

Click [HERE](#) for a complete package of materials

<http://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/1-August-17/complete-pkg.pdf>

(Please note: the package does not include newly appointed introduction articles or committee lists. These are linked separately)

(If you have trouble opening the link within the agenda item, paste the address below each item into your browser to access.)

A.	<u>Introductory Matters</u>	Approx. Time
A1.	Faculty Senate Chair Tomás Salerno Remarks	3:30
A2.	Board of Trustees Chair Richard Fain Remarks	3:40
A3.	President Julio Frenk Remarks	3:45
A4.	Introduction of Newly Appointed COO Jackie Travisano http://president.miami.edu/emails/2017/presidents-letter-03-23-17.html	3:55
A5.	Introduction of Newly Appointed Provost Jeffrey L. Duerk http://president.miami.edu/emails/2017/presidents-letter-06-01-17.html	4:00
A6.	Introduction of Newly Appointed Business Administration Dean John Quelch http://president.miami.edu/emails/2017/presidents-letter-06-02-17.html	4:05
A7.	Introduction of Newly Appointed Miller School of Medicine Dean Edward Abraham http://president.miami.edu/emails/2017/presidents-letter-04-12-17.html	4:10
A8.	Introduction of Newly Appointed Nursing and Health Studies Dean Cindy Munro http://news.miami.edu/stories/2017/07/munro-appointed-um-school-of-nursing-dean.html	4:15
A9.	Introduction by Sr. VP and CEO of UHealth Steven Altschuler of Newly Appointed Chief Compliance Officer of Health Affairs A. Barry Grosse http://med.miami.edu/news/uhealth-names-chief-compliance-officer/	4:20
A10.	Student Government representatives remarks	4:25
A11.	Approval of proposed Faculty Senate Meeting minutes of April 19, April 26 and May 10, 2017 http://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/1-August-17/minutes-April1.pdf	4:30
A12.	Approval of today's agenda	
A13.	Other announcements	4:35
B.	<u>General Matters</u>	4:40
B1.	<u>Unanimous Consent Agenda</u> [unless there is an objection, these materials will be submitted and approved on documents only] <ol style="list-style-type: none">1) Disestablish the University of Miami Global Academy (Online High School) – Rebecca Fox (Dean, DCIE) (The Academy closed in June 2017. There are no documents for this item.)2) Arts and Sciences Proposal for the Creation of an Independent Minor – Leonidas Bachas (Dean), Maria Stampino (Sr. Assoc. Dean) http://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/1-August-17/A-S--Independent-Minor.pdf	

- B2. Update on Endowed Professorships – David Birnbach (Vice Provost, Faculty Affairs) 4:45
- B3. [Proposal to Merge the Department of Geological Sciences Programs from the College of Arts and Sciences to the Department of Marine Geosciences in the Rosenstiel School of Marine and Atmospheric Science](#) – Leonidas Bachas (Dean, Arts and Sciences), Roni Avissar (Dean, RSMAS) 4:55
<http://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/1-August-17/A-S--RSMAS--Merger-GeologicalSciences-to-MarineGeosciences-at-RSMAS.pdf>
 [Please note: the A&S department has one TT faculty member, therefore the decision was made by the College faculty.]
- B4. Open Enrollment Update – Cristina Elgarresta (Associate VP, Total Rewards), Stephanie Piloto (Manager, HR) 5:05
- B5. [Proposal to add a student representative to the search committees for deans, Section A13.3 in the Faculty Manual](#) – Linda Neider (First Vice Chair, Faculty Senate) 5:15
<http://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/1-August-17/FM-add-stud-rep-search-comm-deans.pdf>
- B6. [Update on the New Parking Policy and Virtual Permits](#) – Brian Gitlin (Associate VP, Real Estate), Richard Sobaram (Director, Parking) 5:20
<http://fs.miami.edu/assets/pdf/facultysenate/Documents/17-18-senate/1-August-17/Park-Transport.pdf>
- B7. **Only Regular members or Alternate members who are replacing a Regular member may participate in this vote.** 5:30
- Election of proposed members for the:
- [Committee on Professional Conduct](#)
<http://fs.miami.edu/assets/pdf/facultysenate/Documents/Committees/cpc.pdf>
 - [Hearing Panel](#)
<http://fs.miami.edu/assets/pdf/facultysenate/Documents/Committees/hplist.pdf>
 - General Welfare Committee regular and alternate representative from the Frost School of Music
 - General Welfare Committee alternate representative from the School of Communication
- B8. For information only: Faculty Senate Standing Committee membership lists can be viewed at: <http://fs.miami.edu/committee-info/standing-committees/index.html>
- [Academic Standards](#)
 - [Administrative Services](#)
 - [Athletics](#)
 - [Budget and Compensation](#)
 - [Distinguished Faculty Scholar Award](#)
 - [Equity and Inclusion](#)
 - [Facilities and Planning](#)
 - [Library and Information Resources Committee](#)
 - [Outstanding Teaching Award Committee](#)
 - [Rank, Salary and Conditions of Employment](#)
 - [Student Affairs](#)
 - [Tenure Review Board](#) (Terms run from January to December)

- [University Curriculum](#)

(Committee lists can be viewed separately at the links shown, and are not included in the complete package.)

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|-----------|------------------------------|------|
| C. | <u>Other Business</u> | 5:40 |
| D. | <u>Adjournment</u> | 5:45 |

Item A11



The John Knoblock
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April 19, April 26 and May 10, 2017 Proposed Faculty Senate Minutes

April 19, 2017

The meeting, held in the Faculty Club of the Whitten University Center, Gables Campus, opened at 3:35 p.m.

CHAIR'S REMARKS

The Chair welcomed the attendees. He explained that the President was not able to make it today, so the Provost will make opening remarks. He reminded members that this is the last Senate meeting with this Provost since he is assuming the position of President at George Washington University. The Chair thanked the attendees for joining the Senate in saying farewell and thank you to the Provost at last week's dinner.

There was a round of applause in honor of the Provost.

Today is the last business meeting of the academic year and he requested that members be cognizant of the very full agenda.

The Chair thanked the Faculty Senate Standing committee members for all of their work this year, noting that the work of the Senate begins at the committee level. He asked members to please volunteer to serve on one of our committees and to encourage their colleagues to sign up, as well.

He promised that next year will usher in many changes at the university including a new Provost, COO, and three new deans. He explained that the Dean of Medicine was announced and asked that members join him in showing their support for Dr. Edward Abraham, who is currently at Wake Forest.

There were no objections to the following NOTICE ONLY items:

1. At the March meeting there were no objections to TRACKS for both major and minor.
 - However, minors cannot have tracks, so this is NOTICE of two minors. Additionally, the name of the major and minor was incorrectly listed as POLICY Economy but is POLITICAL Economy.
 - Proposal for Creation of Tracks in Economics Major and two Minors, School of Business Administration
 - Political Economy (P&S)
 - Quantitative Economics (STEM)

2. GWC had no objections to granting a 1-year extension of the Provisional Status for the UM Comprehensive Cancer Center Pancreatic Cancer Research Institute (SPCRI) at the Miller School of Medicine. The final proposal is due to the Senate by the April 2018 meeting.

PROVOST'S REMARKS

The Provost thanked the members for the dinner in his honor last week, noting that he was very appreciative to the Senate leadership, as well. He pointed out that this was the last Senate meeting that he will be attending after 12 years, and commented that he is leaving with a good working relationship with the Faculty Senate. He has begun to transition to his new position effective August 1, and expects to be here until the end of June.

The Provost noted that he discovers new talent in the faculty every day at UM, and that it has been great to be here. He encouraged members to stay in touch.

There was a round of applause in honor of the Provost.

The Provost entertained a question from the floor.

STUDENT GOVERNMENT REPRESENTATIVES' REMARKS

Next year's student representatives introduced themselves.

APPROVAL OF MINUTES OF MARCH 22, 2017

A motion was made, seconded, and the minutes were approved unanimously.

APPROVAL OF TODAY'S AGENDA

A motion was made, seconded, and the agenda was approved unanimously.

OTHER ANNOUNCEMENTS

Exiting Senate members were invited to make remarks. The Second Vice Chair and the Law Senate member thanked long-serving GWC and Senate member Bernard Oxman for his many years of distinguished service. Nursing and Health Studies Senate member Rosina Cianelli thanked the group in her farewell comments. The Senate Chair pointed out the exemplary faculty members who serve on the Senate.

General Matters

UNANIMOUS CONSENT AGENDA

The following two motions came forward with the recommendation of the General Welfare Committee.

- Proposed Credit Increase for Legal Studies (LST) major, School of Business Administration
- College of Arts and Sciences, Proposal for a New Master of Science Track in Applied Behavior Analysis in Psychology.

There were no objections to the approval of these items.

- College of Engineering Proposal to establish a Concentration in Construction Management (Department Chair Antonio Nanni explained that the Graduate School had requested that this be called a program, not a Concentration, and there were no objections from the proponents. There are no other implications. The materials will be revised to reflect Program in place of Concentration.)

There were no objections to the approval of this item as amended.

APPROVAL OF THE CREATION OF THE OSHER CENTER FOR INTEGRATIVE MEDICINE AT THE UNIVERSITY OF MIAMI MILLER SCHOOL OF MEDICINE

Professor and Chair of the Department of Family Medicine and Community Health at the Miller School of Medicine E. Robert Schwartz gave a brief outline of the proposal noting that the funding is secured from the Osher Foundation. Due to the urgency for formal approval, he is requesting that this proposal be approved pending the approval of the Medical School Council.

A motion was made, seconded, and unanimously approved pending notice of approval from the Medical School Council.

[Note: The Medical School Council approved the proposal at the Tuesday, April 25, 2017 meeting.]

ABESS CENTER, PROPOSAL FOR A MASTERS OF ARTS AND MASTERS OF PROFESSIONAL SCIENCE IN ENVIRONMENT, CULTURE, AND MEDIA

Abess Center Director of Environmental Media Meryl Shriver-Rice and Graduate School Dean Guillermo Prado explained that the two masters programs will be within the purview of the Graduate School Dean. Dr. Shriver-Rice will teach the bulk of the classes. The Provost pointed out that there are dimensions as to why these degrees are unusual: it is very interdisciplinary and therefore housed within the Graduate School, the faculty in the Abess Center are affiliated, and because of the interdisciplinary nature, even though the program is very small, the graduate tuition is divided up.

The Provost suggested that this be approved and serve as an experiment with the Dean of the Graduate School tracking and reporting on the progress. Then, if needed, at a later time, it can be determined how best to divide the tuition.

The proponents entertained a question from the floor.

This proposal comes forward with the unanimous approval of the General Welfare Committee.

A motion was made, seconded, and unanimously approved.

REQUEST TO INCREASE THE NUMBER OF EDUCATOR FACULTY LINES IN THE SCHOOL OF EDUCATION AND HUMAN DEVELOPMENT

Education and Human Development Dean Isaac Prilleltensky explained that they were requesting these additional lines in order to keep pace with student demand. There is a need in their school to hire professionals to teach.

This proposal comes forward with the majority approval of the General Welfare Committee.

A motion was made, seconded, and approved by majority with two abstentions.

A discussion of how to manage requests to increase the number of EDUCATOR FACULTY for the future followed. The Provost pointed out that careful consideration must be given to how to grow the tenure lines, as not all schools have the same needs as professional schools. The Provost stated that he has shown that the tenure lines are very stable, and tenure allocation needs to be consistent with the permanent resource base of the university.

There were no objections to tabling the discussion until the next GWC is in place in the fall.

UPDATE ON PARENTAL LEAVE POLICY

Vice President of Human Resources Nerissa Morris outlined the plans for the staff parental leave policy noting that currently there are no paid benefits. HR has been working with the Women and Minorities Committee and did some benchmarking to review benefits. They found that the benefits vary in the market, although they are more prevalent in the corporate sector. The proposal will go to the President's cabinet next week, where they will make a recommendation to add the staff parental leave benefit, although very modest. Currently faculty receive 12 weeks; the proposal for staff is for two weeks.

The Vice President entertained questions from the floor.

PROPOSAL TO MODIFY THE CURRENT GRADUATE SCHOOL POLICIES REGARDING ONLINE TRANSFER OF CREDIT POLICY

Graduate School Dean Guillermo Prado outlined the proposal and pointed out the changes proposed to the policy that would allow the transfer of credit earned from online courses and would remove the requirement that a student must be enrolled at UM during the time of the transfer.

The proponents entertained a question from the floor.

This proposal comes forward with the unanimous approval of the General Welfare Committee.

A motion was made, seconded, and unanimously approved.

REPORT FROM REAL ESTATE AND PLANNING RE FUTURE PLANS FOR PARKING ON CAMPUS

Associate Vice President for Campus Planning Janet Gavarrete gave an overview of the projected plans for parking on campus. She noted that next academic year there are no plans to change parking for faculty, but that changes will be coming the following years. She noted the large amount of construction that is to take place on campus and the focus of pushing the parking to the periphery of campus. Each year the demands for parking increases, and the following three years will see some new challenges. She pointed out ways that they have tried to make adjustments to mitigate the natural growth, including restricting parking for freshmen, adding more residential students, and color-coding the parking lots and permits.

It was proposed that a follow-up update be presented to the Faculty Senate in the fall.

STUDENT AFFAIRS COMMITTEE GRADUATE ACADEMIC APPEAL PROPOSAL FOR THE *FACULTY MANUAL*

Student Affairs Committee Chair Brian McCabe explained that the committee was asked to review whether or not graduate student grade appeals, to exclude the Law School and Miller School of Medicine, should be reviewed by the committee. The committee agreed that they should and drafted language to amend the committee's charge in the *Faculty Manual*. Additionally, they drafted the cogent process for Graduate Students, using the Undergraduate student process as a guide.

PROPOSED GRADUATE STUDENT APPEAL PROCESS DOCUMENT

[See above.]

These proposals come forward with the unanimous approval of the General Welfare Committee.

A motion was made, seconded, and both proposals were unanimously approved.

INTRODUCTION AND INFORMATION ABOUT REGISTERING CAMPUS PROGRAMS INVOLVING MINORS

Director of Compliance and Title IX Coordinator Bonnie Muschett explained that all activities that involve persons under the age of 18 (minors) who are not enrolled or accepted for enrollment in credit-granting courses at the University, or who are not an employee of the University, must be registered with the University through her office.

She also informed the members that April is sexual assault awareness month, and in order to raise awareness, Wednesday, April 26 has been designated "denim day," and the university community is encouraged to wear denim that day to show support for survivors.

The Director entertained questions from the floor.

ADMINISTRATIVE SERVICES COMMITTEE ANNUAL REPORT AND RECOMMENDATIONS

Committee member Deborah Mash outlined the committee's recommendations regarding issues brought before them that included establishing a policy for faculty to retain rights for use of their computers and software after retirement, and mobility issues encountered by faculty on campus.

It was recommended that the mobility issue be referred next year to the soon-to-be-re-named Committee on Equity and Inclusion for their consideration.

This report and recommendations come forward with the unanimous approval of the General Welfare Committee.

A motion was made, seconded, and unanimously approved to accept the report and recommendations.

COMMITTEE ON WOMEN AND MINORITIES ANNUAL REPORT AND RECOMMENDATIONS INCLUDING SALARY REPORT

Committee member Merike Blofield outlined the committee's recommendations and pointed out that the committee had worked with HR on the staff parental leave policy, and had requested 12 weeks paid leave. Additionally, the committee recommended an ombudsperson be appointed for faculty and staff on all campuses, a separate request to change the name of the committee, and made recommendations for a more in-depth salary analysis.

This report and recommendations come forward with the unanimous approval of the General Welfare Committee.

A motion was made, seconded, and unanimously approved to accept the report and recommendations.

PROPOSAL TO AMEND THE NAME OF THE COMMITTEE ON WOMEN AND MINORITIES IN THE FACULTY MANUAL

Committee member Merike Blofield explained that the committee members felt that the committee name needed to be changed as it no longer reflects the current dynamics of the committee, and should be consistent with the student organization's name. The proposed name of Committee on Equity and Inclusion, and its amended charge is more consistent with the committee's activities.

A Senate member suggested that the committee may want to consider meeting with the University's standing committee by the same name for cross discussion.

This report and recommendations come forward with the unanimous approval of the General Welfare Committee.

A motion was made, seconded, and unanimously approved.

PROPOSAL FOR THE GWC SUBCOMMITTEE FOR A RESOLUTION TO ESTABLISH AN OMBUDSPERSON FOR STAFF, ADMINISTRATIVE, AND PROFESSIONAL EMPLOYEES

First Vice Chair and ad hoc committee member Linda Neider thanked exiting Senate member Brian Barrett, School of Business Administration, for his many years of dedicated service on the GWC and Senate.

She noted that the committee had benchmarked data and found that other institutions have offices of ombudspersons that are impartial, neutral persons who can address procedure issues as a confidential source and mediate conflict resolution outside of HR. The committee is requesting at least one ombudsperson who would follow the same ethical standards as the other ombudspersons and be housed within a central office.

This proposal comes forward with the unanimous approval of the General Welfare Committee.

A motion was made, seconded, and unanimously approved.

PROPOSAL TO AMEND THE *FACULTY MANUAL* TO LIMIT HOW OFTEN A FACULTY MEMBER CAN REQUEST TENURE REVIEW / PROMOTION

First Vice Chair Linda Neider explained that the administration raised the matter that there have been issues with faculty repeatedly requesting promotion or tenure annually, without a substantial change in their record. Benchmarking with other institutions shows that typically there is a 2 – 5 year limit and an insistence on new contributions before faculty can request another review.

A friendly amendment was accepted to change “their respective” to “the relevant.”

This proposal comes forward with the unanimous approval of the General Welfare Committee.

A motion was made, seconded, and unanimously approved as amended.

ENTERPRISE RESOURCE PLANNING (ERP) WORKDAY FINANCE PROJECT

Provost Thomas LeBlanc explained that the current finance system used at UM will be moved to the Workday system on June 1, 2017, if all works out. This will affect all financial transactions. Training is available through ULearn. This is a massive project that has been in the works for about five years.

REPORT OF THE NOMINATING COMMITTEE FOR THE 2017-2018 SLATE OF SENATE OFFICERS

Committee Chair Haim Shaked announced the committee’s proposed slate of officers for the 2017-2018 term for the April 26 Election meeting as:

Chair: Tomás Salerno, Miller School of Medicine, Incumbent
First Vice Chair: Linda Neider, School of Business Administration, Incumbent
Second Vice Chair: Laly Joseph, School of Nursing and Health Studies
JoNel Newman, School of Law, Incumbent

There were no nominations from the floor.

The motion was made, seconded, and approved unanimously to accept the proposed slate of officers.

FACULTY SENATE STANDING COMMITTEE ANNUAL REPORTS

The Chair asked the members to review the attached reports and again thanked the committees for their work and dedication. The following reports were linked as information items:

- Athletics
- Facilities and Planning
- Library and Information Resources
- Rank, Salary and Conditions of Employment
- Student Affairs
- Tenure Review Board

OTHER BUSINESS

The Chair pointed out that the elected members of the Senate is the force that drives the Faculty Senate, that one person cannot do it all. He highlighted the upcoming challenges that the university faces with the major changes in administration and the continued issues with the finances that will affect all aspects of the university. He thanked the members for their service and noted his pleasure at having served as chair of the Faculty Senate.

ADJOURNMENT

The meeting adjourned at 5:40 p.m.

April 26, 2017 Election Meeting

The meeting, held in the Faculty Club, Whitten University Center opened at 3:37 p.m.

The Senate Chair introduced himself and the other officers. He welcomed the 2017–2018 Senate members and asked them to stand to be recognized. He announced that this meeting is to be attended only by voting Senate members. A voting Senate member can be either a Regular Member or an Alternate member who is taking the place of a Regular Member. He invited all members to enjoy the refreshments and to stay after the meeting for the after-party.

He announced that the newly elected General Welfare Committee (GWC) members will be meeting during the summer to participate in the Provost Search process.

I then took roll, and distributed ballots for each of the officer positions, and for the GWC regular and alternate members.

The Chair of the Nominating Committee announced the slate.

There were no nominations from the floor.

Each candidate made remarks, then stepped out of the room while the body discussed their candidacy. The election for each position was voted on and results announced immediately following.

The officers elected for the 2017-2018 academic year, effective June 1, 2017 are:

Chair: Tomás Salerno, Miller School of Medicine (incumbent)
First Vice Chair: Linda Neider, School of Business Administration (incumbent)
Second Vice Chair: JoNel Newman, School of Law (incumbent)

Attached is a list of members elected to the Committee on General Welfare.

The meeting adjourned at 4:45 p.m.

May 10, 2017

The meeting, held in the College of Engineering, McArthur Annex, Dean's Lecture Hall, opened at 3:35 p.m.

CHAIR'S REMARKS

The Chair introduced Jennifer Cohen, Executive Director of HR – Benefits Administration.

Ms. Cohen reviewed the plans for the 2017 Medical Plan changes, the 2018 medical plan and premiums and the 403(b) investment menu update.

The Executive Director entertained questions from the floor.

The meeting adjourned at approximately 4:05 p.m.

Respectfully submitted,
Robyn Hardeman
Secretary of the Faculty Senate

Elected Senate officers:
Tomás Salerno, Chair;
Linda Neider, First Vice Chair;
JoNel Newman Second Vice Chair

Background materials included with hard-copy minutes.

Consensus Agenda

Item 2

UNIVERSITY OF MIAMI
COLLEGE of
ARTS & SCIENCES



Office of the Dean

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Ashe Building, Suite 227
Coral Gables, Florida 33146

Phone: 305-284-4117
Fax: 305-284-5637
as.miami.edu

TO: Tomas Salerno, Chair
Faculty Senate

FROM: Leonidas Bachas
Dean

A handwritten signature in black ink, appearing to read 'LBachas'.

SUBJECT: Proposal for the Creation of an Independent Minor

DATE: April 25, 2017

At the meeting of the College faculty on Tuesday, April 24, 2017, the faculty voted unanimously in favor of the creation of an Independent Minor in the College of Arts and Sciences. A copy of the proposal is attached for your convenience.

I trust that the Senate will add its support and approve the proposal. Should you have any questions or require additional information, please let me know.

LGB/rkg

**Proposal for an
Independent Minor
in the College of Arts and Sciences**

Contact Information:

Dean, College of Arts and Sciences: Leonidas Bachas, Ph.D. Phone: (305) 284-4021. Email: bachas@miami.edu

Questions about the Proposal: Maria Galli Stampino, Ph.D. Phone: (305) 284-4036. Email: mgstampino@miami.edu

Letter of Explanation

Among the many fields of study present in the College of Arts and Sciences at the University of Miami, some have majors, others have minors, still others both majors and minors. Other areas offer enough courses at any one time for a student to complete a minor but no such path exists, and administrative and budgetary constraints might make it unwise to prepare a full-fledged minor to include in the Bulletin. In order to allow maximum flexibility for students to pursue minors where classes exist but formalized paths do not, the College proposes the creation of an Independent Minor

Its features are:

- At least 15 graded credits
- One faculty member as point of contact and advisor
- Only available for fields that currently do not have a major in the College or elsewhere at the University of Miami
- Students can declare this minor starting with their second semester at UM and no later than the end of their junior year. A minimum GPA for 2.5 is required to declare this minor. An average of 2.5 is required to continue in the minor
- Vetting of proposal by the Dean or the Senior Associate Dean of Academic Affairs, who will consult with the chairpersons of all departments involved in the Independent Minor.

This minor will require students to work closely with a faculty member to select the appropriate courses at a level consistent with each field of study. Given this important element, students will not be able to apply more than two courses (6 credits) already taken to their minor.

In the recent past (AY 15-16 and AY 16-17 to date), students have inquired about minors in: Chinese (10+ inquiries); Japanese (7 inquiries); Forensics (3 inquiries); Cognitive Science (5 inquiries); Animal Studies (2 inquiries). All the above could be completed with the courses routinely offered in the College and elsewhere at UM.

Example: Chinese Studies, including CHI203, CHI310, HIS315, HIS316, POL544

No impact on resources is projected occur. Courses are routinely offered on the basis of existing library collections and faculty expertise.

UNIVERSITY OF MIAMI
COLLEGE OF
ARTS AND SCIENCES



Independent Minor Application Form

Applicants for the Independent Major in the College of Arts and Science must submit this form, signed by a faculty member, alongside the Program Change Form indicating the addition of the Independent Minor. First-year students, turn it in in Ashe112; everyone else, in Ashe200.

To apply, you must have completed at least one semester and still have at least two semesters at UM.

_____	_____	_____
Name	C#	Date
_____	_____	_____
Local Address	Phone	Current GPA
_____	_____	_____
City, State, ZIP	E-Mail	

PROPOSED CURRICULUM

Please list five courses that will make up your Independent Minor. List as well any pre-requisites that are necessary in order for you to enroll in the courses that you have proposed as your program of study. In all cases, you'll need to include department, number, and title, and star (*) those you have already completed or begun.

- 1.
- 2.
- 3.
- 4.
- 5.

Pre-requisites:

Please identify the Cognate Area of the proposed Independent Minor:

_____ A&H _____ P&S _____ STEM

RATIONALE for your Independent Minor

Please provide a short paragraph summarizing the rationale for your Minor

The Undersigned faculty member takes responsibility for the courses included in this proposal and will continue to mentor the student throughout the curriculum for the Independent Minor:

Name

Signature

UNIVERSITY
OF MIAMI



MEMORANDUM

DATE: April 28, 2017

TO: Maria Galli Stampino, Senior Associate Dean for Academic Affairs
College of Arts and Sciences

FROM: Patty Murphy, Executive Director 
Office of Assessment and Accreditation

RE: New Undergraduate Minor: Independent

On March 23, 2017, the College of Arts and Sciences submitted a proposal notifying my office of its intent to create a new Independent minor within its undergraduate degree programs effective Spring 2018. The College currently offers the following undergraduate degrees: Bachelor of Arts, Bachelor of Science, Bachelor of Fine Arts, and Bachelor of Liberal Arts. The new minor will be available within all of these degree programs and will require completion of 15 credit hours. The new minor will allow students flexibility to design a minor in fields where the College does not currently offer a major or minor. Each student will work closely with a faculty member to design the minor which will require approval from the Dean or Senior Associate Dean of Academic Affairs.

The proposed new undergraduate minor does not "represent a significant departure, either in content or method of delivery" from what we are currently approved for by our accrediting agency, SACSCOC, due to the following:

- It is simply a repackaging of existing courses.
- The University is already approved to offer an Independent major through the College of Arts and Sciences.
- It is not a distance education program. However, even if this were to change, the University is approved to offer 100% distance education programs so it would not constitute a substantive change.

SACSCOC only requires notification of new programs that represent a significant departure from our current programs. Therefore, no notification or approval is required for this change.

Please contact me if you have any questions at pattymurphy@miami.edu or (305) 284-3276.

CC: Faculty Senate
Leonidas Bachas, Dean of the College of Arts and Sciences
Karen Beckett, University Registrar

Item B3



UNIVERSITY
OF MIAMI

Proposal Submission Checklist

Proposals are to be submitted to the Office of Assessment and Accreditation (OAA), if applicable, the Graduate Council (for graduate programs excluding Law and Medical), if applicable, and the Faculty Senate. Refer to the Procedures for Program Changes document for information on the approvals and notifications needed for program changes and the Proposal Submissions Specifications document for an explanation of the process and a list of the materials required.

(Please note that change approvals can take 2 semesters to complete.)

Include this checklist at the beginning of each proposal.

(Complete the information below, save the form as a pdf, and insert it with the background materials that are specified, and send the package electronically as noted above.)

KEY CONTACT PERSONNEL INFORMATION

First Name

Leonidas

Last Name

Bachas

Proponent's Title

Dean

Department, if applicable

School/College

College of Arts and Sciences

E-mail

bachas@miami.edu

Phone

305-284-4021

Title of Proposal

Merger of Geological Sciences Programs to Marine Geosciences at RSMAS

(-continue to next page-)

MANDATORY MEMORANDA AND FORMAT

Please check that each item listed below is included in the proposal package of materials. The applicable title (i.e. Letter of Explanation, Memo from the Dean, etc.) must precede each section in the materials.

Only proposals conforming to this format will be accepted.

1. This completed checklist.

2. Letter of explanation. (2-3 pages only, double spaced, 12 pt font)

Yes No

If no, explain why.

3. A memo from the dean(s) signifying approval of the faculty of the relevant School(s) / Colleges(s).

Yes No

If no, explain why.

4. A memo that all affected or relevant School / College Council(s) have approved.

Yes No

If no, explain why.

5. A memo from the department chair(s) signifying approval of the faculty of the relevant department(s).

Yes No

If no, explain why.

6. A memo from the Office of Accreditation and Assessment (OAA) if the proposal involves academic programs (degrees, certificates, majors, minors, concentrations, specializations, tracks, etc.) such as new programs, closing programs, or program changes (such as changes in requirements, program length, modality, name, location).

(To be submitted by OAA to the Graduate Council or the Faculty Senate, as appropriate.)

Applicable Not applicable.

If not, explain why.

Letter is provided to the Faculty Senate.

7. A memo from the Graduate School Dean signifying approval of the Graduate Council (for graduate programs only).

(To be submitted to the Faculty Senate by the Graduate Council.)

Applicable Not applicable.

If not, explain why.

The programs are undergraduate programs, therefore a memo from the Graduate School Dean is not required.

8. Academic Deans Policy Council (ADPC) approval, for interdisciplinary issues and as appropriate. Please consult with the Dean of the Graduate School or the Secretary of the Faculty Senate to check if this is needed.

Yes No

If no, explain why.

N/A

9. Additional required documents as listed on the "Proposal Submissions Specifications," i.e. market analysis, budget information, assessment of library collections, etc. as specified.

List additional documents included.

End form.

Letter of Explanation

Reason for combination of existing programs:

The Departments of Geological Sciences in the College of Arts & Sciences and Marine Geosciences (MGS) in RSMAS are two units that have been traditionally collaborating in teaching the undergraduate major and minor programs in Geological Sciences, which are currently housed in the College of Arts & Sciences. Given the small size of the two departments and their common disciplinary foundation, it is evident that merging the two departments under a single unit will enhance the educational and research mission of the university. Additionally, given the current importance of global change issues it is important to maintain a strong program in the Earth Sciences at the University of Miami and we feel that this move will accomplish this goal.

For more information extensive reasoning see proposal voted by the faculty of the College of Arts & Sciences.

Compliance with Faculty Manual:

The proposal was brought to the faculty of the College of Arts and Sciences for consideration after being added to the agenda by the College Council. The proposal received the customary two readings before its approval by Arts and Sciences faculty. The proposal also received the vote of approval of the School Council at RSMAS, following the recommendation of MGS faculty.

Memo from Dr. Leonidas Bachas, Dean of the College of Arts and Sciences signifying approval of the College Faculty

UNIVERSITY OF MIAMI
**COLLEGE of
ARTS & SCIENCES**



Office of the Dean

1252 Memorial Drive
Ashe Building, Suite 227
Coral Gables, Florida 33146

Phone: 305-284-4117
Fax: 305-284-5637
as.miami.edu

TO: Tomas Salerno
Chair, Faculty Senate

FROM: Leonidas Bachas
Dean

A handwritten signature in black ink, appearing to read 'Leonidas Bachas'.

SUBJECT: Proposal for the Merger of Geological Sciences Programs to Marine Geosciences
at RSMAS

DATE: April 25, 2017

At the meeting of the College faculty of Tuesday, April 24, 2017, the faculty discussed and voted on the proposal for the merger of Geological Sciences Programs (Arts and Sciences) to Marine Geosciences at RSMAS. Below, I highlighted the three proposed actions and the votes recorded for each using paper ballots. Forty-three faculty were in attendance. Please note that some faculty members decided not to cast their ballots.

I am available should you have any questions or require additional information. The proposal is attached for your convenience and consideration. I trust that the Senate will add its support and approve this proposal. Thank you.

Proposed Action #1:

- ❖ Transfer the administrative and degree-granting responsibilities for the majors and minor of Geological Sciences from the Faculty in the College of Arts and Sciences to the Marine Geosciences (MGS) Faculty of the Rosenstiel School.

Recorded Votes: FOR: 21 AGAINST: 17 ABSTAIN: 2

Proposed Action #2:

- ❖ Merge the A&S Department of Geological Sciences operations under the MGS Department at RSMAS.

Recorded Votes: FOR: 22 AGAINST: 11 ABSTAIN: 7

Proposed Action #3:

- ❖ Allow faculty of the Department of Geological Sciences the freedom to decide where they want to have their tenure line housed.

Recorded Votes: FOR: 32 AGAINST: 2 ABSTAIN: 6

**Memo from Dean Roni Avissar of RSMAS
signifying approval of the School Faculty**


UNIVERSITY OF MIAMI
ROSENSTIEL
SCHOOL OF MARINE &
ATMOSPHERIC SCIENCE

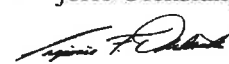


Office of the Dean
Science and Administration Building 107
4600 Rickenbacker Causeway
Miami, Florida 33149-1031
Phone: 1 305 421-4000
Fax: 1 305 421-4711
Web Site: <http://www.rsmas.miami.edu>

MEMORANDUM

TO: Leonidas Bachas, Dean of College of Arts and Sciences;
Tomas Salerno, Chair of University of Miami Faculty Senate

FROM: Roni Avissar, Dean 
Marjorie Oleksiak, Associate Dean for Undergraduate Programs

DATE: August 04, 2017 

SUBJECT: Transfer of Geological Sciences to RSMAS

As evident from the attached memos of the Chair of the Department of Marine Geosciences (MGS) and from the Speaker of our School Council, our School enthusiastically agrees to the transfer of the Geological Sciences Program (GSC) from the College of Arts and Sciences (CAS) to the Rosenstiel School of Marine and Atmospheric Science (RSMAS). Specifically, the MGS faculty and the School Council have voted *unanimously* in favor of the following three actions:

1. Transfer the administrative and degree-granting responsibilities for the major and minor of Geological Sciences from CAS to RSMAS;
2. Merge the CAS Department of Geological Sciences operations under the MGS Department at RSMAS;
3. Allow faculty of the Department of Geological Sciences at CAS the freedom to decide where they want to have their tenure line housed.

These actions have been under consideration at RSMAS for several years and together with the MGS Department and the School Council, we are very enthusiastic and optimistic about the future of Geology at UM under RSMAS leadership. Geology is an essential component of the study of Planet Earth, and it fits quite well with the oceanographic and atmospheric disciplines already studied and taught at RSMAS. We are convinced that this merging will benefit not only the students in the Geological Sciences Program, but also our students in Marine Sciences and, overall, present UM with a strong, coherent, and well integrated teaching curriculum in the main sub-disciplines of Earth sciences. Undoubtedly, this will attract students to UM and contribute to UM's reputation as a prime University for Earth sciences.

We are excited to note that the major and minor in Geological Sciences will be supported by an already existing strong faculty at RSMAS that has contributed to the program for many years by regularly teaching in it. Furthermore, if our current request for transferring the program and merging the departments is approved, we are committed to strengthen the MGS Department by adding at least another two tenured / tenure-track faculty lines to it in the very-near future (a search for an assistant professor will be opened this academic year and another one within 1-2 years depending on the retirement pace at the School). The resources to run the program already exist and we do not anticipate any significant change in the program curriculum in the near future, as explained by the Department Chair in his memo.

We are happy to answer any questions that you may have.

Roni Avissar, Ph.D.
Professor and Dean

Phone: 1 305 421-4000 • Fax: 1 305 421-4711 • E-mail: ravissar@rsmas.miami.edu

**Memo from Associate Dean Peter J. Minnett of RSMAS
signifying approval of the School Council**

UNIVERSITY OF MIAMI
ROSENSTIEL
SCHOOL of MARINE &
ATMOSPHERIC SCIENCE



MEMORANDUM

To: Dean R. Avissar, RSMAS

Dr. M. Oleksiak, Associate Dean for Undergraduate Education.

From: Peter J. Minnett, Professor,
Speaker, RSMAS School Council

A handwritten signature in blue ink that reads "Peter Minnett".

Subject: School Council Vote to Transfer Geological Sciences to RSMAS

Date July 27, 2017

During a regular meeting of the School Council on March 10, 2017, there was a lengthy discussion on future developments to undergraduate education at RSMAS. A motion was proposed that the School Council strongly supports the move of the administrative and undergraduate educational responsibilities of the Geology Sciences Department in the College of Arts and Sciences to the Department of Marine Geosciences at Rosenstiel. The motion was passed unanimously by councilors from all RSMAS departments.

A subsequent vote in the College of Arts and Sciences included two additional motions that were approved:

- i - Merge the Arts & Sciences Department of Geological Sciences operations under the Department of Marine Geosciences at RSMAS.
- ii - Allow faculty of the Department of Geological Sciences the freedom to decide where they want to have their tenure line housed.

These motions were put to RSMAS School Council members. Both motions received unanimous approval from representatives from all RSMAS departments.

The RSMAS School Council looks forward to contributing to the smooth and successful transfer of all aspects of the Department of Geological Science to RSMAS to the benefit of all, not least of students.

**Memo from Dr. Sam Purkis of RSMAS
signifying approval of the Faculty
of the Department of Marine Geosciences**

UNIVERSITY OF MIAMI
ROSENSTIEL
SCHOOL of MARINE &
ATMOSPHERIC SCIENCE



Department of Marine Geosciences

4600 Rickenbacker Causeway
Miami, Florida 33149-1031
Phone: 1-305-421-4351

Web Site: <http://www.rsmas.miami.edu/divs/mgg/>

MEMORANDUM

From: Sam Purkis (Chair - Department of Marine Geosciences)
To: Faculty of Arts and Sciences
Date: 7/27/2017

The faculty of the Department of Marine Geosciences (MGS) reaffirms a decision made previously and enthusiastically agrees to the transfer of the Geological Sciences Program (GSC) from the Coral Gables Campus to RSMAS along with the existing resources associated with the program.

Specifically, the MGS faculty have voted unanimously in favor of the following three actions.

- [1] Transfer the administrative and degree-granting responsibilities for the majors and minor of Geological Sciences from the Faculty in the College of Arts and Sciences to the MGS Faculty of the Rosenstiel School.
- [2] Merge the Arts and Sciences Department of Geological Sciences operations under the MGS Department at RSMAS.
- [3] Allow faculty of the Department of Geological Sciences the freedom to decide where they want to have their tenure line housed.

Given the current importance of global change issues, it is important to maintain a strong program in the Earth Sciences at the University of Miami and we feel that this move will accomplish this goal. At the same time, we wish to maintain contacts with other departments in the College of Arts and Sciences.

The Department of Marine Geosciences consists of 10 tenure track faculty with a wide range of expertise in marine as well as the broader geological disciplines. The faculty in MGS are research active and teach in a number of undergraduate and graduate programs at RSMAS and at the Coral Gables Campus.

We feel it will be important that the new program maintains a rigorous undergraduate program which fulfills the requirements for professional geological certification in the State of Florida. We therefore do not intend to change any requirements of the undergraduate degree following the transfer of the program to RSMAS and courses will continue to be taught on the Coral Gables Campus. There will also be increased opportunities for upper level undergraduates to be involved in research and graduate courses being offered at the RSMAS campus. Field courses have been a hallmark of the undergraduate program and we wish to continue these in the new department.

Our ultimate goal will be to expand the major, add new faculty, and attract additional undergraduates to the University of Miami.

We look forward to working out the details of the transfer with the College of Arts and Sciences.

Sincerely,

A handwritten signature in black ink, appearing to read 'SPURKIS', with a long horizontal flourish extending to the right.

Prof. Sam Purkis
Chair of the Department of Marine Geosciences

Memo from the Office of Accreditation and Assessment

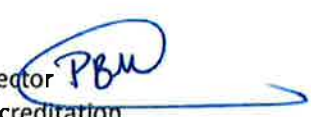
UNIVERSITY OF MIAMI



MEMORANDUM

DATE: May 8, 2017

TO: Leonidas Bachas, Dean
College of Arts and Sciences

FROM: Patty Murphy, Executive Director 
Office of Assessment and Accreditation

RE: Merger of Geological Sciences Programs with Marine Geosciences at RSMAS

On May 8, 2017, the College of Arts and Sciences (A&S) notified my office of its intent to merge its Geological Sciences Programs with Marine Geosciences in the Rosenstiel School of Marine and Atmospheric Sciences (RSMAS) effective January 2018. The merger will involve the following changes:

- Transfer of administrative and degree-granting responsibilities from A&S to RSMAS for the following academic programs:
 - Bachelor of Science (BS) degree program
 - Geological Sciences major
 - Geological Sciences minor
 - Geological Sciences/Marine Science (RSMAS) double major
 - Bachelor of Arts (AB) degree program
 - Geological Sciences major
 - Geological Sciences minor
 - Dual degree program (5-year program)
 - BS in Geological Sciences/MS in Marine Geology and Geophysics (RSMAS)
- Merger of the A&S Department of Geological Sciences operations under the RSMAS Marine Geosciences Department
 - However, faculty in the A&S Department of Geological Sciences will be free to decide in which school (A&S or RSMAS) their tenure-line will be located.

After reviewing the SACSCOC Substantive Change Policy and your proposal, I do not believe that these changes "represent a significant departure, either in content or method of delivery" from what we are currently approved by SACSCOC to offer due to the following:

- The academic programs will remain unchanged, simply housed in a different school within the University.

SACSCOC only requires notification of changes that represent a significant departure from our current academic programs. Therefore, no notification or approval is required for these changes.

Please contact me if you have any questions at pattymurphy@miami.edu or (305) 284-3276.

**CC: Faculty Senate
Guillermo Prado, Dean of the Graduate School
Roni Avissar, Dean of the Rosenstiel School of Marine and Atmospheric Science
Peter Swart, Chair of the Department of Marine Geosciences, RSMAS
Karen Beckett, University Registrar**

The Proposal

A Proposal for Transfer of the Undergraduate Geological Sciences Program to the Rosenstiel School of Marine and Atmospheric Science

Submitted to the A&S Faculty

March 2017

Introduction

The Departments of Geological Sciences in the College of Arts & Sciences and Marine Geosciences in RSMAS are two units that have been traditionally collaborating in teaching the undergraduate major and minor programs in Geological Sciences, which are currently housed in the College of Arts & Sciences. Given the small size of the two departments and their common disciplinary foundation, it is evident that merging the two departments under a single unit will enhance the educational and research mission of the university.

Degree Programs

The Department of Geological Sciences offers three undergraduate degree major programs and two double major programs. (See Appendix). It also offers a minor.

- Bachelor of Science (B.S.) in Geological Sciences
- Bachelor of Arts (B.A.) in Geological Sciences
- Five-year Master of Science Program (M.S.)
- Geological Sciences/Marine Science (Double Major)
- Geological Science/Ecosystem Science and Policy (Double Major)

- Minor in Geological Sciences

The Proposal

The following three motions will be presented for discussion and vote:

1. Transfer the administrative and degree-granting responsibilities for the majors and minor of Geological Sciences from the Faculty in the College of Arts and Sciences to the Marine Geosciences (MGS) Faculty of the Rosenstiel School.
2. Merge the A&S Department of Geological Sciences operations under the MGS Department at RSMAS.
3. Allow faculty of the Department of Geological Sciences the freedom to decide where they want to have their tenure line housed.

This proposal does not call for the creation of new undergraduate programs. Rather, it proposes a transfer of administration and responsibility for the existing Geological Sciences programs from the College of Arts & Sciences to Marine Geosciences in RSMAS. To allow for smooth transition, undergraduate majors/minor who are currently enrolled will be grandfathered under the current undergraduate bulletin.

Upon transfer to Marine Geosciences in RSMAS, the RSMAS faculty will accept responsibility for the program, including curriculum development and implementation, student advising, as well as staffing of all courses, laboratories and field experiences required by the program.

It is anticipated that laboratory instruction and most courses for the major will continue to take place on the Coral Gables campus under the supervision/direction of Marine Geosciences.

Rationale

A year ago, the Department of Geological Sciences had three tenure track (TT) faculty members; two of those were full time within A&S, while the third was a joint appointment with RSMAS (24% in A&S and 76% in RSMAS). Teaching of the undergraduate major was accomplished with the assistance of 3.5 lecturer/senior lecturer positions. This academic year, one of the full-time TT faculty received transfer of his tenure line from A&S to RSMAS. The faculty member, who holds the joint appointment, is currently serving as program officer at NSF, and he is on leave from the University. Consequently, the department will be left with a single tenure-track faculty member in 2017-18.

Bringing Geological Sciences and Marine Geosciences (two relatively small departments) together within a single unit will enable synergies that would help both the undergraduate and graduate programs. It will also allow for additional curricular innovation by integrating graduate education, presently housed at RSMAS, with the undergraduate program. It will provide the undergraduate majors with broad access to research experiences, where faculty members, graduate and undergraduate students work together with common scientific goals. Marine Geosciences faculty are recognized nationally and internationally for their scholarship. Marine Geosciences ranks in the top quartile by Academic Analytics, and US News and World Report ranks the unit in the top 20 in the country.

Appendices

- Letter of commitment from Marine Geosciences (MGS)
- List of MGS & GSC Faculty with associated expertise
- GSC Majors/Minors from the Bulletin

Marine Geosciences Tenure-Track Faculty

Name =====	Rank =====	Research Area =====
Falk Amelung	Professor	Active Volcanism and Tectonics InSAR, Remote sensing
Keir Becker	Professor	Marine Geophysics
Gregor Eberli	Professor	Seismic Stratigraphy
James Klaus	Associate Professor	Reef Coral Communities Geomicrobiology of Coral Reef Systems
Guoqing Lin	Associate Professor	Earthquake relocation, Seismic Velocity Volcano Seismology
Larry Peterson	Professor	Micropaleontology, Paleoceanography
Ali Pourmand	Associate Professor	Applications of Isotope and Organic Geochemistry
Sam Purkis	Professor	Carbonate Depositional Environments
Pamela Reid	Professor	Carbonate Sedimentology
Peter Swart	Professor	Isotope Geochemistry Paleoclimatology Geology

Geological Sciences Tenure-Track Faculty

Name =====	Rank =====	Research Area =====
Harold Wanless	Professor	Sedimentology, Coastal Geology, Environmental Geology

From the Bulletin

Geological Sciences

<http://www.as.miami.edu/geology>

Dept. Code: GSC

Introduction

Geological Sciences is concerned with Planet Earth, its origin, evolution, structure, internal and surface processes, mineral resources, environmental preservation, global dynamics, paleoclimate reconstruction, and life history. Geologists use their knowledge of chemistry, biology, physics and mathematics to solve Earth problems.

Educational Objectives

Geological Sciences undergraduates are prepared for careers in industry as well as graduate study in geosciences, the environmental sciences, and marine sciences. Career paths include research and teaching, as well as employment in the petroleum and mineral industries and in industries and government organizations concerned with energy resources, geodynamics, the marine environment, conservation, and climate change.

Degree Programs

The Department of Geological Sciences offers three undergraduate degree major programs and two double major programs:

- Bachelor of Science (B.S.)
- Bachelor of Arts (B.A.) in Geological Sciences
- Five-year Master of Science Program (M.S.)
- Geological Sciences/Marine Science (Double Major)
- Geological Science/Ecosystem Science and Policy (Double Major)

For the Geoscience Graduate Program please see the Department of Marine Geosciences (p. 680) at the RSMAS campus.

Double Major

Double majors are offered in cooperation with the Marine and Atmospheric Science Program and the Ecosystem Science and Policy Program.

Marine Science (MSC)

This program consists of a major in the Geological Sciences and a major in Marine Science. Interested students should read the information under Marine and Atmospheric Science in this Bulletin and contact the Marine Science office (184 Cox Science or 305-284-2180) for details.

Ecosystem Science and Policy (ECS)

This program consists of a major in Geological Sciences and a major in Ecosystem Science and Policy (ECS). Interested students should read the information under ECS in this bulletin and contact the ECS office (058 Cox).

Departmental Honors

Honors in Geological Sciences may be earned by students in good standing within the University Honors program. In addition to their general requirements, a student must have an overall GPA of 3.0 or better, and also perform research beginning prior to their senior year, resulting in a written Honor's Thesis and oral defense approved by the student's thesis advisor.

Writing and Communications Requirement

To satisfy the College of Arts and Sciences writing and communications requirement in the discipline, students majoring in Geological Sciences should take at least two of the following courses (GSC 114, GSC 310, GSC 462, GSC 560).

Majors in Geological Sciences

- B.S. in Geological Sciences (p. 131)
- B.A. in Geological Sciences (p. 130)

Minor in Geological Sciences

- Geological Sciences (p. 134)

Joint Degrees in Geological Sciences

- Five Year B.S./M.S. in Geological Sciences and Marine Geology (p. 133)

B.A. in Geological Sciences

Curriculum Requirements

The B.A. in Geological Sciences is recommended for science oriented students who plan to use an understanding of Earth systems in their professional careers but desire a broader liberal arts education or are pursuing a dual major outside the sciences. B.A. students must complete a core curriculum of 24-27 credit hours including:

Select two of the following:		6-7
GSC 102	Evolution of the Biosphere (GSC 111 Strongly Preferred)	
	or GSC 111 Earth System History	
GSC 103	Evolution of the Modern Earth's Environment (or GSC 120 series) (GSC 110 Strongly Preferred)	
	or GSC 110 The Earth System	
GSC 114	Earth Processes Lab	2
GSC 260	Earth Materials	4
GSC 360	Depositional and Diagenetic Systems	4

GSC 482	Field Methods	2
Select eight additional credit hours at the 300 – 500 level with a grade of C- or better and with an overall GPA of 2.0		8
Students are strongly encouraged to take:		
GSC 580	Summer Field Geology	
GSC 231	Field Study of Reef Systems Through Time	
Additional Required Courses		
ENG 105	English Composition I	3
ENG 106	English Composition II	3
MTH 108	Precalculus Mathematics II	3
Arts and Humanities Cognate		9
People and Society Cognate		9
Minor		15
Language Requirement		3-9
Electives		49
Total Credit Hours		120-127

The requirements for a minor in Ecosystem Science and Policy can be found here (p. 116).

Suggested Plan of Study

This is a guide and is not meant to take the place of the advice of your major advisor; you should consult with them before making any changes.

This example course plan is for a freshman geology major (BA) with a minor in Ecosystem Science and Policy.

Course	Title	Credit Hours
Year One		
Fall		
GSC 110	The Earth System	3
GSC 114	Earth Processes Lab	2
ENG 105	English Composition I	3
MTH 108	Precalculus Mathematics II	3
Language 101 Course		3
Credit Hours		14
Spring		
GSC 111	Earth System History	4
GSC 204	Environmental Statistics	3
ECS 111	Introduction to the Earth's Ecosystem	3
ECS 112	Field Problems in Ecosystem Science and Policy	2
ECS 202	Seminar Series in Contemporary Environmental Issues II	1
Language 102 Course		
Arts and Humanities Cognate		3
Credit Hours		15
Year Two		
Fall		
GSC 260	Earth Materials	4
GSC 360	Depositional and Diagenetic Systems	4
CHM 111	Principles of Chemistry I	3
CHM 113	Chemistry Laboratory I	1

Language 211 Course		3
Credit Hours		15
Spring		
GSC 240	Introduction to Marine Geology	3
GSC 380	Paleontology and Stratigraphy	4
GSC 482	Field Methods	2
Arts and Humanities Cognate		3
People and Society Cognate		3
Credit Hours		15
Summer		
GSC 580	Summer Field Geology	4
Credit Hours		4
Year Three		
Fall		
ENG 107	English Composition II: Science and Technology	3
BIL 150	General Biology	4
Arts and Humanities Cognate		3
Arts and Humanities Cognates		3
Credit Hours		13
Spring		
GSC 231	Field Study of Reef Systems Through Time	2
GSC 440	Igneous and Metamorphic Petrology	4
GSC 480	Structural Geology	4
ECS 301	Tools for Environmental Decision-Making: The Quantitative Perspective	3
People and Society Cognate		3
Credit Hours		16
Year Four		
Fall		
GSC 410	Environmental Geochemistry	3
CSC 120	Computer Programming I	4
GSC 561	Colloquium - Current Topics in the Geosciences	1
GEG 310	Geographic Information Systems I	3
ECS 113	Introduction to Environmental Policy	3
Credit Hours		14
Spring		
GSC 462	Earth's Ancient Atmospheres, Climates, And Sea Levels	3
ECS 372	Special Topics in Ecosystem Science and Policy	3
ECS 572	Special Topics in ECS	3
People and Society Cognate		3
Elective		3
Credit Hours		15
Total Credit Hours		122

B.S. in Geological Sciences Curriculum Requirements

The B.S. in Geological Sciences is recommended as preparation for graduate school and careers in professional research and science teaching. As described in sections 3 and 4 below, a B.S. in Geological Science requires a strong foundation in mathematics and several applied sciences.

Core Curriculum ¹		
GSC 110	The Earth System	3
GSC 114	Earth Processes Lab	2
GSC 111	Earth System History	4
GSC 260	Earth Materials	4
GSC 360	Depositional and Diagenetic Systems	4
GSC 380	Paleontology and Stratigraphy	4
GSC 410	Environmental Geochemistry	3
	or GSC 420 Geophysics	
GSC 440	Igneous and Metamorphic Petrology	4
GSC 480	Structural Geology	4
GSC 482	Field Methods	2
GSC 561	Colloquium - Current Topics in the Geosciences	1
Summer Field Course for B.S. Candidates		
GSC 580	Summer Field Geology ²	4
Calculus		
Select one of the following:		8
	MTH 161 Calculus I	
	& MTH 162 and Calculus II	
	MTH 171 Calculus I	
	& MTH 172 and Calculus II	
Select one of the following computer science or statistics course:		3-4
	CSC 120 Computer Programming I	
	CSC 210 Computing for Scientists	
	MTH 224 Introduction to Probability and Statistics	
	PSY 292 Introduction To Biobehavioral Statistics For Non-Majors	
	SOC 211 Quantitative Methods for Sociologists	
	EPS 553 Introductory Statistics	
Chemistry		
CHM 111	Principles of Chemistry I	3
Recommended Courses:		
	CHM 112 Principles of Chemistry II	
	CHM 113 Chemistry Laboratory I	
	CHM 114 Chemistry Laboratory II	
College Physics		
PHY 101	College Physics I	8
& PHY 102	and College Physics II	
Recommended Courses in lieu of College Physics:		
	PHY 205 University Physics I	
	& PHY 206 and University Physics II	
Complete the "Required Areas of Study" of the College (see under COLLEGE OF ARTS AND SCIENCES in this Bulletin)		
Minor		

Select a Minor from the following:	15
Anthropology	
Biology	
Chemistry	
Computer Science	
Ecosystem Science and Policy	
Marine and Atmospheric Science	
Mathematics	
Physics	
Additional Required Courses	
ENG 105 English Composition I	3
ENG 106 English Composition II	3
Arts and Humanities Cognate	9
People and Society Cognate	9
Language Requirement	3-9
Electives	17
Total Credit Hours	120-127

- Must complete with a grade of C- or better and with an overall GPA of 2.0.
- The field course (GSC 580) is required for B.S. students and encouraged for others in order to gain practical experience in the skills of observation, interpretation, measuring, sampling, mapping and report writing. This requirement, when completed, has proven to be a strong asset when applying for graduate work or employment.

The requirements for a minor in Ecosystem Science and Policy can be found here (p. 116).

The requirements for a minor in Chemistry can be found here. (p. 92)

Suggested Plan of Study

This is a guide and is not meant to take the place of the advice of your major advisor; you should consult with them before making any changes.

This example plan is for a freshman geology major (BS) with a chemistry minor. The suggested plan of study exceeds 120 credits in order to meet the basic course requirements for professional geoscientist licensing that is overseen by the National Association State Boards of Geology (ASBOG).

Course	Title	Credit Hours
Year One		
Fall		
GSC 110	The Earth System	3
GSC 114	Earth Processes Lab	2
ENG 105	English Composition I	3
MTH 161	Calculus I	4
Language 101 Course		3
	Credit Hours	15
Spring		
GSC 111	Earth System History	4
GSC 204	Environmental Statistics	3
GSC 231	Field Study of Reef Systems Through Time	2
MTH 162	Calculus II	4

Language 102 Course		3
	Credit Hours	16
Year Two		
Fall		
GSC 260	Earth Materials	4
GSC 360	Depositional and Diagenetic Systems	4
CHM 111	Principles of Chemistry I	3
CHM 113	Chemistry Laboratory I	1
Language 211 Course		3
	Credit Hours	15
Spring		
GSC 380	Paleontology and Stratigraphy	4
GSC 482	Field Methods	2
CHM 112	Principles of Chemistry II	3
CHM 114	Chemistry Laboratory II	1
Arts and Humanities Cognate		3
Arts and Humanities Cognate		3
	Credit Hours	16
Summer		
GSC 580	Summer Field Geology	4
	Credit Hours	4
Year Three		
Fall		
GSC 420	Geophysics	3
ENG 107	English Composition II: Science and Technology	3
PHY 101	College Physics I	4
CHM 201	Organic Chemistry I (Lecture)	3
CHM 205	Organic Chemistry Laboratory I	1
Arts and Humanities Cognate		3
	Credit Hours	17
Spring		
GSC 440	Igneous and Metamorphic Petrology	4
GSC 480	Structural Geology	4
PHY 102	College Physics II	4
People and Society Cognate		3
	Credit Hours	15
Year Four		
Fall		
GSC 410	Environmental Geochemistry	3
GSC 490	Senior Thesis	3
GSC 561	Colloquium - Current Topics in the Geosciences	1
CHM 202	Organic Chemistry II (Lecture)	3
CHM 206	Organic Chemistry Laboratory II	1
People and Society Cognate		3
	Credit Hours	14
Spring		
GSC 240	Introduction to Marine Geology	3
GSC 462	Earth's Ancient Atmospheres, Climates, And Sea Levels	3

GSC 491	Senior Thesis	3
GSC 550	Hydrogeology	3
People and Society Cognate		3
Credit Hours		15
Total Credit Hours		127

*** Other Suggested Electives:**

ECS 572, ECS 301, BIL 150, CSC 120, CSC 210, GEG 310

Suggested Plan of Study (Change of Major)

This plan is for transfer students and students beginning Geology major in the spring of their sophomore year.

This is a guide and is not meant to take the place of the advice of your major advisor; you should consult with them before making any changes.

This course plan is for transfer or change-of-major from another STEM major after the sophomore year, some general requirements fulfilled. Geology major (BS) with Ecosystem Science and Policy minor.

Course	Title	Credit Hours
Year One		
Fall		
ENG 105	English Composition I	3
MTH 161	Calculus I	4
BIL 150	General Biology	4
Language 101 Course		3
Credit Hours		14
Spring		
ENG 106	English Composition II	3
MTH 162	Calculus II	4
GSC 111	Earth System History	4
GEG 310	Geographic Information Systems I	3
Language 102 Course		3
Credit Hours		17
Year Two		
Fall		
GSC 110	The Earth System	3
CHM 111	Principles of Chemistry I	3
CHM 113	Chemistry Laboratory I	1
ECS 111	Introduction to the Earth's Ecosystem	3
Language 211 Course		3
People and Society Cognate		3
Credit Hours		16
Spring		
CHM 112	Principles of Chemistry II	3
CHM 114	Chemistry Laboratory II	1
ECS 112	Field Problems in Ecosystem Science and Policy	2
GSC 204	Environmental Statistics	3
Arts and Humanities Cognate		3
People and Society Cognate		3
Credit Hours		15

Year Three

Fall		
GSC 114	Earth Processes Lab	2
GSC 360	Depositional and Diagenetic Systems	4
PHY 101	College Physics I	4
ECS 113	Introduction to Environmental Policy	3
Arts and Humanities Cognate		3
Credit Hours		16
Spring		
GSC 231	Field Study of Reef Systems Through Time	2
GSC 380	Paleontology and Stratigraphy	4
GSC 482	Field Methods	2
PHY 102	College Physics II	4
ECS 572	Special Topics in ECS (Scanning Electron Microscopy)	3
Credit Hours		15
Summer		
GSC 580	Summer Field Geology	4
Credit Hours		4
Year Four		
Fall		
GSC 260	Earth Materials	4
GSC 410	Environmental Geochemistry	3
GSC 462	Earth's Ancient Atmospheres, Climates, And Sea Levels	3
GSC 561	Colloquium - Current Topics in the Geosciences	1
ECS 201	Seminar Series in Contemporary Environmental Issues I	1
People and Society Cognate		3
Credit Hours		15
Spring		
GSC 440	Igneous and Metamorphic Petrology	4
GSC 480	Structural Geology	4
ECS 301	Tools for Environmental Decision-Making: The Quantitative Perspective	3
ECS 372	Special Topics in Ecosystem Science and Policy	3
Arts and Humanities Cognate		3
Credit Hours		17
Total Credit Hours		129

Five Year B.S./M.S. in Geological Sciences and Marine Geology

A 5-year B.S./M.S. in Geological Sciences and Marine Geology allows qualified students to complete a master's degree in one year of study beyond the B.S.

134 *Minor in Geological Sciences*

The B.S. degree in Geological Sciences is offered through the Department of Geological Sciences in the College of Arts and Sciences. The Master of Science (M.S.) degree in Marine Geology and Geophysics is offered through the Division of Marine Geology and Geophysics in the Rosenstiel School of Marine and Atmospheric Science (RSMAS).

Undergraduate requirements are listed under the B.S. degree above with the Honors option. By the beginning of their junior year students should have obtained a graduate faculty advisor, selected an approved topic for research, and begun work on their senior thesis as preparation for the M.S. In the senior year, students will increase their focus on graduate courses and work closely with their graduate faculty advisor. Contact the Geological Sciences chair at the departmental office (305-284-4253) for more information.

Minor in Geological Sciences

GSC 110	The Earth System	3
GSC 111	Earth System History	4
GSC 260	Earth Materials	4
GSC Courses 110 or higher		5
Total Credit Hours		16

- * The minor in Geological Sciences consists of 16 credit hours in courses numbered 110 or higher.
- ** A minimum grade of "C-" must be earned in each course with an overall GPA of 2.0.

Item B5

Proposal to add a student representative to the search committees for deans.

Faculty Manual: Proposed addition shown in TRACK CHANGES to existing language:

A13.3 ¹When it is time to appoint the Dean of a School (including the University Librarian), a Search Committee shall be established to identify and recommend candidates. It is responsible to the appointing authority and to the Faculty of the School. The Committee shall have between nine and fifteen members, including an *ex officio* non-voting student member, as determined by the appointing authority. No member of the Committee may be a candidate for the position.

The Faculty of each School should establish in its by-laws a procedure for nominating faculty members for service on the Committee and for determining the Faculty’s views on the candidates. Pursuant to this procedure, the Faculty should submit to the appointing authority a list of faculty members that has no fewer names than the total number of members to be appointed². If no submission is made by the designated time, the list will be deemed to include all members of the Regular Faculty of the School. The appointing authority shall select at least two-thirds of the members from the list submitted by the Faculty of the School.

The appointing authority shall convene the first meeting of the Search Committee. The appointing authority shall select the chair from among University Faculty members of the Committee. The appointing authority shall make available the resources, including staff, necessary to conduct a successful search. The Committee shall regularly inform the appointing authority of its progress and shall confer with the Faculty of the School to the fullest extent it deems possible consistent with conducting a successful search. The Committee shall assure that the Faculty of the School has the opportunity to meet with candidates invited to campus. It shall consult with the Faculty of the School before making its recommendations to the appointing authority and shall accurately transmit the views of the Faculty of the School together with its recommendations. Should the Committee’s opinion differ from that of the Faculty of the School, the Committee shall specifically explain the reasons to the appointing authority and to the Faculty. The appointing authority shall explain the decision to the Faculty of the School.

Normally, consistent with the information provided by the Search Committee, but also exercising judgment relative to the effect of the appointment on the general welfare of the school and the University and profession, the President shall appoint deans.

¹ [#2002-16\(A\)](#)

² Upon completion of two searches, the President and the Senate shall revisit the formula for the number of names submitted by the Faculty (as noted in Legislation [#2002-16\(A\)](#))

Item B6

UNIVERSITY OF MIAMI PARKING & TRANSPORTATION

NO BACK-IN POLICY AND VIRTUAL PERMITS

Overview

- License plate recognition (LPR) is a hardware and software system that is used to identify the status of vehicles by reading its license plate.
- The system consists of one or more mobile or fixed high-speed cameras combined with computer algorithms to convert images of license plates into computer-readable data.
- Many municipalities and universities, including many in Florida, such, FIU, FAU, FSU, FAMU, and NOVA are currently utilizing this technology.

Current Condition at UM

- UM's Parking and Transportation Department has been using this technology since 2015, and there are three (3) LPR enforcement vehicles patrolling the Coral Gables campus.
- P&T has been operating a hybrid system for the last 2 years, whereby, customers continue to receive and display a physical hangtag that is registered to their vehicle tag number on file.
- P&T enforcement vehicles read the license plates of parked cars and determine which ones have a valid parking permit.
- There is an inherent inefficiency in this system because approximately 19% of the cars on campus each day (~1,100 cars) are backed in, and the license plates cannot be read by LPR.
- Florida is one of only 19 states that do not require both a front and rear license plate.

Proposal: No Back-In Policy and Virtual Permits

- Effective January 2018, Parking and Transportation plans to implement a no back-in policy and virtual permits for the Coral Gables campus.
- All vehicles would be required to park "head-in" only.
- No physical permits would be issued.
- The vehicle's license tag would serve as the permit.

Benefits for the University

- *Increase university safety and security:* All police "Hotlist" vehicles (individuals issued trespass warnings by UMPD) will be captured and reported to UMPD.
- *Increase enforcement productivity:* By allowing our enforcement officers to cover a wider range of areas at a faster pace, we will have more efficient enforcement coverage. This efficiency will allow us better ensure that our parking policies are followed. Additionally, the department can deploy the enforcement officers to other customer services functions that are currently performed by third party staff, resulting in better service and a reduced cost for third party vendors.

- *Fraud Reduction:* Prevents re-selling and copying of permit by students.
- *No Wait Time:* There will be no need to receive the permit in the mail. This will solve any mailing issues, since the customer's license plate will serve as their permit and will be uploaded for the appropriate zone immediately upon purchase.
- *Convenience:* Ease of use for customers who may forget to display their permit or switch it due to ownership of multiple vehicles. Customers can still have multiple vehicles on their account, but LPR will not allow more than one vehicle on campus at a time. If customer does have two vehicles parked on campus at the same time, the LPR will detect and issue a shared permit violation.
- *No Permit Exchange and Cancellation:* There will be no need to return the physical permit at the front desk and there will be a better exchange process for customers who may need to transact and exchange their permit. The process can be handled online or over the phone and does not require a visit to the parking office.
- *No Return of Permit:* Eliminates the need of tracking customers that are no longer part of the university community (students who graduate or transfer, and faculty and staff who leave the University) to return their parking permit.
- *Elimination of Physical Permits:* Using virtual permits will reduce an annual cost of \$65K for printing and mailing of physical permits. In addition to reducing the annual cost, no printed plastic permit will add to the University's Green initiative.
- *Easier Process for Visitors:* Instead of going to the parking office or to a self-pay machine, visitors can pay for short-term parking via their smart phone. Eliminates the hassle of acquiring and displaying a physical permit.

Support/Endorsement

- This plan has been endorsed by Student Affairs, Business Services, and Human Resources. P&T is seeking the endorsement of Faculty Senate, as well.

Item B7

Outside UM campus: 5 = 421 + last 4 digits of number
6 = 243 + last 4 digits of number
8 = 284 + last 4 digits of number

Committee on Professional Conduct 2017-2018
[Names to be approved at the August 30, 2017 Senate meeting.]

Yr. Appt.	Name	School/Dept.	Address	Phone
17-18	Susan Blanton	Medicine/Human Genetics	Biomedical Research Bldg., 1501 NWS 10 Ave., Rm. 406	6-2321
17-18	Mauricio Cohen	Medicine/Cardiovascular	1400 NW 12 Ave., 2 nd Floor	6-5050
09-10	Doug Crawford	RSMAS/Marine Biology and Fisheries	280C Science & Admin Bldg, VK	5-4121
09-10	Gordon Dickinson	Medicine/Medicine	Room A1001 VA Medical Ctr., D26	305- 575-3267
13-14	June Teufel Dreyer	Arts and Sciences/ Political Science	1300 Campo Sano, 6534	8-2403
10-11	Zanita Fenton	Law	G384 Law Library, 0221	8-4275
16-17	Andrea Heuson	Business/Finance	514D Jenkins, 6552	8-1866
13-14	Anthony Hynes	RSMAS/Marine and Atmospheric Chemistry	298 Science & Admin Bldg, VK	5-4173
17-18	Jean Francois LeJeune	Architecture	Architecture (48) 1223 Dickinson Dr., Rm 310C	8-5000
17-18	Alexander Mezincescu	Arts and Sciences/Physics	Knight Physics Bldg., 1320 Campo Sano Ave., Rm. 313	8-7125
12-13	Bruce Miller	Arts and Sciences/Theatre Arts	204 Hecht RC Com, 4820	8-4128

10-11	Robert Myerburg	Medicine/Cardiology	C401A JMH, D39	305-585-5523
10-11	Jan Paulsson	Law	G372 Law Library, 0221	8-5638
14-15	Teresa A. Scandura	Business/Management	417A Jenkins,	8-3746
10-11	Daniel Suman	RSMAS/Marine Affairs and Policy	S126 Grosvenor South, VK	5-4685
17-18	Geoff Sutcliffe	Arts and Sciences/Computer Science	Ungar Bldg., 1365 Memorial Dr., Rm 310F	8-2158
17-18	Sam Terilli	Communication/Journalism	2015 Wolfson, 2105	8-8451
15-16	William Walker	Richter Library	Rm 211 Richter Library, 0320	8-4523
15-16	Jorge Willemsen	RSMAS/OCE	22 Operations Bldg. VK	5-4199
16-17	Stephen Zdzinski	Frost Music	130D 1552 Brescia, 3410	8-2161

[Click here to view Standing Committee Guidelines.](#)

Faculty Manual Section B4.10 (a) The COMMITTEE ON PROFESSIONAL CONDUCT (CPC) has jurisdiction over complaints that a member of the UNIVERSITY FACULTY has committed unprofessional conduct.¹

- (b) The CPC consists of eleven to twenty members, elected annually by the Faculty Senate. Each member shall be a tenured faculty member, ordinarily with the rank of full Professor and with substantial time on the University faculty. No member shall be a member or alternate member of the Senate, nor may a member be the holder of any administrative position specified in section A7.1(f) or (g).
- (c) A complaint that a member of the UNIVERSITY FACULTY has engaged in unprofessional conduct can be brought:
- (i) either by the University, acting through the President, the Provost, the Vice Provost for Faculty Affairs, or an Academic Dean. Before the University may file a complaint under this sub-paragraph, a thorough investigation must take place; or
 - (ii) by a member of the UNIVERSITY FACULTY who does not fall within (c)(i).

¹ [#2009-28\(B\)](#)

- (d) The complaint shall be addressed to the Chair of the Faculty Senate in writing. The complaint shall include, at a minimum:
 - (i) a brief recitation of the alleged conduct and when it occurred;
 - (ii) a concise statement as to why, in the opinion of the complaining party, the conduct is unprofessional; and
 - (iii) a declaration that all attempts at informal resolution have been exhausted, or an explanation as to why, in the opinion of the complaining party, further attempts at informal resolution would be pointless.
- (e) Except as provided in paragraphs (f) or (h), upon receipt of a complaint meeting the requirements of paragraphs (c) and (d), the Chair of the Faculty Senate must appoint a hearing panel for the case as soon as it is feasible to do so.
- (f) The Chair of the Faculty Senate may not appoint a hearing panel if:
 - (i) the complaint, even if assumed to be correct in all its factual allegations, does not allege conduct that any reasonable hearing panel could construe as unprofessional; or
 - (ii) the gap between the time in which the allegedly unprofessional conduct occurred and the filing of the complaint is so great as to make the complaint untimely in terms of the availability of evidence and witnesses, prejudice to the accused, or other relevant factors.
- (g) If the complaining party disagrees with the decision of the Chair of the Faculty Senate under paragraph (f), the party may appeal the ruling to the Committee on General Welfare within 10 academic working days from the date the Chair's decision is sent to the complaining party. The Committee on General Welfare has 10 academic working days from the time of receipt of the appeal in which to render a decision. At its sole discretion, it may make the decision on the basis of written documents, or may request the complaining party and the Chair of the Faculty Senate to make oral presentations.
- (h) The Chair of the Faculty Senate has the discretion not to appoint a hearing panel if the same or substantially the same conduct is under investigation by the Committee to Investigate Misconduct in Research, by the Faculty Sexual Harassment Officer, by the Senate's Committee on Rank, Salary and Conditions of Employment, or by the Faculty Hearing Committee as these roles are specified in the *Faculty Manual*. The Chair has similar discretion if the matter is subject to an indictment or information by a State or Federal prosecutor. Any decision not to appoint a hearing panel on one of the grounds listed in this paragraph is without prejudice to the filing of a complaint after such investigations or proceedings have concluded.
- (i) The hearing panel for a particular case shall consist of three members of the CPC selected by the Chair of the Faculty Senate. To the extent feasible, the selected members of the hearing panel shall include one member who has had legal training. No member of the hearing panel may be:
 - (i) from the same department or undepartmentalized school as the accused;
 - (ii) from the same department or undepartmentalized school as the complainant in the case of a complaint filed pursuant to paragraph (c)(ii); or
 - (iii) a relative or domestic partner of the accused, of the complainant, or of an individual who holds one of the offices listed in (c)(i).

- (j) As soon as the hearing panel is constituted, the Secretary of the Faculty Senate shall forward a copy of the charges to the accused and the complainant, notifying them of the following matters in writing:
 - (i) the appointment of the hearing panel and the names of its members;
 - (ii) the requirement that the accused provide a brief reply to the charges;
 - (iii) the requirement that any communications related to the matter before the hearing panel by a party or that party's counsel with the panel, with the other party, or with any official listed in (c)(i) be made only through the Faculty Senate Office; and
 - (iv) the procedures by which the hearing panel will carry out its work.

- (k) In the case of a complaint filed by the university pursuant to paragraph (c)(i):
 - (i) The hearing panel shall hold a hearing promptly after its appointment.
 - (ii) The hearing panel must present its final report within 30 academic working days, measured from the receipt of the complaint by the hearing panel to the date a final report is sent to the President and Senate, unless the Chair of the Faculty Senate, for good cause, grants an extension of not more than 20 academic working days.
 - (iii) The accused shall have the right to represent him or herself or to be represented at the hearing by academic counsel or legal counsel. The University shall be represented by the Office of the General Counsel. However, the university may utilize outside counsel if the accused decides to be represented by legal counsel.

- (l) In the case of a complaint filed by a faculty member pursuant to paragraph (c)(ii):
 - (i) The complaint shall be investigated by one or more investigators appointed by the Chair of the Faculty Senate from the membership of the CPC. No investigator may be a member of the hearing panel for the same case, nor may an investigator be appointed who is excludable from panel membership for the same case under the provisions of paragraph (i).
 - (ii) The accused and the complainant each have the right to explain the facts and circumstances to the investigators, but without counsel present. The accused also has the right, without prejudice, to decline to speak with the investigators.
 - (iii) The investigators shall report their findings in detail to the hearing panel as quickly as a careful investigation will allow, but in any event within 30 academic working days.
 - (iv) If upon consideration of the report by the investigators, the hearing panel concludes that there appear to be sufficient facts which, if established at a hearing, make it more likely than not that unprofessional conduct has taken place, a hearing shall be held promptly.
 - (v) From the date the hearing panel receives the report of the investigators, the hearing panel has 20 academic working days to conduct the hearing and present its report to the President and Senate, unless the Chair of the Faculty Senate, for good cause, grants an extension of not more than 20 academic working days.
 - (vi) The accused and the complainant shall have the right to be represented at the hearing by academic counsel or legal counsel. The Office of the General Counsel may participate at its discretion.

- (m) In any hearing pursuant to this section:

- (i) A hearing panel member or investigator has a duty to recuse him or herself if there would be, or there would appear to be a conflict of interest or any reason why the panel member could not be neutral and impartial. The accused shall have the right to request that the Chair of the Faculty Senate remove a panel member for good cause shown.
 - (ii) The accused has a right to waive the hearing, in which case the decision of the hearing panel shall be based on the information already available to the hearing panel. The accused also has the right, without prejudice, to decline to speak during the hearing.
 - (iii) The accused may plead guilty to one or more of the charges, in which case, the hearing will then be held concerning the remaining charges, if any.
 - (iv) The panel may, at its discretion, require the filing of briefs, memoranda or other documents by the parties before or during the hearing, and may issue orders governing the conduct of the hearing and the panel's processes.
 - (v) The complainant, the accused, and the General Counsel's office shall have the right to make opening and closing statements; to examine all briefs, and other documents presented to the hearing panel; and to present, examine, and cross examine witnesses.
 - (vi) The accused has the right, during or after the hearing but before the panel concludes its report, to make an oral statement or to file a written statement to the hearing panel explaining matters in mitigation.
- (n) If the hearing panel has reason to believe that an individual acting as complainant or witness has knowingly introduced evidence that has been fabricated or has knowingly given false testimony, the panel may recommend:
- (i) in the case of a faculty member, that the Chair of the Faculty Senate bring a charge of unprofessional conduct against the faculty member; or
 - (ii) in the case of an employee who is not a faculty member, that the Chair of the Faculty Senate bring the matter to the attention of one or more appropriate administrators.
- (o) In the event that the hearing panel concludes that no unprofessional conduct has taken place, or that only a trivial or technical violation has taken place, it shall prepare a report to the Chair of the Faculty Senate briefly explaining its conclusions. At its discretion, the hearing panel may comment on matters it believes should be rectified or reformed, and may request that these comments be forwarded to the Senate, the President, and/or other appropriate administrative officials. The Chair of the Faculty Senate shall then dismiss the case and make a report to the Committee on General Welfare, taking care to protect privacy and confidentiality.
- (p) If the hearing panel determines that unprofessional conduct has taken place, and that the conduct was not merely a trivial or technical violation, it shall prepare a report to the Chair of the Faculty Senate and to the President. It shall recommend one or more of the following as sanctions:
- (i) *Censure by the Senate.* If the Senate concurs with the recommendation of censure, it shall decide on the text of the censure resolution, on the means and extent of publication of the resolution, on whether the censure resolution shall be made a part of the faculty member's personnel records, and on whether the member shall be barred or suspended from service on the Senate.

- (ii) *Dismissal*, in accordance with the procedures specified in section C15 of the *Faculty Manual*.
 - (iii) *Sanctions by the President other than dismissal*. The President may take one or more of the following actions: restrictions on pay increases for a period of years; a one-time reduction in pay not to exceed 10% of base pay; required counseling or training; loss of rights to have graduate Research Assistants or Teaching Assistants; and/or termination of appointment to an Administrative position. The President is not required to impose the sanctions recommended by the hearing panel, but shall explain in writing to the Senate the reasons for imposing sanctions that differ from the hearing panel's recommended sanction(s).
- (q) Nothing in this section shall be interpreted to preclude a mutually satisfactory settlement between the complainant and the accused (for a case filed under paragraph (c)(ii)). A mutually satisfactory settlement may also be reached between the university and the accused (for a case filed under (c)(i)), provided, that such a settlement may not adversely affect the interests of third parties. Any settlement must be reached prior to the time the hearing committee files its report to the Senate. If a settlement is reached, the Chair of the Faculty Senate shall dismiss the case.
- (r) The Senate shall adopt and publish written procedures as Class D legislation for²:
- (i) Filing and processing complaints;
 - (ii) Appointment of investigators and hearing panel members;
 - (iii) The conduct of hearings; and
 - (iv) Consideration of censure and related matters by the Senate.

In the event of a conflict between those procedures and this section, this section shall prevail.

² [#2011-23\(D\)](#) – procedures

Outside UM campus: 5 = 421 + last 4 digits of number
 6 = 243 + last 4 digits of number
 8 = 284 + last 4 digits of number

Faculty Senate Hearing Panel 2017-2018
 [Names to be approved at the August 30, 2017 Senate meeting.]
 # list amended 8/24/17

Yr. Appt.	Name	School/Dept.	Address	Phone
15-16	Ronny Aboudi	Business/Management Science	407 Bernie Kosar/Epstein, 6531	8-1966
17-18	Herman Beck	Arts and Sciences/History	1252 Memorial Drive, Ashe	8-5947
04-05	Nanette Bishopric	Medicine/Molecular and Cellular Pharmacology	6026, RMSB, R- 189	6-6775
13-14	Caroline Bradley	Law	G381 Law Library, 0221	8-2082
10-11	Rocco Ceo	Architecture	305E Architecture, 5010	8-2269
16-17	Joseph De Santis	Nursing and Health Studies	432F Schwartz Center, 3850	8-5039
10-11	Shirley Dennis	Business/Accounting	311 Bernie Kosar/ Epstein, 6531	8-5577
15-16	Mary Anne Franks	Law	Rm. G385, Law Library G, 0221	8-5345
11-12	Anthony Hynes	RSMAS/Marine and Atmospheric Chemistry	298 Science & Adm. Bldg., VK	5-4173
09-10	Laura Kohn Wood	Education/Ed. and Psychological Studies	319 B Merrick, 2040	8-1316
13-14	Lili Levi	Law	G471 Law Library, 0221	8-2289

11-12	Marie Guerda Nicolas	Education/Education and Psychological Studies	310 Merrick Building, 2040	8-9124
10-11	Amie Nielsen	Arts and Sciences/ Sociology	121C Merrick, 2030	8-6158
17-18	Thomas Robinson	Law	Meyer Law Library, 1311 Miller Drive, G286	8-2495
10-11	Charlotte Rogers	Arts and Sciences/ English	417 Ashe, 4632	8-4071
08-09	Roland Schein	Medicine/Pulmonary and Critical Care	Room A805 VA, D26	305-575-3227
13-14	John Soliday # (Currently serving as a Senate member)	Communication/Motion Pictures	4019 Wolfson, 2105	8-2219
06-07	Don Stacks	Communication/Strategic Communication	3007 Wolfson, 2105	8-2495
05-06	Seth Thaller	Medicine/Surgery	410E Clinical Research Bldg., R88	6-4500
13-14	Warren Whisenant	Education/Kinesiology & Sport Sciences	317.05 Merrick, 2040	8-5622

[Click here to view Standing Committee Guidelines.](#)

Faculty Manual Section C15.9 Faculty Hearing Committee

If the faculty member responds, a faculty Hearing Committee consisting of five members and one alternate shall be selected as follows. The Committee shall be drawn from a standing panel of twenty tenured faculty members elected each year in a manner determined by the Faculty Senate and approved by the President. Members of this panel should be chosen on the basis of their objectivity and competence and of the regard in which they are held in the academic community. No member of the Committee shall be a member of the Faculty Senate.¹The President shall instruct the appropriate deans and chairs to schedule the classes and other duties of these twenty faculty members so as to allow for daily sessions. The functioning Hearing Committee shall be selected as described below from and by those panel members not disqualifying themselves on the basis of prejudice in respect to the particular case. The President shall send notice to the faculty member and to the twenty members of the standing panel of the time and place of the selection meeting and direct them to be present. At the selection meeting, the members of

¹ [#95001\(B\)](#)

the standing panel shall elect a chair *pro tempore* from their ranks. The chair *pro tempore* shall conduct the Committee selection as follows:

(a) Those wishing to disqualify themselves on the basis of prejudice shall be given an opportunity to do so.

(b) The remaining members of the panel shall agree among themselves, outside the presence of the parties, the numerical order in which they shall be eligible for selection and the parties shall then be advised of the order of eligibility.

(c) The first five members of the panel shall preliminarily assume the regular seats of the Hearing Committee and the sixth member shall be the preliminary alternate.

(d) The parties shall be entitled to question each member of the preliminary Hearing Committee regarding fitness to serve on the Committee and may then request, one member at a time, that members of the Committee be excused for cause. Such requests shall be decided, one at a time, by a majority of the preliminary Hearing Committee. The member being challenged shall not vote. The decision shall be based upon the ability of the challenged member to fairly determine the issues. If a member or alternate member is excused, such a member shall be replaced by the next eligible member of the panel before the selection process proceeds.

(e) Each party shall be entitled to two² peremptory challenges exercisable at any time during the selection process.

(f) If the panel is exhausted before five Committee members and one alternate are selected, those persons who have been provisionally selected shall choose from the tenured faculty additional persons for the panel who shall assign an order of eligibility and the selection process shall continue as before.

(g) The selection process shall continue from day to day, until it is completed. When completed, the five regular members of the Committee shall elect a chair who shall preside and be responsible for keeping a chronological file of all documents filed with the Hearing Committee.

(h) When the Hearing Committee is convened the Chair of the Faculty Senate shall arrange for the members of the Committee to be briefed on the nature of the proceedings³.

² [#95001\(B\)](#)

³ [#95001\(B\)](#)